

RED BLUFF JOINT UNION HIGH SCHOOL DISTRICT
JOB DESCRIPTION

JOB TITLE: CAMPUS UTILITY WORKER

DEPARTMENT: MAINTENANCE & OPERATIONS

REPORTS TO: DIRECTOR OF MAINTENANCE & OPERATIONS

DEFINITION:

Under supervision, to maintain an assigned school facility, group of buildings, or office space in a clean, orderly, and secure manner following a predetermined schedule; and to do other related work as required.

EXAMPLES OF DUTIES:

Essential duties and responsibilities include the following:

- Empties and cleans waste receptacles, including trash barrels.
- Picks up paper and other debris from school grounds, walk areas, and the areas adjacent to the school facilities and cleans drinking fountains.
- Cleans concrete surfaces adjacent to the school buildings.
- Performs emergency cleanup service resulting from spills and illness.
- May raise and lower flags, and lock and unlock gates and doors.
- May perform minor tasks in keeping assigned areas safe and operational.
- May load and haul trash to city dump.
- Reports facility vandalism.
- Other related tasks as assigned.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform the essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill, and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Knowledge of:

- Basic cleaning methods, procedures, and techniques;
- Cleaning materials, supplies, and equipment;
- Safe working methods and procedures.

Ability to:

- Perform moderately medium to heavy manual activities;
- Efficiently and effectively use cleaning materials, supplies, and equipment;
- Understand and carry out oral and written directions;
- Establish and maintain cooperative working relationships.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential job functions.

- The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.
- Persons performing service in this position classification will exert 50 to 75 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- This type of work may involve ascending and descending ladders, stairs, and ramps, and will involve walking or standing for extended periods.
- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate equipment and use hand tools, and handle and work with various materials and objects are important aspects of this job.
- Exposure to hot, cold, wet, humid, or windy conditions caused by weather may occasionally be experienced.

ENVIRONMENT

- Work environment – indoors and outdoors

EXPERIENCE AND EDUCATION:

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be

Experience:

Six months of experience involved with the care and cleaning of buildings and facilities.

Education:

Equivalent to the completion of high school.

LICENSE REQUIREMENT

Possession of a valid California Motor Vehicle Operator's license.