



Bexar County Election Department Election Day Facility Statement



Please submit the following information for the location(s) utilized during election day

Tuesday, August 2, 2016

Please complete this form and return it even if no charges will be billed to Bexar County Elections Department.

Please return no later than 45 days after the election date.

PRECINCT # (S): 4047/4083/4175

NAME OF LOCATION: Krueger Middle School

LOCATION ADDRESS: 438 Lanark Drive San Antonio, TX 78218

OCCUPANCY: PLEASE CHECK, IF APPLICABLE

☒ USE OF PRIVATE/PUBLIC BUILDING ON A REGULAR BUSINESS DAY.

☐ USE OF PRIVATE/PUBLIC BUILDING ON A DAY IN WHICH THE BUILDING IS NOT NORMALLY OPEN FOR BUSINESS.

UTILITY FEE: PLEASE ATTACH A COPY OF UTILITY BILL FOR THIS PERIOD.

TOTAL UTILITY BILL \$ _____ ÷ 30 DAYS ÷ 24 HRS = RATE PER HOUR \$ _____

RATE PER HOUR _____ x Nbr of HOURS _____ x % BLDG USED _____ = TOTAL UTILITY FEE \$ _____

☐ CHECK HERE IF UTILITIES CANNOT BE PARTIALLY CONTROLLED

CUSTODIAL FEES: PLEASE ATTACH TIME SHEETS ON EACH EMPLOYEE FOR PAYMENT OF CUSTODIAL FEES.

NAME OF EMPLOYEE(S): _____

DATE(S) WORKED: _____

TOTAL HOURS WORKED _____ X RATE PER HOUR \$ _____ = TOTAL CUSTODIAL FEE \$ _____

TOTAL FEES CHARGED TO BEXAR COUNTY ELECTIONS:

TOTAL UTILITY FEE \$0.00 + TOTAL CUSTODIAL FEE \$0.00 = TOTAL FEE REQUESTED \$0.00

☒ CHECK HERE IF NO FEES CHARGED TO BEXAR COUNTY ELECTIONS

AUTHORIZATION

I certify the above information is true and correct based on applicable facility records and invoices.

PRINTED NAME: Jesse Luna

TITLE: Assistant Director of Procurement & eCommerce Department

SIGNATURE: _____

DATE: Wednesday, August 3, 2016

TELEPHONE: 210.407.0409

TO RECEIVE REIMBURSEMENT PLEASE PROVIDE THE FOLLOWING INFORMATION:

CHECK PAYABLE TO:

(name) North East Independent School District (NEISD)

Facility Reservations Office

(address) 8961 Tesoro Drive, Suite 317

San Antonio, Texas 78217

PLEASE SUBMIT THIS ORIGINAL COMPLETED DOCUMENT TO:

JACQUELYN F. CALLANEN, ELECTIONS ADMINISTRATOR

BEXAR COUNTY ELECTIONS DEPARTMENT

1103 S. FRIO STREET, SUITE 100

SAN ANTONIO, TEXAS 78207

FOR ELECTIONS OFFICE USE ONLY

APPROVAL OF PAYMENT BY ELECTIONS ADMINISTRATOR

PLEASE eMAIL, FAX OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

TO: BEXAR COUNTY ELECTIONS DEPARTMENT

ATTN: Robert Cantu, 1103 S. FRIO STREET, SUITE 100, SAN ANTONIO, TEXAS 78207

TELEPHONE: 210.335.0362 FACSIMILE: 210.335.0850 eMAIL: robert.cantu@bexar.org

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PRECINCT # (S): 4049/4154

NAME OF LOCATION: White Middle School

LOCATION ADDRESS: 7800 Midcrown San Antonio, TX 78218

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PRECINCT # (S): 4045/4135

NAME OF LOCATION: East Terrell Hills Elementary School

LOCATION ADDRESS: 4415 Bloomdale San Antonio, TX 78218

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PRECINCT # (S): 4060/4061

NAME OF LOCATION: Montgomery Elementary School

LOCATION ADDRESS: 7047 Montgomery Drive Road San Antonio, TX 78239

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PRECINCT # (S): 4052/4131/4134/4206

NAME OF LOCATION: Royal Ridge Elementary School

LOCATION ADDRESS: 5933 Royal Ridge San Antonio, TX 78239

OCCUPANCY: PLEASE CHECK, IF APPLICABLE

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PRECINCT # (S): 4044/4007/4035/4091/4112/4120/4125/4139

NAME OF LOCATION: Wilshire Elementary School

LOCATION ADDRESS: 6523 Cascade San Antonio, TX 78218

OCCUPANCY: PLEASE CHECK, IF APPLICABLE

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PRECINCT # (S): 4050/4051/4107/4192/4195

NAME OF LOCATION: Windcrest Elementary School

LOCATION ADDRESS: 465 Faircrest San Antonio, TX 78239

OCCUPANCY: PLEASE CHECK, IF APPLICABLE

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