



**PUBLIC WORKS - ENGINEERING DEPARTMENT**

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**REQUEST FORM FOR  
CHICO MUNICIPAL CODE  
ENGINEERING UPDATE**

**Requestor Information:**

Requestor Name:

Phone:

Date Requested:

Email:

Department / Division or Company Name:

**Type of Update Requested (Select all that apply):**

**Supporting Documents:**

Correction (grammar / format)

Redline or marked-up CMC language attached

Policy/Process Update

Emails/Memos attached

Conflict with State Law

State Code reference attached

Conflict with Other CMC Sections

Other (specify):

Outdated / No Longer Applicable

New Code Language Needed

Other (specify):

**Current Code Identification:**

Current CMC Title:

Current CMC Chapter:

Current CMC Section:

**Redline Version of Proposed Changes:**

Please provide the exact language you are proposing. Include all additions, deletions, or edits exactly as you would like them to appear in the Chico Municipal Code. The City will rely on this wording when evaluating your request. Staff must be able to clearly understand your proposed changes without interpreting or re-writing your intent.

Detailed Reason for Change (Explain why this update is needed. Consider: What specific problem does the current code create? What prompted the request? What benefit will the update provide? Does the current language conflict with State law or other CMC sections? Does the change improve clarity, consistency, or efficiency? What risks exist if the code is not updated?):