



Norwood Middle School

# School Site Council Agenda/Minutes

*Agenda / Actas del Consejo Escolar*

## Date & Time (*Fecha & Hora*)

01/28/2026 2:00 PM

## Location (*Ubicación*)


Norwood School Library

## Zoom Link (*Enlace de Zoom*)

### 2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

<b>Non-staff: Parents/Community Member/Students (Please note Year 1 or 2 of membership) <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes (Por favor indique Año 1 o 2 de afiliación)</i></b>		<b>Present / Absent <i>Presente/ Ausente</i></b>
Parent	Dario Gonzalez	Present
Parent	Angelina Shelton McDaniels	Absent
Student	Savannah Rodriguez	Present
Student	Juan Gonzalez	Present
Student	Sophia Amuesca	Present
<b>Alternates (<i>Alternativos</i>):</b>		
<p><b>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</b></p> <p><b>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</b></p>		
<b>Staff: Principal or Designee/Teachers/Other Staff (Please note Year 1 or 2 of membership) <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal (Por favor indique Año 1 o 2 de afiliación)</i></b>		<b>Present / Absent <i>Presente/ Ausente</i></b>
<b>Principal/Designee: <i>Directora(a)/ Designado(a)</i>: Leticia Kiwan</b>		Present
<b>Teacher: <i>Maestro(a)</i>: Linda Osterling</b>		Present
<b>Teacher: <i>Maestro(a)</i>: Clyde Quick</b>		Present
<b>Teacher: <i>Maestro(a)</i>: Colby Raygoza</b>		Present
<b>Other Staff: <i>Otro Personal</i>: Danielle Burmaster</b>		Present
<b>Alternates: <i>Alternativos</i>:</b>		
<b>*Teachers must be the majority</b> <i>*Los maestros deben ser mayoría</i>		

# AGENDA

<b>ITEM</b> <i>ARTÍCULO</i>	<b>Facilitator</b> <i>Facilitador(a)</i>	<b>Minutes</b> <i>Minutas</i>
<p><b>Call to Order / Sign in sheet</b> <i>Orden del Día/ Hoja de Firmas</i></p> <p><b>Quorum</b> <i>Quórum (50% +1)</i></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>This meeting is called to order at: <i>Se abre la sesión a las</i>        2:00 PM</p> <p>Total Members in Attendance: 9 <i>Total de Miembros Presentes:</i></p> <p>Quorum:    Yes (Si) <i>Quórum:</i></p>
<p><b>Public Comment (2 minutes per speaker)</b> <i>Comentarios del Público (2 minutos cada participante)</i></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Comments</b> <i>(Resumen de Comentarios)</i> No public comments were made</p>
<p><b>Review Agenda</b> <i>Repasar Agenda</i></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Comments</b> <i>(Resumen de Comentarios)</i> Review of the agenda was conducted by the Principal</p>
<p><b>Review / approve minutes from last meeting</b> <i>Revisar/aprobar el acta de la última reunión</i></p> <p>1  Previous Minutes</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas</p> <p>Person <i>Persona:</i> Savannah Rodriguez Second <i>Se secundó:</i> Clyde Quick In favor <i>A favor :</i> 8 Oppose <i>En contra:</i> 00 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i></p>

**Council Business** *Asuntos del Consejo*

N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A
N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A
N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A

**Required Document Review & Approve:** *Revisión y Aprobación de Documentos Requeridos:*

<p>Other</p> <p>approve SPSA funded positions</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> SPSA funded positions/AVID.                  Person <i>Persona:</i> Dario Gonzalez                  Second <i>Se secundó:</i> Juan Gonzalez                  In favor <i>A favor :</i> 8                  Oppose <i>En contra:</i> 0                  Abstain <i>En abstención:</i> 0                  Motion: Pass or Fail: Pass  <i>Moción: Aprobada o Rechazada</i></p>
<p>N/A</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> N/A                  Person <i>Persona:</i>                  Second <i>Se secundó:</i>                  In favor <i>A favor :</i>                  Oppose <i>En contra:</i>                  Abstain <i>En abstención:</i>                  Motion: Pass or Fail:  <i>Moción: Aprobada o Rechazada</i></p>
<p>N/A</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> N/A                  Person <i>Persona:</i>                  Second <i>Se secundó:</i>                  In favor <i>A favor :</i>                  Oppose <i>En contra:</i>                  Abstain <i>En abstención:</i>                  Motion: Pass or Fail:  <i>Moción: Aprobada o Rechazada</i></p>
<p>N/A</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p>I move to approve the <i>Propongo aprobar a la</i> N/A                  Person <i>Persona:</i>                  Second <i>Se secundó:</i>                  In favor <i>A favor :</i>                  Oppose <i>En contra:</i>                  Abstain <i>En abstención:</i>                  Motion: Pass or Fail:  <i>Moción: Aprobada o Rechazada</i></p>

**Document Review:** *Revisión y de Documentos*

Needs Assessment (Evaluación de Necesidades)	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i>  Principal discussed the needs assessment results with the SSC. Principal showed responses from the needs assessment sent to Norwood's community
N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i>  N/A

**School Plan For Student Achievement (SPSA)** *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

SPSA Addendum	<b>Chairperson</b> <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> SPSA addendum  Person <i>Persona:</i> Savannah Rodriguez Second <i>Se secundó:</i> Dario Gonzalez In favor <i>A favor :</i> 8 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: <b>Pass</b> <i>Moción: Aprobada o Rechazada</i>
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**Other Business: Otros Asuntos:**

<b>ELAC Reporting</b> <i>Informes ELAC</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Reporting (Resumen de Informes)</b> N/A
<b>Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters)</b> <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Presentation (Resumen de Presentación)</b> N/A
<b>Additional Information/New Business/Discussion</b> <i>Información Adicional/Asuntos Nuevos/Conversación</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A
<b>Adjournment: Aplazamiento:</b>	<b>Chairperson</b> <i>Presidente</i>	<b>Time: Hora:</b> 2:30 PM

**Next meeting date:**

03/18/2026

2:00 PM

*Fecha de próxima reunión:*



**Norwood Junior High School**  
**School Site Council**  
**Minutes**



**Date & Time: Nov 19, 2025 2:00 PM**  
**Location: Library**  
**In person**

**2024- 2025, Elected SSC Members**

<b>Non-staff: Parents/Community Member/Students</b>	<b>Present</b>
<b>Parent</b> : Dario Gonzalez	Present ▾
<b>Parent</b> : Angelina Shelton McDaniels	Present ▾
<b>Secondary Student</b> : Savannah Rodriguez	Present ▾
<b>Secondary Student</b> : Juan Gonzalez	Present ▾
<b>Secondary Student</b> : Sophia Amuesca	Present ▾
<b>Staff: Principal or Designee/Teachers/Other Staff</b>	<b>Present</b>
<b>Principal/Designee:</b> Leticia Kiwan	Present ▾
<b>Teacher:</b> Linda Osterling	Present ▾
<b>Teacher:</b> Clyde Quick	Present ▾
<b>Teacher:</b> Colby Raygoza	Present ▾
<b>Other Staff:</b> Danielle Burmaster	Present ▾
<i>*Teachers must be the majority</i>	

**AGENDA**

ITEM	Facilitator	Minutes
Call to Order / Sign in sheet	Principal	This meeting is called to order at
Quorum (50% +1)		Total Members in Attendance: 10 ▾ Quorum: Yes ▾
Public Comment (2 minutes per speaker)	Principal	<b>Summary of Comments</b>
Review Agenda	Principal	Principal reviewed agenda and asked for any comments or discussion. No discussion or comments were made.

Review / approve minutes from last meeting	Principal	I move to approve the minutes: Savannah Rodriguez Second: Clyde Quick In favor: 10 ▾ Oppose: 0 ▾ Abstain: 0 ▾ Motion: Passed ▾
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**Council Business**

<ul style="list-style-type: none"> <li>SPSA Goals &amp; Actions ▾</li> </ul>	Principal	<p><b>Summary of Actions Taken</b></p> <p>Principal reviewed Title 1 program and an evaluation of the money we spent so far. Teachers provided one full sub day to develop a plan for moving forward to support student learning. IXL, other platforms in math. Teachers provide Principal with information as to what they need to support student learning. Admin decides if this is useful and keeps it for next year. SSC future meetings will decide if these programs are useful. Purchased more planners and things for back to school night.</p> <p>Principal sharing Benchmark results:</p> <p>ELA data - This year - Quarter 1 19.6% passing in math. Last year was 20.7%          42% of ELA 7th graders met          33% of ELA 8th graders met</p> <p>Math data - This year - 7th grade 28% mastered, 8th grade 10.6%</p> <p>See where we are - why I am showing you the data. This also shows you that our teachers need curriculum and other supports to help students succeed. We need to remember that this is a snapshot.</p> <p>Teacher comment Osterling- when does the district take a look at the curriculum. It's been three years since we have had it and at what point do we look at it?          Response - State of California curriculum has up to 7 years. Being considered - no more outside SWUN coaches - pay lesson design teachers. We have to pay teachers to use their time at work to be successful.</p> <p>Parent comment - at certain parts of the year, you shift your focus on different levels of students.</p>
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		<p>Kiwan: At beginning of year we look at at promise kids- 2 or more f's kids. We focus on them - we give them meetings and supports with teachers. Didn't have data from Robla kids so we have to rely heavily on diagnostic tests to support them. First benchmark- teachers are focusing on nearly met. Where are students on sbac compared to benchmark. Iready diagnostic, interventions are done in the classroom. New intervention: we are conducting parent conferences. We start with data chats</p>
<ul style="list-style-type: none"> <li>• <b>SELECT/NA ▾</b></li> </ul>	Principal	<a href="#">Summary of Actions Taken</a>
<ul style="list-style-type: none"> <li>• <b>SELECT/NA ▾</b></li> </ul>	Principal	<a href="#">Summary of Actions Taken</a>
<b>Required Document Review &amp; Approve:</b>		
<ul style="list-style-type: none"> <li>• <b>Comprehensive School Safety Plan</b></li> </ul> <p><b>Document Link:</b></p>	Principal	<p>A review and discussion of the 2025-2026 School Comprehensive Safety Plan took place as facilitated by the Principal. Principal discussed site committee which consists of 3 teachers and 1 admin. We have had several practice fire drills and live shelter in place. The incident commander is the admin then responsibility works its way down. Everyone on the Wing Lead is someone who is the command post of the wing. Evacuation of site - school would go to Taylor Street.</p> <p>Angelina Dawson - Parent suggestion- have wing leaders spread out and all students are in a straight line as they are walking to the Taylor Street.</p> <p>Dario Gonzalez - _Parent - suggested meeting at Northpointe park</p> <p>Teacher comment Quick - addressing passing period emergencies. IF students are going from one period to another. Default period - homeroom - easier to take roll</p> <p>Savannah Rodriguez comment - Is that something we can practice during school? Savannah stated that she thinks this is something students should practice.</p> <p>Suggestion - Practice at the end of lunch so then students can go into their 5th period classrooms.</p> <p>I move to approve the School Compact:  <b>Danielle Burmaster</b>  Second: <b>Savannah Rodriguez</b></p>

In favor: 9 ▾  
 Oppose: 0 ▾  
 Abstain: 0 ▾  
 Motion: **Passed** ▾

**School Plan For Student Achievement (SPSA)**

**Review and Discuss:**

- **Review School Data** ▾
- **Title 1 Evaluations** ▾

**Review and Approve**

- **SPSA Addendum** ▾

**Principal**

Principal discussed that an addendum to the budget needs to be approved. The Principal explained that Norwood received funds from the district for the year. We didn't have the number of students to support that number at the start of the year. We enrolled at 450 instead of 374. Because of this, they took away some of our Title 1 funds. We actually are at 480 students. This is why the registration is important and the family income forms so that we know who is coming to school here. We have to give money back for Title 1. We had to give back \$196.00 in parent and family engagement. Took some money from goal 1 and some from Goal 3. Could not spend money on Goal 2 since that is where our AVID money comes from.

I move to approve the Addendum: Juan Gonzalez - Student

Second: Sophia Amescua

In favor: 9 ▾  
 Oppose: 0 ▾  
 Abstain: 0 ▾  
 Motion: **Passed** ▾

**Other Business:**

**Not Combined** ▾ ELAC

**Principal**

**Summary of ELAC Business**

**Adjournment**

**Principal**

Time: 2:35pm

**Next meeting date: Jan 28, 2025 2:00 PM**