

**BIWEEKLY PAY SCHEDULE
CLASSIFIED & SUBSTITUTE EMPLOYEES
2024-2025 SCHOOL YEAR**

*** Dates are subject to change without notice**

Early paydates *

PAY	PAY	SUPPLEMENTAL***	SUPPLEMENTAL***	SUPPLEMENTAL***	LEAVE	CHECK	
PERIOD	PERIOD	DUTY	DUTY APPROVED	DUTY APPROVED	PROCESSED	MAILING	PAYDATE
BEGINNING	ENDING	THROUGH	SUBSTITUTE	MANAGER	THROUGH	DATE **	
06/08/24	06/21/24				06/21/24	07/03/24	07/05/24
06/22/24	07/05/24	06/30/24	07/08/24	07/10/24	07/05/24	07/18/24	07/19/24
07/06/24	07/19/24				07/19/24	08/01/24	08/02/24
07/20/24	08/02/24				08/02/24	08/15/24	08/16/24
08/03/24	08/16/24	07/31/24	08/06/24	08/14/24	08/16/24	08/29/24	08/30/24
08/17/24	08/30/24				08/30/24	09/12/24	09/13/24
08/31/24	09/13/24	08/31/24	09/06/24	09/13/24	09/13/24	09/26/24	09/27/24
09/14/24	09/27/24				09/27/24	10/10/24	10/11/24
09/28/24	10/11/24	09/30/24	10/07/24	10/15/24	10/11/24	10/24/24	10/25/24
10/12/24	10/25/24				10/25/24	11/07/24	11/08/24
10/26/24	11/08/24	10/31/24	11/06/24	11/14/24	11/08/24	11/21/24	11/22/24
11/09/24	11/22/24				11/22/24	12/05/24	12/06/24
11/23/24	12/06/24	11/30/24	12/06/24	12/13/24	12/06/24	12/19/24	12/20/24
12/07/24	12/20/24				12/20/24	01/02/25	01/03/25
12/21/24	01/03/25				01/03/25	01/16/25	01/17/25
01/04/25	01/17/25	12/31/24	01/07/25	01/14/25	01/17/25	01/30/25	01/31/25
01/18/25	01/31/25				01/31/25	02/13/25	02/14/25
02/01/25	02/14/25	01/31/25	02/06/25	02/13/25	02/14/25	02/26/25	02/27/25 *
02/15/25	02/28/25				02/28/25	03/13/25	03/14/25
03/01/25	03/14/25	02/28/25	03/05/25	03/17/25	03/14/25	03/26/25	03/27/25 *
03/15/25	03/28/25				03/28/25	04/10/25	04/11/25
03/29/25	04/11/25	03/31/25	04/07/25	04/14/25	04/11/25	04/24/25	04/25/25
04/12/25	04/25/25				04/25/25	05/08/25	05/09/25
04/26/25	05/09/25	04/30/25	05/06/25	05/14/25	05/09/25	05/22/25	05/23/25
05/10/25	05/23/25				05/23/25	06/04/25	06/05/25 *
05/24/25	06/06/25	05/31/25	06/04/25	06/11/25	06/06/25	06/18/25	06/19/25 *
06/07/25	06/20/25				06/20/25	07/02/25	07/03/25 *
06/21/25	07/04/25	06/30/25	07/07/25	07/11/25	07/04/25	07/17/25	07/18/25
07/05/25	07/18/25				07/18/25	07/31/25	08/01/25
07/19/25	08/01/25				08/01/25	08/14/25	08/15/25
08/02/25	08/15/25	07/31/25	08/05/25	08/13/25	08/15/25	08/28/25	08/29/25

* Early payday (These are early paydates to streamline processing of the payroll)

** Live checks are mailed to substitutes and employees on a leave of absence without a valid direct deposit authorization.

*** Deadlines for Supplemental Duty are for entries in the *Supplemental Pay Web application* for Substitutes only.

Paraprofessionals should refer to the Paraprofessional Pay Schedule for the dates of their first check of the school year.

Revised

05/17/24