

Academy for Academic Excellence
School Site Council/English Learner Advisory Committee
Regular Meeting Minutes
Tuesday, October 28, 2025

1. Call to Order – Chet Richards 3:44 pm.

2. Roll Call

First Name & Last Name	Representing	Start Term	End Term	Attendance
Chet Richards	Principal	09/07/2018		Present
Kathryn Lucas	Teacher	10/24/2024	10/17/2024	Present
Kristel Sanders	Teacher	10/24/2024	10/17/2024	Present
Varteni Krikorian	MS/HS Vice Principal	09/23/2025	10/17/2024	Absent
Maria Fierro	Class. Staff	09/23/2025	09/23/2027	Present
April Vincent	Parent	09/23/2025	09/23/2027	Absent
Maya Rivas	Parent	09/23/2025	09/23/2027	Present
Tina Caro	Parent	09/23/2025	09/23/2027	Absent
Elizabeth Chapman	Student	09/23/2025	09/23/2027	Present
Ward Halwani	Student	09/23/2025	09/23/2027	Present
Davina Hightower	Student	09/23/2025	09/23/2027	Present
Alyana Gonzalez	Student	09/23/2025	09/23/2027	Absent
Isaac Chavira	Student	09/23/2025	09/23/2027	Present

3. Public Comments

The importance of transparency in SSC processes and ensuring the community has access to information. SSC meetings should take place in a venue that can accommodate all participants.

4. SSC Business

Approval of Minutes: Minutes of the previous meeting were reviewed and approved. Motion: Ward Halwani Second: Kathryn Lucas. Vote: All in favor – motion carried.

SSC plays a vital role in transparency and accountability, Safety Plan, LCAP, SARC, SPSA are reviewed with this team. Public comments are required to be accessible and welcomed. The SSC previously flagged references to the Mojave River Campus in the safety plan which required updates for the 2026 Safety Plan: safety code language has changed (e.g., “code red” is no longer used).

5. Member Updates

a. December – Comprehensive Safety Plan

The Safety Plan will be reviewed in December. The principal will bring the updated plan for SSC review and signature. A draft will be sent out this month for members to review in advance.

b. February – Public Invite for LCAP Input

The February SSC/ELAC meeting will be held in the MPR to accommodate a community-wide invitation

for LCAP input. LCAP Goal 1 focuses on College and Career Readiness (e.g., Space Force program, video production). LCAP Goal 2 focuses on well-balanced environment for students (e.g., field trips). LCAP Goal 3 is directed to CSOs, CKH initiatives.

There is a need for more family voices in decision-making; a Family Voices meeting is scheduled for December 4.

c. March – LCAP Updates/SARC

SARC is already written; SSC will review and provide feedback. SARC includes the SPSA. Updates to the LCAP will also be reviewed.

d. May – LCAP Approval

Final LCAP approval will take place in May.

The SSC Chairperson will sign the Comprehensive Safety Plan, SARC, and LCAP to document SSC review and approval.

6. ELD Planning Updates

The state uses the English Language Progress Indicator (ELPI), based on ELPAC performance, to track English learner progress. The school dashboard shows three yellow indicators: chronic absenteeism, ELPI, and college/career readiness. Chronic absenteeism: students with more than 10% absences (6+ days). The school is currently at 7% chronic absenteeism. There are approximately 65–70 EL students, including 22 Long-Term English Learners (LTELs) who have not reclassified due to assessment performance or parent choice. ELPAC testing window: February–May 31. EL homerooms are being supported with new curriculum and collaboration between two teachers. The ELD paraprofessional is effectively supporting students. Incentives are being developed for students working toward reclassification. Strong EL performance is required for charter renewal.

7. Comprehensive School Safety Plan Review

The plan is being updated using last year's content, with revisions as needed. Mr. Halwani asked whether gym/outdoor equipment injury procedures should be included; the principal clarified that the plan is written with general applicability for all areas. The updated plan will be reviewed in December, with signatures collected for board submission in January and submission to the state in February.

8. Updates

Fall Festival was very successful, with 3,000–4,000 attendees and over \$40,000 raised. School improvement initiatives were discussed, including the evaluation of math program structure (integrated vs. general), leadership coaching for improved principal time management and classroom presence.

Principal is increasing time spent in classrooms, aiming for daily visits across grade levels. Administrative team restructuring to reduce non-urgent interruptions and allow more instructional focus. Mr. Gormley is taking a more active administrative role, including attendance interventions (SART), discipline related to athletics, and student follow-up.

Adjournment

Motion to Adjourn: Ward Halwani. Second: Chet Richards & Elizabeth Chapman.

Meeting Adjourned: 4:28 PM

Next Meeting Date: Tuesday, December 9, 2025