

**I. Call to Order by Board Secretary - @ 5:36 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027		X
2. Susan Jackson	Board Chair, expires 2028	X	
3. Jonina Mazzeo	Board Vice Chair, expires 2026	X	
4. Miriam Santana	Board Trustee, expires 2027	X	
5. Danielle Clement	Board Trustee, expires 2027		X
6. Hiyaris Perez	Board Trustee, expires 2026	X (LE 7:10 PM)	
7. Elsy Lugo	Board Trustee, expires 2026	X (LE 7:05 PM)	
8. Tanesha Lewis	Board Trustee, expires 2028		X
9. Aisha Ciafullo	Board Trustee, expires 2028		X (LA 5:42 PM)

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Caitlin Mitchell	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Latoya Branch	Teacher Representative		X
Patrick Wenz	Teacher Representative Alternate	X	

**IV. Board Business**

**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **May 14, 2026** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	1 <sup>st</sup>	X			

Tanesha Lewis					X	Hiyaris Perez	2 <sup>nd</sup>	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo					X						

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **March 12, 2026**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	1 <sup>st</sup>	X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	2 <sup>nd</sup>	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo					X						

**VII. Public Comment – None**

**VIII. Correspondence**

**IX. Adjourn Public Session and Open Closed Session - @ 5:41 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	2 <sup>nd</sup>	X			
Tanesha Lewis					X	Hiyaris Perez	1 <sup>st</sup>	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo					X						

1. Personnel Discussion
2. Legal Discussion

**X. Adjourn Closed Session and Open Public Session - @ 6:09 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	2 <sup>nd</sup>	X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	1 <sup>st</sup>	X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for March & April 2026, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of April 2026, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from March 13, 2026, to May 14, 2026.
- c. Payroll: To approve the following payrolls:

March 15, 2026	\$ 270,994.15
March 30, 2026	\$ 282,273.06
April 15, 2026	\$ 280,291.63
April 30, 2026	\$ 280,539.54

- d. To ratify the FY27 Budget and its submission to the NJDOE.
- e. Vended Meal Renewal: BE IT RESOLVED: that Greater Brunswick Charter School, upon the recommendation of the School Director, hereby approves the 1-year renewal of the contract with Whitson’s Culinary Group for the 2026-2027 school year. The total estimated cost of the contract is \$468,954.00 per meal prices listed below:
  - i. Breakfast \$2.56
  - ii. Lunch \$4.14
  - iii. Snack \$1.18

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	2 <sup>nd</sup>	X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	1 <sup>st</sup>	X									

**2. Contracts**

- a. To ratify/approve the following contracts for the 2026-2027 school year:

Vendor	Scope	Term	Cost
911 Inform	IT – Annual Support & Maintenance	4/1/2026 to 3/31/2027	\$945.00
NRI Core BTS	IT – Essentials Universal License	5/1/2026 to 5/30/2027	\$396.68
NRI Core BTS	IT – Meraki Enterprise License	5/1/2026 to 5/1/2029	\$21,473.29
Hunter Technologies	IT – Annual IP Office Server Spprt & Mnt	4/1/2026 to 3/31/2027	\$3,700.00

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	1 <sup>st</sup>	X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana	2 <sup>nd</sup>	X			
Aisha Ciafullo		X									

**3. Buildings & Grounds**

- a. To approve the contract with Prolawn Landscape Management LLC for Lawn Maintenance, effective April 2026 to December 2026, monthly rate starting \$1,480, all scope of services as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	2 <sup>nd</sup>	X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	1 <sup>st</sup>	X									

**4. Personnel**

- a. To ratify/approve the following resignations:
  - i. Gloria Cuellar, Part Time Student Aide, effective May 7, 2026
  - ii. Sophia Martinez, Part Time Student Aide, effective April 16, 2026
- b. To approve the following New Hire:
  - i. Terry Thompson, Substitute Teacher, \$120/day
  - ii. Diana Miranda, Part-Time Student Aide, \$22.06/hour
- c. To ratify the following After School Activity rates/stipends:

Employee	Job	Rate
Victoria Sedefian	SPARK Teacher	\$47.25/hr
Anthony Hernandez	Soccer Coach	\$1,560 prorated stipend
Dilan Galindo	Assistant Coach	\$935 stipend

- d. To approve the request for the following graduate coursework:
  - i. Patrick Wenz – Summer Semester – Caldwell University – Lifespan Development – Masters in School Counseling
- e. To approve the rehire of GBCS staff as attached for the 2026-2027 school year.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement					X	Jonina Mazzeo	1 <sup>st</sup>	X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	2 <sup>nd</sup>	X									

**5. Curriculum/Special Education**

- a. To approve the following field trip request:

Destination	Location	Attendees	Date	Cost
Lucky Strike Bowling – Student Council Outing	North Brunswick, NJ	1 <sup>st</sup> -8 <sup>th</sup> Grade 20 students	June 3, 2026	\$0/student TBD-bus
Raritan Valley YMCA – SEL Competencies & PE/Health Skills	East Brunswick, NJ	6 <sup>th</sup> & 7 <sup>th</sup> Grade	May 29, 2026	\$0/student TBD-bus
Jenkinson’s Aquarium	Point Pleasant, NJ	KG	June 9, 2026	\$10/student TBD-bus
Rutgers Geology	New Brunswick, NJ	6 <sup>th</sup> Grade	June 11, 2026	TBD-bus

- b. To ratify the following room reservation requests:

Organization	Purpose	Room Request	Date
M.S. Volleyball	Extra Practice	Gym	March to June
M.S. Soccer	Soccer Practice	Field	March to June

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	2 <sup>nd</sup>	X			
Danielle Clement					X	Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	1 <sup>st</sup>	X									

**6. Policy/Miscellaneous**

- a. To approve the 2026-2027 School Year Calendar, as attached.
- b. To approve the first reading of the following policies and regulations:
  - i. 0142.1 – Nepotism (M)
  - ii. 0142.1C – Nepotism – Charter School (M)
  - iii. 0174C – Legal Services – Charter School (M)
  - iv. 0177C – Professional Services – Charter School (M)
  - v. 1220 – Employment of Chief School Administrator (M)
  - vi. 0174 P – Legal Services (M)
  - vii. 0177 P – Professional Services (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	2 <sup>nd</sup>	X			
Danielle Clement					X	Jonina Mazzeo	1 <sup>st</sup>	X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo		X									

**7. New Business**

**XII. Enrollment Report**

Grade	FY26	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2025	2025	2025	2025	2025	2026	2026	2026	2026	2026	2026	2025/2026
<b>K</b>	44	43	44	44	44	44	44	44	44	44	44		94
<b>1</b>	44	44	44	43	44	44	44	44	44	44	44		38
<b>2</b>	44	44	44	44	44	44	44	44	44	44	44		57
<b>3</b>	44	42	44	44	45	45	45	45	45	45	45		17
<b>4</b>	46	43	44	44	44	44	44	44	44	44	44		36
<b>5</b>	46	46	46	46	46	46	46	46	46	46	46		39
<b>6</b>	44	42	47	47	47	47	47	47	46	47	47		39
<b>7</b>	47	43	44	44	44	44	44	44	44	43	41		21
<b>8</b>	42	45	45	45	45	45	45	45	45	45	45		14
<b>Total</b>	<b>401</b>	<b>392</b>	<b>405</b>	<b>404</b>	<b>406</b>	<b>406</b>	<b>406</b>	<b>406</b>	<b>405</b>	<b>405</b>	<b>403</b>		<b>361</b>

**XIII. Reports**

1. Director’s Report – Presentation led by Vanessa Jones & Hector Alvarez, updating the board on current curriculum items, extracurricular events, and other current ongoings at Greater Brunswick Charter School.
  - i. Mid-Year Title I Data Presentation
2. HIB update – Presented by Caitlin Mitchell. Since last board meeting, the school had one HIB that was unfounded.
3. Suspension Update –Presented by Caitlin Mitchell. April had 5 in-school suspensions and zero out-of-school suspensions. May had zero in-school suspensions and 1 out-of-school suspensions.

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

**No Vote due to lack of quorum.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos						Elsy Lugo					
Danielle Clement						Jonina Mazzeo					

Tanesha Lewis						Hiyaris Perez					
Susan Jackson						Miriam Santana					
Aisha Ciafullo											

**XIV. Committee Reports**

1. SRC – Presented in Directors Report.
2. Development & Community Outreach – Presented in Directors Report.
3. Finance and Facilities – Presented in Directors Report.
4. Governance – Presented in Directors Report.

**XV. Action Items**

Day	Date	Time	Notes
Thursday	June 18, 2026	5:30 PM	Regular Meeting – In Person
Thursday	July 16, 2026	5:30 PM	Regular Meeting/Re-Org Mtg - Virtual

**XVI. Closing Comments** – Each board member thanked the school leadership for all their hard work and gave well wishes to all in attendance.

**XVII. Adjournment - @ 7:54 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo					X
Danielle Clement					X	Jonina Mazzeo	1 <sup>st</sup>	X			
Tanesha Lewis					X	Hiyaris Perez					X
Susan Jackson		X				Miriam Santana		X			
Aisha Ciafullo	2 <sup>nd</sup>	X									