

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – December 4, 2025

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. ORGANIZATIONAL MEETING

- 2.1 **(Action)** Accept the Resignation of Board Member Margaret Parisio, effective 12/15/25.
- 2.2 **(Action)** Notice of Vacancy and Intent to Appoint
- 2.3 **(Action)** Election of Officers – President; Vice-President; Clerk
- 2.4 **(Action)** Appoint Secretary to the Board
- 2.5 **(Action)** Authorization of Signatures
- 2.6 **(Action)** Designate Board Representatives as needed
 - a. Educators' Hall of Fame Committee (2 members)
 - b. Budget Committee (1 member)
 - c. Wellness Committee (1 member)

3. AGENDA/MINUTES

- 3.1 Approve the Agenda for December 4, 2025.
- 3.2 Approve the Minutes of the Regular Meeting of November 6, 2025.

4. PUBLIC COMMENTS

5. REPORTS

- 5.1 Associated Student Body President
- 5.2 Employee Associations (WUTA & CSEA)
- 5.3 Principals
- 5.4 Director of Food Services
- 5.5 Director of Business Services
- 5.6 Director of Community Schools
- 5.7 Director of Curriculum, Instruction & Assessment
- 5.8 Superintendent
- 5.9 Board of Education Members

6. CONSENT CALENDAR

A. GENERAL

- 1. Accept donation from the Willows Community Thrift Shop for \$1,000.00 for WHS FFA for National Convention.
- 2. Accept donation from the Willows Community Thrift Shop for \$500.00 for WHS Cheerleading.
- 3. Approve the Murdock Elementary School PTO Movie Night on 12/5/25.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #25-26-50 through #25-26-51 to attend school in the Willows Unified School District for the 2025/26 school year.

2. Approve the Overnight Field Trip Request for WHS Wrestling Team to attend the Half Moon Bay High School wrestling tournament in Half Moon Bay, CA, December 5-6, 2025.
3. Approve the Overnight Field Trip Request for WHS Girls Varsity Basketball Team to attend the Trinity High School basketball tournament in Weaverville, CA, December 11-13, 2025.
4. Approve the Overnight Field Trip Request for WHS FFA to attend the FFA MFE/ALA Conference in Monterey, CA, January 8-10, 2026.
5. Approve the Overnight Field Trip Request for WHS Wrestling Team to attend the Battle of the Belt Wrestling Tournament in Temecula, CA, January 15-18, 2026.
6. Approve the Overnight Field Trip Request for WHS FCCLA to attend the FCCLA State Leadership Conference in Riverside, CA, April 23-26, 2026.

C. HUMAN RESOURCES

1. Approve employment of Erika Martinez Cardenas, Bilingual Community Outreach Liaison, effective 12/1/25.
2. Approve employment of Emily Brewster, Yard Duty Supervisor/Crossing Guard, effective 12/1/25 (pending clearance).
3. Approve the employment of the following 2025/26 WHS Winter Coaches:

Volunteer Boys Varsity Basketball	Ryan Beatty
Volunteer Boys Soccer	Jose Olvera Diaz
4. Approve Classified Sub List.
5. Approve employment on the basis of a Provisional Internship Permit for Nicole Chavez-Avila for the assignment of ELD Teacher, teaching English as a second language to grades K-4 at Murdock Elementary School.

D. BUSINESS SERVICES

1. Approve warrants from 11/5/25 through 11/26/25.

7. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guide Sheet Recommendations:

BP 6141.2	Recognition of Religious Beliefs And Customs
BP 6142.1	Sexual Health And HIV/AIDS Prevention Instruction
BP 6142.8	Comprehensive Health Education
2. **(Action)** Second Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guide Sheet Recommendations:

BP 0410	Nondiscrimination in District Programs and Activities
BP 0440	District Technology Plan
BP 0441	Artificial Intelligence
BP 0450	Comprehensive Safety Plan
BP 1113	District and School Websites
BP 1312.3	Uniform Complaint Procedures
BP 4030	Nondiscrimination in Employment
BP 4033	Lactation Accommodation
BP 4112.9/4212.9/4312.9	Employee Notifications
BP 4119.11/4219.11/4319.11	Sexual Harassment
BP 5125.1	Release of Directory Information
BP 5145.3	Nondiscrimination/Harassment
BP 5145.6	Parent/Guardian Notifications
BP 5145.7	Sexual Harassment
BP 5146	Married/Pregnant/Parenting Students
BP 6142.91	Reading/Language Arts Instruction
BP 6145.2	Athletic Competition
BB 9011	Disclosure of Confidential/Privileged Information

B. EDUCATIONAL SERVICES

1. **(Discussion/Possible Action)** Bell schedule formal recommendation.

C. HUMAN RESOURCES

1. **(Discussion)** School Bus Driver Recruitment and Retention Plan.
2. **(Discussion)** Restructuring the Maintenance, Operations, and Transportation Department, including the possibility of a Director of Transportation and Fleet Maintenance position or District Lead – Transportation & Custodial Services position.
3. **(Action)** Approve the Purchase Agreement between Solution Tree and Willows Unified School District for the purchasing of professional development products and services.
4. **(Action)** Approve the revision of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2025/26 school year.

D. BUSINESS SERVICES

1. **(Action)** Approve the 2025/26 First Interim Budget Report.
2. **(Action)** Annual Developer Fee Report.
3. **(Action)** Approve installation of safety and security measures.

8. ANNOUNCEMENTS/UPCOMING EVENTS

- 8.1 December 19, 2025 is a district-wide Minimum Day.
- 8.2 There will be a district-wide break from December 22, 2025 – January 2, 2026. School resumes on January 6, 2026.
- 8.3 The next Regular Board Meeting will be held on January 8, 2026, at 7:00 p.m.

9. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**10. CLOSED SESSION**

- 10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Kuerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

11. RECONVENE TO OPEN SESSION

- 11.1 Announcement of Action Taken in Closed Session

12. ADJOURNMENT

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.