

I. Call to Order by Board Secretary - @ 5:38 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

| Voting Members | Role | Present | Absent |
|---------------------|--------------------------------|---------|----------------|
| 1. Lynell Burgos | Board Trustee, expires 2027 | X | |
| 2. Susan Jackson | Board Chair, expires 2028 | | X (LA 5:48 PM) |
| 3. Jonina Mazzeo | Board Vice Chair, expires 2026 | X | |
| 4. Miriam Santana | Board Trustee, expires 2027 | X | |
| 5. Danielle Clement | Board Trustee, expires 2027 | X | |
| 6. Hiyaris Perez | Board Trustee, expires 2026 | X | |
| 7. Elsy Lugo | Board Trustee, expires 2026 | X | |
| 8. Tanesha Lewis | Board Trustee, expires 2028 | X | |
| 9. Aisha Ciafullo | Board Trustee, expires 2028 | X | |

Also Present

| Non-Voting | Role | Present | Absent |
|---------------------|----------------------------------|---------|--------|
| Vanessa Jones | Executive Director | X | |
| Hector Alvarez | Education Director | X | |
| Caitlin Mitchell | Assistant Education Director | X | |
| Dr. Brian Falkowski | SBA | | X |
| Joshua Solow | SBO MGMT LLC | X | |
| Latoya Branch | Teacher Representative | X | |
| Patrick Wenz | Teacher Representative Alternate | | X |
| Stephanie Colley | GBCS Teacher | X | |

IV. Board Business
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **January 15, 2026** meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|----------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | 1 st | X | | | | Elsy Lugo | | X | | | |

| | | | | | | | | | | | |
|------------------|-----------------|---|--|--|---|----------------|--|---|--|--|--|
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | | | | X | Miriam Santana | | X | | | |
| Aisha Ciafullo | 2 nd | X | | | | | | | | | |

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **November 20, 2025**, meeting.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | 2 nd | X | | | |
| Danielle Clement | 1 st | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | | | | X | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |

VII. Public Comment - None

VIII. Correspondence

IX. Reports

1. Director’s Report – Presentation led by the GBCS Administrative team, led by Vanessa Jones, Hector Alvarez, & Caitlin Mitchell. Updated the board on current ongoings, activities, and events that have been held at the school district. Also, administration discussed learning opportunities and curriculum items for students.
2. HIB update – Presented by Caitlin Mitchell: 0 HIB investigations.
3. Suspension Update – Presented by Caitlin Mitchell: 1 in-school suspension and 1 out of school suspension in December 2025 & 1 in-school suspensions in January 2026.

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | 1 st | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | 2 nd | X | | | | | | | | | |

X. Adjourn Public Session and Open Closed Session - @ 6:10 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|--------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | 1 st | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | 2 nd | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |

- Discussed personnel matters.

XI. Adjourn Closed Session and Open Public Session - @ 6:42 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | 1 st | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | 2 nd | X | | | | | | | | | |

XII. Additional Motion

- a. To approve a stipend for Hector Alvarez in the amount of \$1,000/per month retroactive to December 1, 2025, for assuming additional responsibilities during the absence of the Executive Director, Vanessa Jones.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | 2 nd | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | 1 st | X | | | | | | | | | |

XIII. Motions for Approval

1. Finance

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for November & December 2025, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of December 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from November 21, 2025, to January 15, 2026.
- c. Payroll: To approve the following payrolls:

| | |
|-------------------|---------------|
| November 30, 2025 | \$ 274,768.95 |
| December 15, 2025 | \$ 280,013.79 |
| December 30, 2025 | \$ 285,844.55 |
| January 15, 2026 | \$ 272,305.64 |

- d. To approve the acceptance of the Emergent & Capital Maintenance Funds in the amount of \$44,576 as attached.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Lynell Burgos | 1 st | X | | | | Elsy Lugo | 2 nd | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |

2. Contracts

- a. To approve the contract with Inspired Instruction for professional development totaling \$5,600.00.

- b. To approve the contract with All In for Inclusive Education for professional services, totaling \$2,600.00.
- c. To approve the contract with Young Audiences Arts for Learning, totaling \$2,225.00.
- d. To approve the contract with John Marshall Weather LLC, totaling \$2,689.00.
- e. To approve the contract with Michael Fowlin, totaling \$1,750.00.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | 1 st | X | | | |
| Danielle Clement | 2 nd | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |

3. Buildings & Grounds

- a. To ratify the contract with Drill Construction Co. Inc. for the corridor joist repairs project, totaling \$9,500.00.

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | 2 nd | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | 1 st | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |

4. Personnel

- a. To approve following new hires:
 - i. Diana Miranda, Maternity Leave TA Replacement, Step TA Level 2, \$40,064, effective January 30, 2026 to March 31, 2026.
 - ii. Maia Morban, ASA Group Leader, hourly rate \$18.00
- b. To ratify the following contractual change:
 - i. Jonathan Alicea, Teacher, Level 11 MA+30, \$74,973.00 effective January 1, 2026
- c. To approve the following Tuition Reimbursement, totaling \$4,073.25
 - i. Janan Yormaz - \$2,200
 - ii. Alyssa Pazmino - \$1,873.25
- d. To ratify/approve the following requests for graduate coursework:
 - i. Marjori Rivera Martinez – Spring Semester – Middlesex College – PSY 123 Introduction to Psychology
 - ii. Marjori Rivera Martinez – Fall Semester – Middlesex College – Introduction to Sociology
 - iii. Nalanie Bedessie – Spring Semester – Rutgers University – Inclusive Teaching Education
 - iv. Nalanie Bedessie – Spring Semester – Rutgers University – Stdts, Comm, Soc Jus
 - v. Nalanie Bedessie – Spring Semester – Rutgers University – Ar Acr Curr
 - vi. Carisma Lambert – Spring Semester – NJCU – NURS 672 School Nurse Practicum
 - vii. Lia Borda – Winter Semester – ESLMO 578 Theory and Practice ESL
- e. To approve the following professional development:

- i. Maria Rivera – UC San Diego – Curriculum Development – Cost \$680.00
- ii. Maria Rivera – UC San Diego - Educational Leadership in Dual Language – Cost \$495.50
- iii. Maria Rivera – UC San Diego – The Pillars of Dual Language – Cost \$495.00

f. To approve the following retirement:

- i. Lyubov Dubinina, retirement effective date June 30, 2026

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | 1 st | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | 2 nd | X | | | | | | | | | |

5. Curriculum/Special Education

a. To approve the following room request:

- i. Room requested – Gym, January to February 2026 every Saturday, 8:00 am to 10:00 am, 18 kids, 2-3 adults, GBCS MS Basketball practice.

b. To approve the following fundraising requests:

| Event | Purpose | Attendees | Date | Goal |
|------------------------|-----------------|----------------------|----------------------|-------|
| Beverage and Food Sale | GBCS Expo - SC | GBCS Families | January 22, 2026 | \$300 |
| Carnation Sale | Student Council | all students & staff | February 12-13, 2026 | \$450 |

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Lynell Burgos | 1 st | X | | | | Elsy Lugo | 2 nd | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |

6. Policy/Miscellaneous

a. To approve the second and final reading of the following policies:

- i. Policy 5339.01 – Student Sun Protection (M)
- ii. Policy 2422 – Statutory Curricular Requirements (M)
- iii. Regulation 6111 – Special Education Medicaid Initiative (SEMI) Program (M) (New to GBCS)
- iv. Policy 6220 – Budget Preparation (M)

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | 1 st | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | 2 nd | X | | | | | | | | | |

7. New Business

XIV. Enrollment Report

| Grade | FY26 | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Wait List |
|--------------|------------|------------|------------|------------|------------|------------|------------|------|------|------|------|------|------------|
| | ENR | 2025 | 2025 | 2025 | 2025 | 2025 | 2026 | 2026 | 2026 | 2026 | 2026 | 2026 | 2025/2026 |
| K | 44 | 43 | 44 | 44 | 44 | 44 | 44 | | | | | | 78 |
| 1 | 44 | 44 | 44 | 43 | 44 | 44 | 44 | | | | | | 37 |
| 2 | 44 | 44 | 44 | 44 | 44 | 44 | 44 | | | | | | 54 |
| 3 | 44 | 42 | 44 | 44 | 45 | 45 | 45 | | | | | | 12 |
| 4 | 46 | 43 | 44 | 44 | 44 | 44 | 44 | | | | | | 33 |
| 5 | 46 | 46 | 46 | 46 | 46 | 46 | 46 | | | | | | 39 |
| 6 | 44 | 42 | 47 | 47 | 47 | 47 | 47 | | | | | | 36 |
| 7 | 47 | 43 | 44 | 44 | 44 | 44 | 44 | | | | | | 21 |
| 8 | 42 | 45 | 45 | 45 | 45 | 45 | 45 | | | | | | 12 |
| Total | 401 | 392 | 405 | 404 | 406 | 406 | 406 | | | | | | 322 |

XV. Committee Reports

1. SRC – Presented in Directors Report.
2. Development & Community Outreach – Jonina Mazzeo presented, with updates for fundraising and other community outreach events.
3. Finance and Facilities - Presented in Directors Report.
4. Governance – Susan Jackson reminded board members to complete any outstanding trainings each may have open.

XVI. Action Items

| Day | Date | Time | Notes |
|----------|----------------|---------|---|
| Thursday | March 12, 2026 | 5:30 PM | Regular Meeting/Budget Approval – In Person |

XVII. Closing Comments – Each board member had a parting/closing statement thanking the administrative team and teachers at the school for always doing their best and creating such a positive workspace. Also, hoped that everyone had a happy holiday break and wished good health for everyone.

XVIII. Adjournment - @ 7:40 PM

| Voting Members | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|------------------|-----------------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Lynell Burgos | 1 st | X | | | | Elsy Lugo | | X | | | |
| Danielle Clement | 2 nd | X | | | | Jonina Mazzeo | | X | | | |
| Tanisha Lewis | | X | | | | Hiyaris Perez | | X | | | |
| Susan Jackson | | X | | | | Miriam Santana | | X | | | |
| Aisha Ciafullo | | X | | | | | | | | | |