

STUDENT AND PARENT COMPLAINTS/GRIEVANCES
EXHIBIT B

(EXHIBIT)

STUDENT/PARENT COMPLAINT FORM – **LEVEL FOUR**

STUDENT/PARENT COMPLAINT FORM: LEVEL FOUR NOTICE OF APPEAL TO THE BOARD

To appeal a Level Three decision, please fill out this form completely and submit it by hand-delivery, electronic communication, or U.S. Mail to the appropriate administrator within the time established in FNG(LOCAL). Appeals will be heard in accordance with FNG(LEGAL) and (LOCAL) or any exceptions outlined therein.

Student's name: _____

Parent's name: _____

Address: _____

Telephone number: _____

E-mail address: _____

If you will be represented in presenting your complaint, please identify the person representing you.

Name: _____

Address: _____

Telephone number: _____

E-mail address: _____

Who held the Level Three conference? _____

Date of the conference? _____

Attach a copy of your original Level Three complaint and any documentation submitted at Level Three.

Attach a copy of the Level Three response.

Student's or parent's signature: _____

Signature of representative (if applicable): _____

Date submitted: _____

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Complainant, please note:

A complaint or appeal form that is incomplete in any material way may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing a complaint or appeal. Please keep a copy of the completed form and any supporting documentation for your records.