



North East Independent School District

Public Information Request Form

Pursuant to the Public Information Act, Texas Government Code Section 552, I hereby request the following documents:

Please Print:

Name: _____ Date: _____

Company/Organization: _____

Address: _____ Telephone #: _____

Email Address: _____

Signature: _____

In making this request I understand that NEISD is under no obligation to create a document to satisfy my request or to comply with a standing request for information. I further understand that the information will be released only in accordance with the Public Information Act, which may require a determination as to confidentiality by the Texas Attorney General prior to a release. I further understand that the District has 10 business days in which to request such a determination.

Hand deliver, mail or fax request to: North East Independent School District
8961 Tesoro Drive
San Antonio, Texas 78217
Attn: Deb Caldwell, Chief Operations Officer
Fax: 210-804-7098