



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**July 8, 2025  
ADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Ayer in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Joe Ayer, Andrea Hoheisel and Ron Zufall were present. Also present: Superintendent Owen Crosby, Associate Superintendent of Human Resources Jason Rubin, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Business Services David Flores.

Trustee Ayer led the pledge of allegiance and Superintendent Owen Crosby recited the mission and vision statements. Trustee Ayer acknowledged the support from Dr. Crosby's family in the audience with this being his first Board meeting.

- RES. 25-149 That the Board approve the agenda, as presented. (Motion Hoheisel, second Zufall, carried 3-0)
- RES. 25-150 That the Board approve the consent agenda, as presented. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-151 That the Board approve the minutes for the June 10, 2025 regular Board meeting. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-152 That the Board approve the 2027-2028 calendars for school, ESP and PHS. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-153 That the Board approve the resolution revising the observance of Lincoln Day to February 22, 2028 for the 2027-2028 school year. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-154 That the Board conduct the annual review of the District's Intradistrict Open Enrollment Policy, BP 5116.1. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-155 That the Board approve the District Organization Chart/Lines of Responsibility for 2025-26. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-156 That the Board approve the resolution authorizing the Superintendent and designees the power to contract and the authority to purchase supplies, materials, apparatus, and equipment. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-157 That the Board approve the Shasta Tehama Trinity Adult Education Consortium District Representative. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-158 That the Board ratify commercial warrants in the amount of \$2,817,104.08 and payroll distributions in the amount of \$5,273,118.64 for the period of 6/01/2025 – 6/30/2025. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-159 That the Board approve the resolution allowing Temporary Interfund Transfers. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-160 That the Board approve the resolution allowing Interfund Transfers. (Motion Zufall, second Hoheisel, carried 3-0)

- RES. 25-161 That the Board approve the resolution allowing Budget Transfers. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-162 That the Board approve the Contracted Employees Salary Schedule. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-163 That the Board approve the authorization of individuals to sign for approval of warrants and fund transfers (E.C. 42631, 42632, 42633). (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-164 That the Board approve the courses for Shasta Adult School for 2025-26. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-165 That the Board approve the funding applications for the 2025-26 Agricultural Incentive Grants for FHS and the District Farm. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-166 That the Board approve the Human Resources Action Report, as follows: *Classified (New Hire)*: Kile Wagner, Custodian 8 hours/12months (SHS), effective June 9, 2025; and Shawn Cull, Custodian 8 hours/12 months (SHS), effective June 23, 2025. *(Position Change)*: Erik Meeks, SpEd Paraprofessional 6.5 hours/10 months (FHS), effective August 11, 2025. *(Leave of Absence)*: Jeremy Hardy, Lead Maintenance 8 hours/12 months (FHS), effective June 19, 2025. *(Resignation)*: Ethan Howe, Custodian 8 hours/12 months (SHS), effective June 4, 2025 and Vincent Zamora, Field Technician 8 hours/12 months (EHS), effective June 30, 2025. *Certificated – (New Hire)*: Owen Crosby, Superintendent (DO), effective July 1, 2025; Christopher Combs, Athletic Director 3/5 (EHS), effective July 1, 2025; and Anthony Williams, Admin Intern 3/5 (EHS), effective July 1, 2025. *(New Hire – Probationary Contract)*: Brian Long, English 5/5 (SHS), effective August 11, 2025 and Darren Nye, PE 5/5 (EHS), effective August 11, 2025. *(New Hire – Temporary Contract)*: Cory Fitzjarrell, PE 5/5 (SHS), effective August 11, 2025; Eddy Gilmette, CTE AOJ/EMT 5/5 (EHS), effective August 11, 2025; and Craig Tweedy, CTE Med Careers/Athletic Training 4/5, effective August 11, 2025. *(Location/Position Change)*: Stephanie Baldree, RSP 5/5 (EHS), effective July 1, 2025; Shane Kikut, Alt Ed Teacher 5/5 (PHS), effective August 11, 2025; Leslie Ellingson, College Connection Teacher 5/5, effective August 11, 2025; and Megan Sheffield, Math 5/5 (EHS), effective July 1, 2025. *(Resignation)*: Rachel Curato, English 5/5 (FHS), effective June 26, 2025. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-167 That the Board accept the Quarterly Report on the Williams Uniform Complaints for April 1 – June 30, 2025. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-168 That the Board conduct the annual review of District's Uniform Complaint Policy and Non-Discrimination Policy. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-169 That the Board approve the recommendation for the Measure M Citizens' Bond Oversight Committee. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-170 That the Board adopt the resolution authorizing Student Board Member(s) to make motions that may be acted upon by the Board. (Motion Hoheisel, second Zufall, carried 3-0)
- RES. 25-171 That the Board approve the minutes for the June 16, 2025 special Board meeting. (Motion Zufall, second Ayer, carried 3-0)
- RES. 25-172 That the Board excuse Trustee Wilson's absence for the June 16, 2025 special Board meeting. (Motion Zufall, second Hoheisel, carried 3-0)
- RES. 25-173 That the Board excuse Trustee Hoheisel's absence for the June 16, 2025 special Board meeting. (Motion Zufall, second Ayer, carried 3-0)
- RES. 25-174 That the Board approve the Shasta High School Sports Boosters Football Fundraiser Event. (Motion Hoheisel, second Zufall, carried 3-0)

RES. 25-175 That the Board approve the updated classified job descriptions for Health Clerk, Special Education Data Analyst, and Registrar. (Motion Hoheisel, second Zufall, carried 3-0)

RES. 25-176 That the Board approve the updated ESP Salary Schedule. (Motion Zufall, second Hoheisel, carried 3-0)

RES. 25-177 That the meeting adjourn. (Motion Hoheisel, second Zufall, carried 3-0)

**PUBLIC COMMENT:**

There were no comments

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA President Andrea Cota was not present.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

**REPORT FROM SUPERINTENDENT:**

Owen Crosby thanked the Board, Executive Cabinet and site leadership for welcoming him to the District and showing him around the high school campuses. He reported that the District Office held a welcome breakfast on his first day and stated that he is grateful for the opportunity to work in the District. Dr. Crosby reported that he has been meeting with staff and community leaders as part of his initial 90-day plan. He stated that the Leadership Retreat will be held at the McConnell Foundation on July 30.

**TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Hoheisel welcomed Dr. Crosby and his family.

Trustee Ayer welcomed Dr. Crosby noting that it is wonderful to see Dr. Crosby's family in the audience. He stated that the Board is here as a resource for Dr. Crosby.

**DISCUSSION:**

Board Self-Evaluation: Trustee Zufall requested the Board discuss the Board Self-Evaluation at the August meeting since Trustee Bridges and Wilson are absent. General consensus of the Board was in agreement.

Measure M Citizens' Bond Oversight Committee: The Board appointed the recommended Committee Members to serve on the Measure M Citizens' Bond Oversight Committee. Dr. Crosby stated that the District did not receive any applications for a member of a senior citizen's organization and will advertise the vacancy again.

Football Fundraiser: David Flores reported that the Shasta High Love the Pack Boosters organization was approved at the June 16, 2025 special board meeting to host a football fundraiser where alcohol would be served. Mr. Flores stated that the organization has not yet received federal approval for their 501(c)3 non-profit organization and therefore cannot secure a liquor license. He stated that the Love the Pack Boosters has now partnered with the Shasta High School Sports Booster Club to provide alcohol at the fundraising event.

Trustee Ayer raised concerns on the amount of time it can take to get approval for a 501(c)3.

Student Discipline: Leo Perez provided an update to the Board on student discipline noting that the top incidents are attendance, disruption/defiance, electronic devices and parking. Trustee Hoheisel raised concerns regarding the significant increase in attendance incidents. Mr. Perez stated that he has and will continue to work with the administrative interns who oversee attendance to ensure student absences are recorded accurately.

Dr. Crosby stated that it is the District's responsibility to ensure kids come to school, and he emphasized the importance of school climate and culture in order to keep kids in school.

Job Descriptions: Jason Rubin reported that he has been working with ESP President Rhonda Minch to bring forward job descriptions that need updating. He recommended the Board approve the job descriptions for Health Clerk, Special Education Data Analyst and Registrar to better meet the needs of the District.

**CLOSED SESSION:**

The Board adjourned to closed session at 6:09 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Owen Crosby – Superintendent, David Flores – Associate Superintendent of Business Services, Jason Rubin – Associate Superintendent of H.R. and Leo Perez - Associate Superintendent of Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/ Confidential; and 3) Preliminary Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent.

The Board reconvened into open session at 6:24p.m. The Board had no action to report out from closed session.

**ADVANCE PLANNING:**

Next Meeting Date: August 12, 2025

Suggested Future Agenda Items: Trustee Ayer asked the Board to email himself or Superintendent Owen Crosby if they have suggested agenda items.

**ADJOURNMENT:**

The meeting adjourned at 6:25p.m.

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Luke Wilson, Clerk  
Board of Trustees  
*Bd. Min. 7-8-25 //l*

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Dr. Owen Crosby, Executive Secretary  
Board of Trustees