

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board of Trustees Meeting Agenda

AGENDA February 3, 2026 School Campus - Community Resource Center 5:00 P.M.

- 1.0 Call Public Session to Order
 - 1.1 Roll Call to Establish Quorum
 - 1.2 Pledge of Allegiance
 - 1.3 Introduction of Guests
- 2.0 Opportunity for Members of the Public to Address the Board

At this time, members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration. Any person addressing the Board will be limited to a maximum of three (3) minutes so all interested parties have an opportunity to speak with a total of fifteen (15) minutes allotted for the Public Comment Period. Please state your name and address for the record.
- 3.0 Approval of Minutes – January 13, 2026 (A)
- 4.0 Correspondence - None
- 5.0 Superintendent's/Principal's Report
 - 5.1.1 Campus Update - ASB
- 6.0 Consent Items / Review / Public Hearing/ Public Input / Board Discussion / **ACTION** (as applicable)
 - 6.1 Interdistricts (A)
 - 6.2 LCAP Update (A)
 - 6.3 School Accountability Report Card (SARC) (A)
 - 6.4 Comprehensive School Safety Plan (A)
 - 6.5 Revision to 2025-2026 District Calendar (A)
 - 6.6 AERIES Student Information System Renewal (A)
 - 6.7 Budget Revision 002-26 (A)
- 7.0 Authorization of Vendor Payments dated 1/9/2026 through 1/16/2026 (A)
- 8.0 Personnel
 - 8.1 Personnel Order (A)
 - 8.2 Intern Counselor Job Description (A)
- 9.0 Monson-Sultana Association of Teachers (MSAT) Report
Update from the Monson-Sultana Association of Teachers
- 10.0 Closing Activities
The Governing Board members have the opportunity to comment.
- 11.0 Adjournment (A)

*Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting may make a request to the Superintendent at P.O. Box 25, 10643 Avenue 416, Sultana, CA 93666, (559) 591-1634. Such a request should be in writing if possible, or may be made in person or by telephone (e-mail or text message requests will not be allowed). The request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required, and the name, address and telephone number of the person making the request. The request should be made as soon as possible and if possible no later than one day before the meeting.

Unapproved

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

Regular Meeting

January 13, 2026

5:00 P.M.

1.0 CALL TO ORDER:

The meeting was called to order by Trustee Worthley at 5:00 P.M.

1.1 Roll Call

Trustees present: Simmons, Quintana, Valdez, and Worthley

Trustees absent: Davidian

Secretary: Roberto Vaca

1.2 Pledge of Allegiance

Trustee Worthley led all those in attendance for the Pledge of Allegiance.

1.3 Guests/Staff Present

Stephen Miller, Alyssa Gonzales, Katherine Arreguin, Jaqueline Montejano, Benita Cortez, Santos Galeana, Abraham Carbajal, Makenna Brito, Joseph Rico, Melissa Mendoza, Brandon Corcoran, Mario Anaya, Melissa Valdez, Catherine Diaz, Angelique Carrillo Camarena (ASB), and Obed Morales (ASB).

**2.0 OPPORTUNITY TO
ADDRESS THE BOARD:**

None.

3.0 APPROVAL OF MINUTES:

Trustee Quintana moved and Trustee Simmons seconded the motion to approve the minutes of the December 11, 2025 Regular Board meeting.

PASSED

4.0 CORRESPONDENCE:

None.

**5.0 SUPERINTENDENT'S/
PRINCIPAL'S REPORT:**

5.1.1: Campus Update - The ASB Reps to the Board had a small game with the board members (ice breaker) to start their presentation. The ASB Reps also gave a small presentation on their new Step-Up Project: Raider Closet, which will involve and benefit the community of Monson-Sultana by providing clothes to students through donations. The Step-Up Project will also include "Pozole Perfeto" competition that will allow the community to learn "How we can Step-Up for others," and will be held on February 28, 2026.

Sports Recap: Basketball tryouts occurred before winter break and it was a success. A list of student athletes and upcoming games was also presented.

Past events included January's perfect attendance celebration to the ice skating rink and a recap of the Winter/Christmas Concert.

Finally, the Music Program will be starting percussion and ukulele sessions/classes with 80 students signed up for percussion and 74 students for ukulele.

5.1.2: Annual Audit Report - Michelle Lizaso, Senior Director, with Christy White presented on the District's Audit Report for July 1, 2024 to June 30, 2025 fiscal year reporting no findings.

Trustee Simmons moved and Trustee Quintana seconded the motion to approve the Annual Audit Report as presented. PASSED

6.0	PUBLIC COMMENT ON CLOSED SESSION TOPICS:	None.
7.0	EXECUTIVE CLOSED SESSION:	Trustee Worthley called the meeting into closed session at 5:25 P.M. and was called back to regular session at 6:07 P.M.
8.0	REGULAR/OPEN SESSION:	
8.1	Report of Action Taken in Closed Session	No action was taken during the closed session to report.
9.0	CONSENT ITEMS:	
9.1	Interdistricts	Trustee Simmons moved and Trustee Valdez seconded the motion to approve interdistrict attendance requests as presented. PASSED
9.2	Interactive Smart Board Purchase	Trustee Valdez moved and Trustee Simmons seconded the motion to approve purchase from BDJ TECH for an Interactive Smart Board. PASSED
9.3	Consolidated Application and Reporting System (CARS) - Winter Collection	Trustee Valdez moved and Trustee Quintana seconded the motion to approve the Consolidated Application and Reporting System (CARS) Winter Collection Report. PASSED
9.4	Renewal of Auditing Services Contract through 2026-2027	Trustee Quintana moved and Trustee Simmons seconded the motion to approve the renewal with Christy White, CPA Audit Contract renewal for two years. PASSED
9.5	TCOE Agency Agreement for Intervention Resource Classrooms/Project Aware	Trustee Quintana moved and Trustee Simmons seconded the motion to approve of agreement with TCOE and Project AWARE for Mental Health Services. PASSED
10.0	AUTHORIZATION OF VENDOR PAYMENTS:	Trustee Quintana moved and Trustee Valdez seconded the motion to approve vendor payments for the period of 12/5/25-1/2/26. PASSED
11.0	PERSONNEL:	
11.1	Percussion Technician Job Description	Trustee Simmons moved and Trustee Valdez seconded the motion to approve the Percussion Technician Job Description as Presented. PASSED
11.2	Percussion Technician Salary Schedule	Trustee Valdez moved and Trustee Simmons seconded the motion to approve the new salary schedule for Percussion Technician as presented. PASSED
11.3	Personnel Order	Trustee Simmons moved and Trustee Valdez seconded the motion to approve personnel orders 11.3.1, the medical leave request of Kaylie Marquez, and 11.3.2, the hiring of Mario Anaya for the position of Percussion Technician. PASSED

**12.0 MONSON-SULTANA
ASSOCIATION OF TEACHERS
(MSAT) REPORT:**

Mrs. Melissa Mendoza addressed the board of trustees to relay communication on behalf of Mr. Edward Bedoya regarding the concern of communication between administration and teachers on schedules and instructional time. Mr. Stephen Miller also addressed the board of trustees in gratitude for the transparency of audit and the work put into it by Business Manager, Mrs. Benita Cortez.

13.0 CLOSING ACTIVITIES:

None.

14.0 ADJOURNMENT:

Meeting adjourned at 6:33 P.M.

Respectfully Submitted,

Vicki Worthley	President	Roberto Vaca	Secretary
Lynn Simmons	Clerk	Roy Valdez	Trustee
Annie Davidian	Trustee	Delbert Quintana	Trustee

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **5.0 SUPERINTENDENT'S REPORT**

AGENDA ITEM: **5.1.1 CAMPUS EVENTS AT MSJUESD**

ATTACHMENTS: **NONE**

DISCUSSION:

The ASB Board Rep will provide information to the Board on past events and calendar dates/events that will be coming up on our campus.

RECOMMENDATION: **NONE**

PROPOSED ACTION: **NONE**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
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AGENDA SECTION: **CONSENT**

AGENDA ITEM: **6.1 INTERDISTRICT REQUESTS FOR 2025-2026**

ATTACHMENTS: **INTERDISTRICT REQUESTS**

DISCUSSION:

6.1.1 Cisneros (Kindergarten) New from Dinuba Unified

RECOMMENDATION: The Superintendent recommends that the Board approve the interdistrict chart as presented.

PROPOSED ACTION: APPROVE

INTERDISTRICT ATTENDANCE AGREEMENT REQUESTS
MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
FEBRUARY 3, 2026

Agenda Item #	Name	Grade	From	To	Year	Reason	Recommendation
6.1.1	Cisneros, Marisol	K	Dinuba Unified	Monson-Sultana	2025-2026	NEW/ Parent Request for Continued Education for remainder of the year. Has been at MS since TK.	Approve

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
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February 3, 2026

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **6.2 LCAP MID YEAR REPORT**

ATTACHMENTS: **NONE**

DISCUSSION:

The Superintendent will present to the Board the 2025-2025 LCAP Mid Year Report. This report must be presented on or before February 28, 2026:

- The report must include the following:
 - An update on the LCFF Budget Overview for Parents
 - All available mid-year outcome data related to the metrics identified in the current year's LCAP. (25-26 LCAP Metrics)
 - All available mid-year expenditure and implementation data on all Actions identified in the current year's LCAP. (25-26 LCAP Actions)
- To best prepare for the reporting of required information, LEAs are strongly encouraged to monitor the implementation progress on 2025-26 LCAP Actions, measure and monitor progress on metric outcomes, and track expenditures tied to Actions in the plan. Results reflected in the 2025 Dashboard (to be released on December 15th) will provide additional data for report use.

RECOMMENDATION: The Superintendent recommends approval of the LCAP Mid Year Report, as presented.

ACTION REQUIRED: Approval

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **CONSENT ITEM**

AGENDA ITEM: **6.3 SCHOOL ACCOUNTABILITY REPORT CARD**

ATTACHMENTS: **SCHOOL ACCOUNTABILITY REPORT CARD**
(SARC)

DISCUSSION:

California Education Code requires Board approval of district/School Accountability Report Cards (SARC) on an annual basis. The SARC contains data on schools, students, staffing, funding, and student achievement. The SARC is always based on the prior school year, therefore, the current SARC is for 2024-2025.

RECOMMENDATION: The Superintendent recommends that the Board **APPROVE** the 2024-2025 School Accountability Report Card (SARC).

PROPOSED ACTION: **APPROVE**

Monson-Sultana School

2024-2025 School Accountability Report Card (Published During the 2025-2026 School Year)



General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>
- For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

DataQuest



California School Dashboard



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

Admission Requirements for the University of California (UC)

Admission requirements for the UC follow guidelines set forth in the Master Plan, which requires that the top one-eighth of the state's high school graduates, as well as those transfer students who have successfully completed specified college course work, be eligible for admission to the UC. These requirements are designed to ensure that all eligible students are adequately prepared for University-level work. For general admissions requirements, please visit the UC Admissions Information website at <https://admission.universityofcalifornia.edu/>.

Admission Requirements for the California State University (CSU)

Eligibility for admission to the CSU is determined by three factors: (1) Specific high school courses, (2) Grades in specified courses and test scores, and (3) Graduation from high school. Some campuses have higher standards for particular majors or students who live outside the local campus area. Because of the number of students who apply, a few campuses have higher standards (supplementary admission criteria) for all applicants. Most CSU campuses have local admission guarantee policies for students who graduate or transfer from high schools and colleges that are historically served by a CSU campus in that region. For admission, application, and fee information, see the CSU website at <https://www2.calstate.edu/>.

2025-26 School Contact Information

School Name	Monson-Sultana School
Street	PO Box 25, 10643 Ave. 416
City, State, Zip	Sultana, CA 93666
Phone Number	(559) 591-1634
Principal	Roberto Vaca
Email Address	rvaca@msschool.org
School Website	www.msschool.org
Grade Span	K-8
County-District-School (CDS) Code	54-7200960-54167

2025-26 District Contact Information

District Name	Monson-Sultana Joint Union Elementary School District
Phone Number	(559) 591-1634
Superintendent	Roberto Vaca
Email Address	rvaca@msschool.org
District Website	www.msschool.org

2025-26 School Description and Mission Statement

Monson-Sultana School is a rural, single-site school district encompassing approximately 22 square miles in northern Tulare County. Approximately 445 grade TK-8 students are served. The school has been at its current location for more than 50 years maintaining a coterminous relationship with the Dinuba Unified School District. We provide our students with a wide array of technology, a science lab, library, TK-8 music program, TK-8 Physical Education program, and a licensed vocational nurse. Our student population is comprised of 93.5 % Hispanic students and 6 % white students. The school and all facilities are located on a 16 acre parcel with permanent structures ranging in age of buildings. We are in the process of finalizing construction projects for a new library and gymnasium.

2025-26 School Description and Mission Statement

Our district is committed to the belief that every child can achieve academic excellence. We are blessed with a dedicated, caring, and compassionate faculty committed to student learning. Our support staff is comprised of individuals with knowledge and expertise who always put students first. Each of these groups is fully supported by a five member Board of Trustees elected by our community. Together we have one over-arching goal; to ensure the continuous improvement in academic achievement for every student.

We believe in educating the whole child by providing an instructional program that is rigorous, meaningful, and aligned with State Standards. Additionally, the District provides specialized programs that meet the needs of our special needs students and students in a variety of alternative educational programs. We are especially proud of our award winning music program.

Monson-Sultana School has maintained a high profile in the areas of technology, performing arts, and student achievement. We currently enjoy a ratio of one computer for every student in all grades, which allows students wireless access to the Internet. Our performing arts program has won numerous awards and has been designated as a model program for grades TK-5. In addition, our school offers an after school program that serves approximately 210 students in grades TK-8.

In our long-standing tradition of excellence, we maintain our commitment to students, parents, community members, and staff to provide the best educational experience possible to all of our students and families.

About this School

2024-25 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	54
Grade 1	35
Grade 2	56
Grade 3	51
Grade 4	42
Grade 5	51
Grade 6	50
Grade 7	49
Grade 8	52
Total Enrollment	440

2024-25 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	48.4
Male	51.6
Asian	0.2
Hispanic or Latino	97.5
Two or More Races	0.2
White	2
English Learners	36.4
Homeless	3
Migrant	6.1
Socioeconomically Disadvantaged	88.2
Students with Disabilities	9.1

A. Conditions of Learning State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	19.1	87.18	19.1	87.18	234405.2	84
Intern Credential Holders Properly Assigned	1	4.55	1	4.55	4853	1.74
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	0.4	1.91	0.4	1.91	12001.5	4.3
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	11953.1	4.28
Unknown/Incomplete/NA	1.3	6.32	1.3	6.32	15831.9	5.67
Total Teaching Positions	22	100	22	100	279044.8	100

Note: The data in this table is based on full-time equivalent (FTE) status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2022-23 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	16.1	77.05	16.1	77.05	231142.4	83.24
Intern Credential Holders Properly Assigned	2	9.52	2	9.52	5566.4	2
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	2	9.52	2	9.52	14938.3	5.38
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	11746.9	4.23
Unknown/Incomplete/NA	0.8	3.86	0.8	3.86	14303.8	5.15
Total Teaching Positions	21	100	21	100	277698	100

Note: The data in this table is based on FTE status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2023-24 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	19.8	95.2	19.8	95.2	230039.4	100
Intern Credential Holders Properly Assigned	0	0	0	0	6213.8	2.23
Teachers Without Credentials and Misassignments ("ineffective" under ESSA)	1	4.8	1	4.8	16855	6.04
Credentialed Teachers Assigned Out-of-Field ("out-of-field" under ESSA)	0	0	0	0	12112.8	4.34
Unknown/Incomplete/NA	0	0	0	0	13705.8	4.91
Total Teaching Positions	20.8	100	20.8	100	278927.1	100

Note: The data in this table is based on FTE status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered "ineffective" under ESSA)

Authorization/Assignment	2021-22	2022-23	2023-24
Permits and Waivers	0.00	2	1
Misassignments	0.40	0	0
Vacant Positions	0.00	0	0
Total Teachers Without Credentials and Misassignments	0.40	2	1

Credentialed Teachers Assigned Out-of-Field (considered "out-of-field" under ESSA)

Indicator	2021-22	2022-23	2023-24
Credentialed Teachers Authorized on a Permit or Waiver	0.00	0	0
Local Assignment Options	0.00	0	0
Total Out-of-Field Teachers	0.00	0	0

Class Assignments

Indicator	2021-22	2022-23	2023-24
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)	5.7	0	0
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0	0	0

Note: For more information refer to the Updated Teacher Equity Definitions web page at
<https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2025-26 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Year and month in which the data were collected

August, 2022

Subject	List of Textbooks and Other Instructional Materials / Indicate if from Most Recent Adoption / Year of Adoption	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	HMH for K-5 - Adopted 2025 Common Lit for 6-8 - Adopted 2025	0
Mathematics	TK-5: Zearn, Engage New York and Embarc 6-8: Open Resources Math	0
Science	TK-5: TWIG Science 6-8: Amplify Science	0
History-Social Science	K-5: Studies Weekly 6-8: Holt, Rinehart & Winston	0
Foreign Language		NA
Health		NA
Visual and Performing Arts		NA
Science Laboratory Equipment (grades 9-12)		NA

Note: Cells with N/A values do not require data.

School Facility Conditions and Planned Improvements

Monson-Sultana School is comprised of 27 classrooms, a cafeteria, library, staff lounge, computer lab, science lab, community resource center, music room, gymnasium and 5 playgrounds. The Director of MOT works daily with the custodial staff of 5 (4 full-time and 3 part-time) to ensure that the cleaning of the school is maintained to provide for a clean and safe school. District maintenance staff ensures that the repairs necessary to keep the school in good repair and work orders are completed in a timely manner. A work order process is used to ensure efficient service and highest priority is given to emergency repairs.

Year and month of the most recent FIT report

August 2025

System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness: Overall Cleanliness, Pest/Vermin Infestation	X			
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X			

Overall Facility Rate

Exemplary	Good	Fair	Poor
X			

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

College and Career Ready

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

ELA and mathematics test results include the Smarter Balanced Summative Assessments and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

Subject	School 2023-24	School 2024-25	District 2023-24	District 2024-25	State 2023-24	State 2024-25
English Language Arts/Literacy (grades 3-8 and 11)	37	38	37	38	47	48
Mathematics (grades 3-8 and 11)	42	42	42	42	35	37

2024-25 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus

the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	288	288	100.00	0.00	38.19
Female	131	131	100.00	0.00	39.69
Male	157	157	100.00	0.00	36.94
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	281	281	100.00	0.00	38.43
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	--	--	--	--	--
White	--	--	--	--	--
English Learners	114	114	100.00	0.00	21.05
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	0	0	0	0	0
Socioeconomically Disadvantaged	256	256	100.00	0.00	35.16
Students Receiving Migrant Education Services	15	15	100.00	0.00	6.67
Students with Disabilities	29	29	100.00	0.00	13.79

2024-25 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	288	288	100.00	0.00	42.36
Female	131	131	100.00	0.00	36.64
Male	157	157	100.00	0.00	47.13
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	281	281	100.00	0.00	42.70
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	--	--	--	--	--
White	--	--	--	--	--
English Learners	114	114	100.00	0.00	24.56
Foster Youth	0	0	0	0	0
Homeless	--	--	--	--	--
Military	0	0	0	0	0
Socioeconomically Disadvantaged	256	256	100.00	0.00	39.06
Students Receiving Migrant Education Services	15	15	100.00	0.00	40.00
Students with Disabilities	29	29	100.00	0.00	6.90

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

Science test results include the CAST and the CAA for Science. The "Percent Met or Exceeded" is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e. achieved Level 3—Alternate) on the CAA for Science divided by the total number of students who participated in a science assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

The number of students tested includes all students who participated in the test whether they received a score or not; however the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

Subject	School 2023-24	School 2024-25	District 2023-24	District 2024-25	State 2023-24	State 2024-25
Science (grades 5, 8 and high school)	17.02	17	17.02	17	30.73	32.52

2024-25 CAASPP Test Results in Science by Student Group

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	100	100	100.00	0.00	17.00
Female	45	45	100.00	0.00	11.11
Male	55	55	100.00	0.00	21.82
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Filipino	0	0	0	0	0
Hispanic or Latino	97	97	100.00	0.00	16.49
Native Hawaiian or Pacific Islander	0	0	0	0	0
Two or More Races	--	--	--	--	--
White	--	--	--	--	--
English Learners	44	44	100.00	0.00	9.09
Foster Youth	0	0	0	0	0
Homeless	0	0	0	0	0
Military	0	0	0	0	0
Socioeconomically Disadvantaged	92	92	100.00	0.00	15.22
Students Receiving Migrant Education Services	--	--	--	--	--
Students with Disabilities	11	11	100.00	0.00	0.00

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2024-25 California Physical Fitness Test Participation Rates

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. The administration of the PFT requires only participation results for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	100	100	100	100	100
Grade 7	100	100	100	100	100

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2025-26 Opportunities for Parental Involvement

Monson-Sultana School continues its efforts to welcome parents and include them in the educational process. Parents and community embrace the school. Many students are the third generation in their family to attend Monson-Sultana. Parents are encouraged to take an active role in school and are kept informed of activities through bulletins, newsletters, letters, phone calls, a school marquee, and parent meetings. The District also has its own Web site to keep parents apprised of events, programs, and other pertinent information. Additionally, the District reaches out to parents by the means of another Web-based product that utilizes the phone system.

The Booster Club takes an active role in the school and through fundraising efforts has provided the school with many needed items, such as sports uniforms, student incentives, field trips, etc.

The School Site Council holds meetings every quarter to provide parents the opportunity for input regarding the School Site Plan. The District holds English Learner Advisory Committee meetings where parents receive information about school programs and services offered for EL students. Parents are informed through the use of our School Accountability Report Card, and a parent/student handbook. Other activities where parents are actively involved include: classroom volunteers, field trips, Back-to-School Night, parent-teacher conferences, chaperoning field trips, parent surveys, award ceremonies, and numerous extracurricular activities.

For more information on how to become involved, contact Superintendent/Principal Roberto Vaca at (559) 591-1634 or rvaca@msschool.org

2024-25 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	463	441	31	7.0
Female	223	213	15	7.0
Male	240	228	16	7.0
Non-Binary	--	--	--	--
American Indian or Alaska Native	--	--	--	--
Asian	--	--	--	--
Black or African American	--	--	--	--
Filipino	--	--	--	--
Hispanic or Latino	451	430	29	6.7
Native Hawaiian or Pacific Islander	--	--	--	--
Two or More Races	--	--	--	--
White	--	--	--	--
English Learners	173	161	10	6.2
Foster Youth	--	--	--	--
Homeless	24	19	2	10.5
Socioeconomically Disadvantaged	410	389	30	7.7
Students Receiving Migrant Education Services	29	26	1	3.8
Students with Disabilities	52	48	6	12.5

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions data.

Suspensions								
School 2022-23	School 2023-24	School 2024-25	District 2022-23	District 2023-24	District 2024-25	State 2022-23	State 2023-24	State 2024-25
2.58	4.26	4.75	2.58	4.26	4.75	3.6	3.28	2.94

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

This table displays expulsions data.

Expulsions								
School 2022-23	School 2023-24	School 2024-25	District 2022-23	District 2023-24	District 2024-25	State 2022-23	State 2023-24	State 2024-25
0	0	0	0	0	0	0.08	0.07	0.06

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2024-25 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	4.75	0.00
Female	1.35	0.00
Male	7.92	0.00
Non-Binary	0.00	0.00
American Indian or Alaska Native	0.00	0.00
Asian	0.00	0.00
Black or African American	0.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	4.66	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	0.00	0.00
White	0.00	0.00
English Learners	5.20	0.00
Foster Youth	0.00	0.00
Homeless	8.33	0.00
Socioeconomically Disadvantaged	5.12	0.00
Students Receiving Migrant Education Services	6.90	0.00
Students with Disabilities	15.38	0.00

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2025-26 School Safety Plan

Safety of students and staff is a primary concern of Monson-Sultana Elementary. The school is always in compliance with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards. The school's disaster preparedness plan includes steps for ensuring student and staff safety during a disaster and includes training for all staff. Fire and disaster drills are conducted on a regular basis throughout the school year. Lockdown drills are also conducted multiple times each school year. Students are supervised before and after school by certificated staff, classified staff, and administrators. Certificated staff and classified staff supervise students during lunch. There is a designated area for student drop off and pick up. Any person coming onto the school grounds during school hours must first report to the office to secure permission to be on the grounds and/or to conduct any business. The school's safety plan is reviewed and updated annually in February, and adopted by the Board on an annual basis.

D. Other SARC Information Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2022-23 Elementary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	20	7	14	0
1	21	13	0	1
2	20	7	7	0
3	24	0	14	0
4	23	0	14	0
5	23	0	14	0
6	22	3	12	0
Other	0	0	0	0

2023-24 Elementary Average Class Size and Class Size Distribution

This table displays the 2023-24 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	15	14	0	0
1	26	0	14	0
2	21	7	7	0
3	21	0	14	0
4	25	0	14	0
5	25	0	14	0
6	25	2	12	0
Other	0	0	0	0

2024-25 Elementary Average Class Size and Class Size Distribution

This table displays the 2024-25 average class size and class size distribution. The columns titled "Number of Classes" indicates how many classes fall into each size category (a range of total students per class). The "Other" category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
K	17	14		
1	18	14		
2	28		14	
3	26		14	
4	21		14	
5	26		14	
6	25		12	

2024-25 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	0

2024-25 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. The "Other" category is for all other student support services staff positions not listed.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	
Library Media Teacher (Librarian)	1
Library Media Services Staff (Paraprofessional)	
Psychologist	
Social Worker	
Nurse	
Speech/Language/Hearing Specialist	
Resource Specialist (non-teaching)	
Other	

Fiscal Year 2023-24 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2023-24 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	\$13,411.92	\$3,933.26	\$9,478.66	\$72,615
District	N/A	N/A	\$9,478.66	\$92,624
Percent Difference - School Site and District	N/A	N/A	0.0	-9.9
State	N/A	N/A	\$11,146	\$85,291
Percent Difference - School Site and State	N/A	N/A	-12.8	-8.9

Fiscal Year 2024-25 Types of Services Funded

Head Start/Preschool: A county Head Start program provides services to our parents and preschool students.

Categorical Programs: Services are provided for each of these programs as defined in the Local Education Assessment Plan.

Special Education: Monson-Sultana is a direct service district. There is a full-time RSP teacher and Instructional Assistant and a Psychologist services students two days per week. The school also provides a Partnership Program for students with emotional and behavioral issues. A full time teacher and a full time behavioral aide work with students in this program.

Speech and Hearing: A county-provided speech and hearing specialist services students as required.

Migrant: The school has a Migrant parent advisory committee who meets regularly to oversee the school's Migrant program.

Fine Arts: The school has a full-time music teacher who provides a fully integrated music program to all students in grades K-8.

Fiscal Year 2024-25 Types of Services Funded

Physical Education: The school has a full-time teacher who provides a fully integrated Physical Education program to all students in grades TK-8.

Athletics: Monson-Sultana School offers all students in grades 5-8 the opportunity to participate in varsity and junior varsity athletic programs.

After School Program: Monson-Sultana School boasts an after school program that serves approximately 160 students in grades TK-8 from 3:00 - 6:00 daily.

Fiscal Year 2023-24 Teacher and Administrative Salaries

This table displays the 2023-24 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/cs/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	\$61,000	\$55,248
Mid-Range Teacher Salary	\$84,055	\$80,746
Highest Teacher Salary	\$118,008	\$109,655
Average Principal Salary (Elementary)		\$133,828
Average Principal Salary (Middle)		\$142,253
Average Principal Salary (High)		
Superintendent Salary	\$194,620	\$155,954
Percent of Budget for Teacher Salaries	17.92%	25.26%
Percent of Budget for Administrative Salaries	3.81%	6.12%

Professional Development

Staff development is funded through categorical programs such as Title I, Title II, Title III, and LCAP funds. The current focus of staff development is on providing comprehensive and ongoing support in the implementation of the California Common Core State Standards (CCSS). The district has contracted with the Tulare County Office of Education to provide extensive CCSS staff development and content coaching for all teachers and administrators. A key component of all staff development is to ensure that all teachers of English Learners receive training and coaching on specific teaching practices and strategies that are proven to increase EL student achievement. With recent new additions to staff, ensuring adequate support for all new teachers has also been in the forefront via the use of peer mentors.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2023-24	2024-25	2025-26
Number of school days dedicated to Staff Development and Continuous Improvement	7	7	9

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
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AGENDA SECTION: **CONSENT**

AGENDA ITEM: **6.4 COMPREHENSIVE SCHOOL SAFETY PLAN
& EMERGENCY RESPONSE PLAN**

ATTACHMENTS: **DOCUMENTS/PRESENTATION**

DISCUSSION:

The comprehensive safety plan must be presented to the School Site Council (SSC) and board by March 1, 2026. Districts are required to review, update, and approve a Comprehensive School Safety Plan annually. The plan has not undergone revisions since adoption last year.

RECOMMENDATION: The Superintendent recommends approval of the Comprehensive School Safety Plan & Emergency Response Plan.

ACTION REQUIRED: Approval

MONSON-SULTANA JOINT ELEMENTARY UNIFIED SCHOOL DISTRICT
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AGENDA SECTION: **DISTRICT CALENDAR REVISION**

AGENDA ITEM: **6.5 DISTRICT CALENDAR REVISION**

ATTACHMENTS: **2025-2026 DISTRICT CALENDAR**

DISCUSSION:

During the current academic year, Foggy Day Schedules were implemented on multiple occasions due to weather-related visibility concerns. While these schedules supported student and staff safety, they resulted in a **loss of instructional minutes** totaling 215 instructional minutes, that must be addressed to remain compliant with instructional time requirements.

After reviewing the total number of minutes lost, administration is proposing a revision to the academic calendar to recoup the required instructional time. The following dates are recommended for instructional minute recovery:

Confirmed Recoupment Dates

- **February 11th and February 18th:** Students will remain on campus until 3:00 PM. TK and Kindergarten will continue with their normal release time of 2:00 PM on both dates instead of an early release time of 1:00 PM. [Full/Regular Instructional day]

These adjustments will allow the district to recover the instructional minutes lost due to Foggy Day Schedules already called.

Contingency Planning

In the event that **an additional Foggy Day Schedule (1 Day)** is required later in the school year, the following dates have been identified as **potential additional recoupment times and days**, if needed:

- **March 27th:** Students will remain on campus until 3:00 PM. TK and Kindergarten will continue with their normal release time of 2:00 PM instead of a minimum day release time of 1:15 PM.
- **May 6th and May 13th:** Students will remain on campus until 3:00 PM. TK and Kindergarten will continue with their normal release time of 2:00 PM on both dates instead of an early release time of 1:00 PM.

If another foggy day doesn't occur, these dates will remain early/minimum release days. These dates were selected by MSAT to ensure compliance with instructional requirements.

In the event that more than one Foggy Day Schedule is required later in the school year, MSAT will identify **additional recoupment times and days** to be brought for another amendment of the academic school calendar and board approval. Approval of these dates today will be used to finalize calendar adjustments and communicate changes to staff and families.

RECOMMENDATION: **The Superintendent recommends that the Board approve the revised district calendar as presented.**

PROPOSED ACTION: **Approve** -31-



MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

CALENDAR FOR SCHOOL YEAR 2025-2026

July 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		(22)

August 2025 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						(21)

September 2025 (21)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				(21)

District Holidays (15)

- July 4 — Independence Day
- Sept 1 — Labor Day
- Nov 11 — Veterans' Day
- Nov 27-28 — Thanksgiving
- Dec 24 — Christmas Eve
- Dec 25 — Christmas Day
- Dec 31 — New Year's Eve
- Jan 1 — New Year's Day
- Jan 19 — Martin Luther King, Jr.
- Feb 9 — Lincoln's Birthday (Observed)
- Feb 16 — President's Day
- April 3 — Easter Friday
- May 25 — Memorial Day
- June 19 — Juneteenth

October 2025 (23)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31*	(21)

November 2025 (14)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						(17)

December 2025 (15)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			(20)

January 2026 (17)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
(20)				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	*	21
22	23	24	25	26	27	28

March 2026 (20)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				(22)

Minimum Days—1:15 P.M.

November 17-21, 2025

December 19, 2025

March 2-6, 2026

March 27, 2026

May 22, 2026

*Possible Instructional Min Make Ups

March 27, May 6 & 13:

TK/K release @ 2:00 PM

1st-8th release @ 3:00 PM

April 2026 (18)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		(21)

May 2026 (16)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	*	23
24	25	26	27	28	29	30
31						(20)

June 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				(21)

Legend

	Minimum Day 1:15 P.M. Release
	District Holiday
	P/T Conference Days 1:15 P.M. Release
	School Not in Session
	Teacher Inservice
	Instructional Mins Make Up 3:00 PM Release

Board Approved:
April 1, 2025

**Parent-Teacher
Conferences—1:15 Release**

November 17-21, 2025
March 2-6, 2026

Grading Periods

Aug 6—Oct 31 62 days
Nov 3—Feb 20 59 days
Feb 23—May 22 59 days
180 Student Instruction Days

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT

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AGENDA SECTION: **CONSENT**

AGENDA ITEM: **6.6 AERIES STUDENT INFORMATION SYSTEM RENEWAL**

ATTACHMENTS: **RENEWAL ORDER FORM**

DISCUSSION:

Aeries is the student information system used to monitor and maintain attendance, schedules, discipline, and most other student data. Attached is the renewal contract for the 2026 calendar year.

RECOMMENDATION: The Superintendent recommends that the Board APPROVE the renewal contract with AERIES.

PROPOSED ACTION: APPROVE

Order Form

Prepared By	Ramy Habashi	Quote Number	00002188
Created Date	1/16/2026	Account Name	Monson-Sultana Joint Union Elementary
Company Address	770 The City Drive South Orange, CA 92868 US	Billing Address	PO Box 25 Sultana, CA 93666-0025 US
		Proposal Contact	Dain Arias

Product	Quantity	Date Begins	Date Ends	Sales Price	Line Total
Aeries Database Maintenance, per additional year	24.00	1/1/2026	12/31/2026	\$270.00	\$6,480.00
Aeries Student Information System in the Cloud, under 1,000 students	1.00	1/1/2026	12/31/2026	\$7,596.68	\$7,596.68
Quote Total					\$14,076.68

One-time services will be invoiced immediately. Subscription services will be invoiced on the start date listed above. For quoting and pricing purposes, Aeries uses the most recent available data provided by public agencies such as NCES/Data Quest to determine enrollment numbers for public school districts. Given year-to-year fluctuations in enrollment numbers, Aeries reserves the right to rely on these public data sets and reserves the right not to change quoted enrollment numbers unless Customer can provide evidence that the variance is greater than 5%. Prices shown above do not include any state or local taxes that may apply. Any such taxes are the responsibility of the customer and will appear on the final invoice. Customer is responsible for deducting and remitting any withholding taxes as required by local tax regulations and should provide a copy of the WHT certificate to Aeries within 3 days of receipt.

Terms and Conditions: This Order Form shall become legally binding upon signing and returning it to Aeries by the Customer. Orders are non-cancelable before the Contract End Date. This Order Form is exclusively governed by the terms and policies stated below.

Aeries Master Services Agreement (MSA) found at: <https://www.aeries.com/master-services-agreement/>

Aeries Terms of Services found at: <https://www.aeries.com/terms-of-service/>

Aeries Privacy Policy found at: <https://www.aeries.com/privacy-policy/>

By signing this Agreement, I certify that I am authorized to sign on behalf of the Customer and agree to the Terms and Conditions of this Order Form and any documents incorporated herein.

To place your order, please sign and return to sales@aeries.com.

Name

Signature

Title

Date

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
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AGENDA SECTION: **CONSENT ITEM**

AGENDA ITEM: **6.7 BUDGET REVISION 002-26**

ATTACHMENTS: **BUDGET REVISION**

DISCUSSION:

Each month the District Business Office ensures that all expenditures are in line with the District's Adopted Budget. Revisions must be made to reflect the reality of a day-to-day living document, which must be updated as budget codes change to accommodate fluctuation in program resources.

The attached Budget Revision 002-26 is for January 2026.

RECOMMENDATION: **The Superintendent recommends that the Board APPROVE Budget Revision 002-26.**

PROPOSED ACTION: **APPROVE**

Budget Revision Report #002-26

29 Monson-Sultana Jt. Union Elem. School District						1/26/2026
Fiscal Year: 2026		Control Number: 12670816				7:40:19 PM
		Original Approved Budget	Revised Approved Budget	Change Amount	Proposed Revised Budget	Explanations
Fund:	010 General Fund					
LCFF Sources		6,610,560.00	6,771,602.00	-	6,771,602.00	
Federal Revenues		51,069.00	582,317.00	6,519.00	588,836.00	#1
Other State Revenues		1,588,732.00	1,891,694.00	49,402.00	1,941,096.00	#1
Other Local Revenues		164,122.00	213,048.00	-	213,048.00	
Revenues		8,414,483.00	9,458,661.00	55,921.00	9,514,582.00	
Expenditures						
Certificated Salaries		2,980,677.00	3,066,138.00	7,000.00	3,073,138.00	#2
Classified Salaries		1,363,488.00	1,458,667.00	5,000.00	1,463,667.00	#2
Employee Benefits		2,264,642.00	2,381,655.00	2,403.00	2,384,058.00	#2
Books and Supplies		788,933.00	797,863.00	-	797,863.00	
Services, Other Operating Expenses		2,202,165.00	2,505,072.00	20,000.00	2,525,072.00	
Capital Outlay		535,500.00	615,423.00	-	615,423.00	
Other Outgo		132,157.00	133,011.00	-	133,011.00	
Direct Support/Indirect Costs		(19,562.00)	(23,475.00)	-	(23,475.00)	
Total Expenditures		10,248,000.00	10,934,354.00	34,403.00	10,968,757.00	
Other Financing Sources/Uses						
Transfer In		-	-	-	-	
Transfer Out		-	-	-	-	
Contributions		(316,064.00)	(410,853.00)	-	(410,853.00)	
Fund:	080 Student Activity Special Revenue Fund					
Other Local Revenues		5,001.00	5,001.00	-	5,001.00	
Revenues		5,001.00	5,001.00	-	5,001.00	
Expenditures						
Books and Supplies		2,500.00	2,500.00	-	2,500.00	
Services, Other Operating Expenses		2,500.00	2,500.00	-	2,500.00	
Total Expenditures		5,000.00	5,000.00	-	5,000.00	
Fund:	130 Cafeteria Special Revenue Fund					
Federal Revenues		440,000.00	440,000.00	-	440,000.00	
Other State Revenues		146,000.00	146,000.00	-	146,000.00	
Other Local Revenues		5,000.00	8,464.00	-	8,464.00	
Revenues		591,000.00	594,464.00	-	594,464.00	
Expenditures						
Classified Salaries		164,480.00	173,944.00	-	173,944.00	
Employee Benefits		83,454.00	88,632.00	-	88,632.00	
Books and Supplies		335,667.00	339,667.00	2,500.00	342,167.00	
Services, Other Operating Expenses		23,520.00	67,936.00	-	67,936.00	
Capital Outlay		60,000.00	60,000.00	-	60,000.00	
Direct Support/Indirect Costs		19,562.00	23,475.00	-	23,475.00	
Total Expenditures		686,683.00	753,654.00	2,500.00	756,154.00	
Fund:	251 Developer Fees Fund					
Other Local Revenues		600.00	600.00	-	600.00	
Revenues		600.00	600.00	-	600.00	
Expenditures						
Services, Other Operating Expenses		500.00	500.00	-	500.00	
Capital Outlay		-	-	-	-	

Budget Revision Report #002-26

29 Monson-Sultana Jt. Union Elem. School District

1/26/20

Fiscal Year: 2026

7:40:19 F

		<u>Original</u> <u>Approved Budget</u>	<u>Control Number: 12670816</u> <u>Revised</u> <u>Approved Budget</u>	<u>Change</u> <u>Amount</u>	<u>Proposed</u> <u>Revised Budget</u>	<u>Explanations</u>
Total Expenditures		500.00	500.00	-	500.00	
Fund: 350 County School Facilities Fund - New Construction						
Other State Revenues		-	-	-	-	
Other Local Revenues		-	79.00	-	79.00	
Revenues		-	79.00	-	-	
Expenditures						
Capital Outlay		-	6,000.00	-	6,000.00	
Total Expenditures		-	6,000.00	-	6,000.00	
Fund: 351 County School Facilities Fund - Modernization						
Other State Revenues		-	-	-	-	
Other Local Revenues		-	1,472.00	-	1,472.00	
Revenues		-	1,472.00	-	1,472.00	
Expenditures						
Capital Outlay		-	100,000.00	-	100,000.00	
Total Expenditures		-	100,000.00	-	100,000.00	
#1 - Federal Revenues increased due to CARS Winter Reporting within Title I & III-Immigrant; Other Local Revenues increased due Interest YTD and Donations for Playgr						
#2 - Certificated with Mandated Benefits increase due to substitute costs due to long-term per day cost; Classified with Mandated Benefits increase due to bus driver costs to ELOP						
#3 - Services, other operating expenses increased due to Professional Development services						
#4 - Books & supplies increased within cafeteria program for supplies (Cafeteria COVID funds)						

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **CONSENT**

AGENDA ITEM: **7.0 AUTHORIZATION OF VENDOR PAYMENTS REPORTS**
DATED JANUARY 9, 2026 THROUGH JANUARY 16, 2026

ATTACHMENTS: **ACCOUNTS PAYABLE FINAL REPORTS**

DISCUSSION:

The attached Accounts Payable Final Reports dated January 9, 2026 through January 16, 2026 are for expenditures after January 5, 2026 and before January 16, 2026.

RECOMMENDATION: The Superintendent recommends that the Board APPROVE the Accounts Payable Final Reports.

PROPOSED ACTION: APPROVE

Detailed Subtotaled by Vendor

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE---Y-GO---FN---OB---SI-TY	Amount
1446	AMAZON CAPITAL SERVICES	R	00	PV	260788	01/09/2026	13P6-W96I	0	62418837R	010-11000-0-11100-24200-43000-1-0000		\$3,700.24
	AMAZON CAPITAL SERVICES	R	00	PV	260789	01/09/2026	14HM-73K	0	62418837R	010-58147-6-11100-10000-43000-2-0000		\$414.17
	AMAZON CAPITAL SERVICES	R	00	PV	260791	01/09/2026	1D4L-R37I	0	62418837R	010-60530-0-11100-10000-43000-2-0105		\$98.20
	AMAZON CAPITAL SERVICES	R	00	PV	260793	01/09/2026	1XCM-LW	0	62418837R	010-00000-0-00000-72000-43000-0-0000		\$7.53
	AMAZON CAPITAL SERVICES	R	00	PV	260790	01/09/2026	1C97-KYW	0	62418837R	010-00000-0-00000-31400-43000-0-0000		\$247.71
	AMAZON CAPITAL SERVICES	R	00	PV	260792	01/09/2026	1CQV-HJH	0	62418837R	010-11000-0-11100-10000-43000-2-0000		\$50.62
											Total Payment Amount:	\$4,518.47 *
1505	ANAYA, MARIO	R	00	PV	260832	01/16/2026	REIMBUR:	0	62420610O	010-00000-0-00000-72000-58000-0-0000		\$67.00
											Total Payment Amount:	\$67.00 *
1291	BDJtech	R	00	PV	260831	01/16/2026	11631	0	62420611O	010-11000-0-11100-24200-44000-1-0000		\$1,782.88
											Total Payment Amount:	\$1,782.88 *
909	BESE, DENISE	R	00	PV	260802	01/09/2026	REIMBUR:	0	62418838O	010-07200-0-11100-24203-43000-2-0112		\$102.32
	BESE, DENISE	R	00	PV	260802	01/09/2026	REIMBUR:	0	62418838O	010-07200-0-11100-24203-43000-2-0112		\$94.32
	BESE, DENISE	R	00	PV	260802	01/09/2026	REIMBUR:	0	62418838O	010-07200-0-11100-24203-42000-2-0123		\$1,235.11
											Total Payment Amount:	\$1,431.75 *
1478	BRADY PLUS, COMPANY	R	06	PV	260830	01/16/2026	11141457	0	62420612O	010-00000-0-00000-81000-43000-0-0000		\$1,858.70
											Total Payment Amount:	\$1,858.70 *
1250	CALDERA, STEPHANIE	R	00	PV	260794	01/09/2026	REIMBUR:	0	62418839O	010-11000-0-11100-10000-43000-2-0000		\$130.76
											Total Payment Amount:	\$130.76 *
800	CENTRAL VALLEY CULLIGAN	R	00	PV	260776	01/09/2026	220790	0	62418840R	010-00000-0-00000-72000-56000-0-0000		\$108.60
	CENTRAL VALLEY CULLIGAN	R	00	PV	260775	01/09/2026	221247	0	62418840R	130-53100-0-00000-37000-56000-0-0000		\$145.00
											Total Payment Amount:	\$253.60 *
999	CORTEZ, BENITA	R	00	PV	260815	01/16/2026	REIMBUR:	0	62420613O	010-07200-0-11100-10000-58000-2-0118		\$400.00
											Total Payment Amount:	\$400.00 *
1066	CVIN LLC	R	00	PV	260774	01/09/2026	71547	0	62418841R	010-00000-0-00000-77000-59000-1-0000		\$150.00
											Total Payment Amount:	\$150.00 *
1477	DOCTORS OCCUPATIONAL TESTING	R	00	PV	260806	01/16/2026	6295	0	62420614O	010-07230-0-00000-36000-58000-0-0000		\$185.00
											Total Payment Amount:	\$185.00 *
1331	DYNAMIC AUTO DIESEL REPAIR	R	00	PV	260780	01/09/2026	1656	0	62418842R	010-07230-0-00000-36000-56000-0-0000		\$657.02
											Total Payment Amount:	\$657.02 *
130	EMPLOYMENT DEVELOPMENT DEPT.	R	00	PV	260828	01/16/2026	94-238227/-	0	62420615O	010-00000-0-00000-00000-95025-0-0000		\$624.32
											Total Payment Amount:	\$624.32 *

Detailed Subtotaled by Vendor

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099 Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE---Y-GO---FN---OB---SI-TY	Amount
1168	F U E L	R	00 PV	260797	01/09/2026	1264		0 62418843	R	010-00000-0-00000-27000-58000-0-0000	\$1,235.00
135	FEDEX	R	00 PV	260779	01/09/2026	2-474-2057		0 62418844	R	010-00000-0-00000-27000-59000-0-0000	Total Payment Amount: \$1,235.00 *
1151	FIRST-CITIZENS BANK & TRUST CO	R	00 PV	260827	01/16/2026	48449140		0 62420616	O	010-11000-0-00000-91000-74380-0-0000	\$17.00
	FIRST-CITIZENS BANK & TRUST CO	R	00 PV	260827	01/16/2026	48449140		0 62420616	O	010-11000-0-00000-91000-74390-0-0000	\$38.68
										Total Payment Amount:	\$537.68 *
988	GOLD STAR FOODS	R	00 PV	260765	01/09/2026	9809200		0 62418845	R	130-53100-0-00000-37000-47000-0-0000	\$158.61
	GOLD STAR FOODS	R	00 PV	260838	01/16/2026	9533744		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$452.66
	GOLD STAR FOODS	R	00 PV	260819	01/16/2026	9695990		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$742.72
	GOLD STAR FOODS	R	00 PV	260839	01/16/2026	9819463		0 62420617	O	130-53200-0-00000-37000-47000-0-0000	\$409.37
	GOLD STAR FOODS	R	00 PV	260835	01/16/2026	9595609		0 62420617	O	130-53200-0-00000-37000-47000-0-0000	\$295.90
	GOLD STAR FOODS	R	00 PV	260816	01/16/2026	9695992		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$41.78
	OLD STAR FOODS	R	00 PV	260837	01/16/2026	9708067		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$376.89
	OLD STAR FOODS	R	00 PV	260818	01/16/2026	9809708		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$45.90
	GOLD STAR FOODS	R	00 PV	260836	01/16/2026	9528901		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$411.92
	GOLD STAR FOODS	R	00 PV	260817	01/16/2026	9708623		0 62420617	O	130-53100-0-00000-37000-47000-0-0000	\$1,104.80
										Total Payment Amount:	\$4,040.55 *
1485	HEALTHY CAMPUS LLC	R	06 PV	260786	01/09/2026	MSJUESD-		0 62418846	R	010-90635-0-11100-10000-58000-2-0000	\$900.00
										Total Payment Amount:	\$900.00 *
1496	HOWARD TECHNOLOGY SOLUTIONS	R	00 PV	260798	01/09/2026	554626202:		0 62418847	R	010-11000-0-11100-24200-43000-1-0000	\$812.44
										Total Payment Amount:	\$812.44 *
1503	INTERNATIONAL AGRI-CENTER	R	00 PV	260800	01/09/2026	MONSON-		0 62418848	R	010-63870-5-38000-10000-43000-2-0045	\$1,020.00
										Total Payment Amount:	\$1,020.00 *
1026	J & E RESTAURANT SUPPLIES, INC	R	00 PV	260834	01/16/2026	107502		0 62420618	O	130-53200-0-00000-37000-43000-0-0000	\$315.30
										Total Payment Amount:	\$315.30 *
1243	JIMENEZ, MARIA	R	00 PV	260773	01/09/2026	MILEAGE		0 62418849	O	010-90332-0-11100-10000-52000-2-0000	\$30.80
										Total Payment Amount:	\$30.80 *
228	LOZANO SMITH	R	09 PV	260845	01/16/2026	2265742		0 62420619	O	010-00000-0-00000-71100-58000-0-0000	\$725.00
										Total Payment Amount:	\$725.00 *
1196	MCGEE REFRIGERATION	R	00 PV	260821	01/16/2026	62193		0 62420620	O	130-53100-0-00000-37000-56000-0-0000	\$400.00
										Total Payment Amount:	\$400.00 *

Detailed Subtotaled by Vendor

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099 Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE---Y-GO---FN---OB---SI-TY	Amount
1237	MISSION LINEN SERVICES	R	00 PV	260814	01/16/2026	525325455	0	62420621 O	010-07230-0-00000-36000-56000-0-0000		\$25.26
	MISSION LINEN SERVICES	R	00 PV	260814	01/16/2026	525325455	0	62420621 O	010-81500-0-00000-81101-56000-0-0000		\$25.27
	MISSION LINEN SERVICES	R	00 PV	260813	01/16/2026	525325456	0	62420621 O	130-53100-0-00000-37000-56000-0-0000		\$128.23
	MISSION LINEN SERVICES	R	00 PV	260820	01/16/2026	525114460	0	62420621 O	010-81500-0-00000-81101-56000-0-0000		\$23.52
	MISSION LINEN SERVICES	R	00 PV	260820	01/16/2026	525114460	0	62420621 O	010-07230-0-00000-36000-56000-0-0000		\$23.52
									Total Payment Amount:	\$225.80 *	
1379	P & R PAPER SUPPLY COMPANY	R	00 PV	260766	01/09/2026	39287607	0	62418850 R	130-53100-0-00000-37000-43000-0-0000		\$432.49
									Total Payment Amount:	\$432.49 *	
283	PG & E	R	00 PV	260783	01/09/2026	754343735	0	62418851 R	010-00000-0-00000-81000-55000-0-0000		\$9,264.63
									Total Payment Amount:	\$9,264.63 *	
1494	PAYCHEX	R	00 PV	260785	01/09/2026	13331833	0	62418852 R	010-00008-0-00000-72000-58000-0-0000		\$306.00
									Total Payment Amount:	\$306.00 *	
293	PENAS DISPOSAL INC	R	00 PV	260782	01/09/2026	926180	0	62418853 R	010-00000-0-00000-81000-55000-0-0000		\$1,159.18
									Total Payment Amount:	\$1,159.18 *	
821	PITNEY BOWES	R	00 PV	260777	01/09/2026	102871050	0	62418854 O	010-00000-0-00000-27000-59000-0-0000		\$111.25
	PITNEY BOWES	R	00 PV	260781	01/09/2026	8000-9090-	0	62418854 O	010-00000-0-00000-27000-59000-0-0000		\$502.25
	PITNEY BOWES	R	00 PV	260824	01/16/2026	102871245	0	62420622 O	010-00000-0-00000-27000-59000-0-0000		\$116.37
									Total Payment Amount:	\$729.87 *	
310	PRODUCERS DAIRY FOODS, INC	R	00 PV	260771	01/09/2026	59464021	0	62418855 R	130-53100-0-00000-37000-47000-0-0000		\$937.61
	PRODUCERS DAIRY FOODS, INC	R	00 PV	260833	01/16/2026	59472076	0	62420623 O	130-53100-0-00000-37000-47000-0-0000		\$514.08
									Total Payment Amount:	\$1,451.69 *	
1078	RON PAUL DISTRIBUTING	R	00 PV	260767	01/09/2026	253601	0	62418856 R	130-53100-0-00000-37000-47000-0-0000		\$240.00
	RON PAUL DISTRIBUTING	R	00 PV	260768	01/09/2026	252933	0	62418856 R	130-53100-0-00000-37000-43000-0-0000		\$240.00
	RON PAUL DISTRIBUTING	R	00 PV	260769	01/09/2026	253279	0	62418856 R	130-53100-0-00000-37000-47000-0-0000		\$357.00
									Total Payment Amount:	\$837.00 *	
359	SISC	R	00 PV	260829	01/16/2026	JAN INS	0	62420624 O	010-00000-0-00000-00000-95028-0-0000		\$4,529.40
	SISC	R	00 PV	260829	01/16/2026	JAN INS	0	62420624 O	010-00000-0-00000-00000-95024-0-0000		\$64,055.10
									Total Payment Amount:	\$68,584.50 *	
366	SOUTHERN CALIFORNIA GAS CO	R	00 PV	260805	01/16/2026	128 516 10	0	62420625 O	010-00000-0-00000-81000-55000-0-0000		\$2,585.25
	SOUTHERN CALIFORNIA GAS CO	R	00 PV	260804	01/16/2026	132 716 10	0	62420625 O	010-00000-0-00000-81000-55000-0-0000		\$1,713.49
									Total Payment Amount:	\$4,298.74 *	
374	SULTANA COMMUNITY SERVICES	R	00 PV	260812	01/16/2026	02121043	0	62420626 O	010-00000-0-00000-81000-55000-0-0000		\$439.14

Detailed Subtotaled by Vendor

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099 Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE---Y-GO---FN---OB---SI-TY	Amount
										Total Payment Amount:	\$439.14 *
624	SYSCO FOODSERVICES	R	00 PV	260823	01/16/2026	484807633	0	624206270		130-53100-0-00000-37000-47000-0-0000	\$2,823.36
	SYSCO FOODSERVICES	R	00 PV	260840	01/16/2026	484815697	0	624206270		130-53200-0-00000-37000-47000-0-0000	\$815.15
	SYSCO FOODSERVICES	R	00 PV	260826	01/16/2026	484807634	0	624206270		010-00000-0-00000-72000-43000-0-0000	\$480.62
	SYSCO FOODSERVICES	R	00 PV	260843	01/16/2026	484807635	0	624206270		130-53200-0-00000-37000-47000-0-0000	\$436.49
	SYSCO FOODSERVICES	R	00 PV	260822	01/16/2026	484807636	0	624206270		130-53200-0-00000-37000-47000-0-0000	\$610.27
	SYSCO FOODSERVICES	R	00 PV	260841	01/16/2026	484815696	0	624206270		010-00000-0-00000-72000-43000-0-0000	\$273.87
	SYSCO FOODSERVICES	R	00 PV	260842	01/16/2026	484815695	0	624206270		130-53100-0-00000-37000-47000-0-0000	\$1,811.58
										Total Payment Amount:	\$7,251.34 *
1433	THE MCLENNAN GROUP, LLC	R	06 PV	260787	01/09/2026	1138	0	62418857R		010-00000-0-00000-71100-58000-0-0000	\$600.75
										Total Payment Amount:	\$600.75 *
1294	T-MOBILE	R	00 PV	260809	01/16/2026	969604954	0	624206280		010-41270-0-11100-24200-58000-1-0000	\$460.00
	T-MOBILE	R	00 PV	260810	01/16/2026	969604954	0	624206280		010-41270-0-11100-24200-58000-1-0000	\$460.00
	T-MOBILE	R	00 PV	260808	01/16/2026	969604954	0	624206280		010-41270-0-11100-24200-58000-1-0000	\$460.00
	T-MOBILE	R	00 PV	260811	01/16/2026	969604954	0	624206280		010-41270-0-11100-24200-58000-1-0000	\$460.00
	T-MOBILE	R	00 PV	260807	01/16/2026	969604954	0	624206280		010-41270-0-11100-24200-58000-1-0000	\$460.00
										Total Payment Amount:	\$2,300.00 *
611	TULARE COUNTY OFFICE OF EDUCAT	R	00 PV	260784	01/09/2026	261569	0	624188580		010-07200-0-11100-10000-52000-5-0117	\$200.00
	TULARE COUNTY OFFICE OF EDUCAT	R	00 PV	260825	01/16/2026	261453	0	624206290		010-00000-0-00000-71100-58000-0-0000	\$3,818.46
										Total Payment Amount:	\$4,018.46 *
903	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		010-07200-0-11100-10000-43000-2-0122	\$755.01
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		010-07200-0-11100-10000-43000-2-0122	\$1,288.74
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		010-07200-0-11100-10000-43000-2-0122	\$975.49
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		010-00000-0-00000-71100-58000-0-0000	\$20.00
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		010-07200-0-11100-10000-43000-2-0122	\$1,489.11
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		010-07200-0-11100-10000-43000-2-0122	\$1,288.74
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R		130-53100-0-00000-37000-52000-0-0000	\$17.99
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-07200-0-11100-10000-58000-2-0102	\$274.00
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-11000-0-11100-10000-43000-2-0000	\$38.78
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-00000-0-00000-27000-52000-0-0000	\$48.06
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-00000-0-00000-72000-43000-0-0000	\$27.45
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-00000-0-00000-72000-43000-0-0000	\$6.94

Detailed Subtotaled by Vendor

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099 Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE--Y--GO--FN--OB--SI--TY	Amount
903	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-42010-0-11100-10000-43000-2-0202		\$33.90
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-27000-52000-0-0000		\$624.98
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-72000-43000-0-0000		\$109.85
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-72000-43000-0-0000		\$65.45
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-11000-0-11100-10000-43000-2-0000		\$17.59
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-11000-0-11100-10000-43000-2-0000		\$1,236.90
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R	010-07200-0-11100-10000-43000-2-0122		\$1,068.33
	U.S. BANCORP SERVICE CENTER	R	00 PV	260803	01/09/2026	VACA	0	62418862R	130-53100-0-00000-37000-52000-0-0000		\$1,821.07
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-72000-43000-0-0000		\$518.09
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-11000-0-11100-10000-43000-2-0000		\$10.76
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-71100-43001-0-0000		\$109.91
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-71100-43001-0-0000		\$34.74
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-67700-5-11330-10000-43000-2-0000		\$38.97
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-71100-43001-0-0000		\$104.78
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-63870-5-38000-10000-43000-2-0045		\$80.67
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-42010-0-11100-10000-43000-2-0202		\$1,142.26
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-71100-43001-0-0000		\$57.15
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-11000-0-11100-10000-43000-2-0000		\$75.56
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-67700-5-11330-10000-43000-2-0000		\$12.39
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-47000-0-0000		\$33.79
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-47000-0-0000		\$26.94
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	010-00008-0-11100-10000-43000-0-0000		\$37.98
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	010-00008-0-11100-10000-43000-0-0000		\$48.96
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-43000-0-0000		\$148.68
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-47000-0-0000		\$28.16
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-43000-0-0000		\$9.47
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-47000-0-0000		\$35.80
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	010-00008-0-11100-10000-43000-0-0000		\$52.32
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	010-00008-0-11100-10000-43000-0-0000		\$71.74
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	010-00008-0-11100-10000-43000-0-0000		\$167.88
	U.S. BANCORP SERVICE CENTER	R	00 PV	260796	01/09/2026	GALEANA	0	62418860R	130-53100-0-00000-37000-43000-0-0000		\$86.80
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R	010-00000-0-00000-73000-52000-0-0000		\$25.15

Detailed Subtotaled by Vendor

7:53:02PM

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099 Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE----Y-GO----FN----OB----SI-TY	Amount
903	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R		010-11000-0-11330-10000-43000-2-0000	\$91.44
	U.S. BANCORP SERVICE CENTER	R	00 PV	260795	01/09/2026	MONTEJA	0	62418861R		010-11000-0-11330-10000-43000-2-0000	\$152.20
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-11000-0-11100-10000-43000-2-0000	\$19.36
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-11000-0-11100-10000-43000-2-0000	\$6.45
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-00000-0-00000-36000-43000-0-0000	\$32.01
	U.S. BANCORP SERVICE CENTER	R	00 PV	260801	01/09/2026	MONTEJA	0	62418861R		010-00000-0-00000-72000-43000-0-0000	\$332.45
	U.S. BANCORP SERVICE CENTER	R	00 PV	260778	01/09/2026	CORTEZ	0	62418859R		010-00000-0-00000-72000-58000-0-0000	\$121.87
	U.S. BANCORP SERVICE CENTER	R	00 PV	260799	01/09/2026	CORTEZ	0	62418859R		010-67700-5-11330-10000-52000-2-0115	\$1,354.37
	U.S. BANCORP SERVICE CENTER	R	00 CM	260023	01/09/2026	VACA	0	62418859R		010-07200-0-11100-10000-43000-2-0122	(\$755.01)
	U.S. BANCORP SERVICE CENTER	R	00 PV	260799	01/09/2026	CORTEZ	0	62418859R		010-00000-0-00000-73000-52000-0-0000	\$355.00
	U.S. BANCORP SERVICE CENTER	R	00 PV	260799	01/09/2026	CORTEZ	0	62418859R		010-00000-0-00000-71100-43001-0-0000	\$121.59
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-00000-0-00000-71500-43001-0-0000	\$50.62
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-00000-0-00000-71500-43001-0-0000	\$60.68
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-00000-0-00000-71500-43001-0-0000	\$65.40
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-00000-0-00000-71500-43001-0-0000	\$26.01
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-07200-0-11100-10000-43000-2-0114	\$73.81
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-00000-0-00000-72000-43000-0-0000	\$17.00
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-07200-0-11100-10000-58000-2-0118	\$300.00
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-00000-0-00000-71500-58000-0-0000	\$20.00
	U.S. BANCORP SERVICE CENTER	R	00 PV	260844	01/16/2026	VACA	0	62420630O		010-30100-0-11100-10000-43000-6-0000	\$717.18
										Total Payment Amount:	\$17,329.76 *
574	VERIZON WIRELESS	R	00 PV	260772	01/09/2026	613249596	0	62418863O		010-00000-0-00000-27000-59000-0-0000	\$406.54
										Total Payment Amount:	\$406.54 *
										Total Payment Amount:	\$141,729.16 *

DatePaid between 01/05/2026 and 01/16/2026

Vendor No.	Vendor Name	Ven. Type	1099	Ref. Type	Ref. No.	Date Paid	Invoice Number	PO Number	Warrant No.	Status	FD--RE---Y-GO---FN---OB---SI-TY	Amount
Grand Total Payment Amount:												\$141,729.16 **

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **PERSONNEL**

AGENDA ITEM: **8.0 PERSONNEL ORDER**

ATTACHMENTS: **NONE**

DISCUSSION:

8.1.1 Arellano, Carmen

Carmen Arellano is requesting medical leave beginning on February 2, 2026 through **May 22**, 2026. Current law allows up to 12 weeks of maternity/paternity leave (“baby bonding” time).

RECOMMENDATION: **The Superintendent recommends that the Board approve the personnel order as presented.**

PROPOSED ACTION: **APPROVE**

MONSON-SULTANA JOINT UNION ELEMENTARY SCHOOL DISTRICT
Board Meeting Agenda Item Summary
February 3, 2026

AGENDA SECTION: **PERSONNEL**
AGENDA ITEM: **8.2 INTERN COUNSELOR JOB DESCRIPTION**
ATTACHMENTS: **JOB DESCRIPTION**

DISCUSSION:

The Superintendent is recommending the approval of the new Job Description for Intern Counselor. This new job description is tailored to meet the needs of the mental health services that will be provided to Monson-Sultana students through Project Aware.

RECOMMENDATION: The Superintendent recommends that the Board approve the Job Description as Presented.
PROPOSED ACTION: APPROVE



Intern Counselor

Job Description

Position Title: Intern Counselor

Reports To: Principal / Superintendent

Compensation: \$25,000 **Benefits:** None

Work Year: Five Months

Hours per day: 8 hours

Days per week: Monday-Friday

DEFINITION

Under the general supervision of a Certificated School Counselor and the general direction of the Superintendent/Principal, provide social, emotional, and college/career services to students, staff, families, and schools, including assessment, counseling, and consulting to assist in meeting the social, emotional and educational needs of students being serviced by the Monson-Sultana Joint Union Elementary (MSJUE). Functions as a member of the wellness team to promote a positive school environment that is responsive to the needs of students, families, and staff. Additionally, serve as the Project AWARE liaison between MSJUE and the Tulare County Office of Education.

SUPERVISION RECEIVED AND EXERCISED

EXERCISED: Supervises students.

RECEIVED: General supervision from assigned supervisory or management personnel. Must also be supervised by university faculty from an accredited institution.

CLASS CHARACTERISTICS

This is an intern position designed for graduate students who are completing her/his credential requirements. Close supervision is provided both by the university the Intern School Counselor attends and local certificated school counselors.

EXAMPLES OF ESSENTIAL FUNCTIONS

Incumbents may perform any combination of the essential functions shown below. This description is not intended to be an exhaustive list of all the duties, knowledge and abilities associated with the position, but intended to accurately reflect the principal job elements. All the duties listed below are considered to be "essential" with the exception of "Other duties as assigned."

- Assist with response to intervention programs.
- Collaborate with school staff, agencies and parents; counsel students; and coordinate behavior management plans.
- Facilitate multi-disciplinary meetings as required.
- Act as liaison between public, private agencies and county/state programs.
- Maintain professional competencies in areas of responsibility.



Intern Counselor

Job Description

- Provide direct intervention services to students (individually and/or group).
- Provide consultation services with school personnel and parents.
- Observe students in multiple settings at multiple times.
- Provide counseling for individuals, groups, and families.
- Coordinate intervention strategies for management of individuals and crises situations.
- Participate in activities that promote professional development.
- Attend regular and special staff meetings and actively participate as a member of the educational team.
- Operate specialized computer software and databases.
- Follow the assigned site's safety plan (HACCP).
- Use tact, initiative, prudence and independent judgment with general policy, procedural and legal guidelines.
- Establish, maintain and foster positive and effective working relationships with those contacted in the course of work.
- Must be trustworthy and behave in a professional manner.

Knowledge of:

- Federal, state, and local regulations pertaining to areas of assigned responsibility for public education.
- Counseling approaches, intervention strategies.
- Assessment instruments.
- Current research and theory to instructional programs.
- Interpersonal skills using tact, patience and courtesy
- General safe work practices and District safety practices
- Techniques for providing high levels of customer service by effectively dealing with all members of the school community.

Ability to:

- Work collaboratively with teachers, administrators, and parents.
- Develop, implement and document student plans.
- Interpret and analyze student academic and behavioral data.
- Teach students to develop skills in self-esteem, social skills, choices, behavior, and anger management.
- Develop, coordinate and provide in-service training to staff, parents, agencies and district personnel.
- Assist with special projects as assigned.
- Guide the multi-disciplinary team in the development of appropriate placement, goals and objectives for students.
- Serve as a key member of the District Crisis Team.
- Maintain appropriate data on students to document current levels of performance and other pertinent information.
- Assists in the transition of students from program to program.



Intern Counselor

Job Description

- Deals with obstacles and constraints positively.
- Demonstrates ability to adjust to and use new approaches in the performance of his/her duties.
- Establish, maintain and foster positive and effective working relationships with staff and students.
- Maintain consistent, punctual and regular attendance.
- Perform other duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

A typical way to obtain the required qualifications would be:

Education:

- Current enrollment in Graduate's degree (or higher) training from an accredited university.
- Current enrollment in Pupil Personnel Credential training program authorizing Internship in School Counseling.

Experience:

- Experience with general education, behavior intervention, and academic interventions.
- Ability to communicate effectively with people from diverse cultural backgrounds.
- Desirable: Bilingual skills in English/Spanish.

LICENSES AND CERTIFICATIONS:

Licenses and Certifications are conditions of initial and continuing employment.

- Must possess valid California Intern PPS Service Credential in School Counseling.
- Interns must be enrolled in an accredited graduate level university program in the field of school counseling.
- Must meet all requirements to fulfill an internship role.
- Provide proof and ability to maintain a valid California Driver's License and Proof of Insurance.
- Provide proof of and maintain a satisfactory driving record.

OTHER REQUIREMENTS:

1. Valid University Photo ID and proof of status in program and as an Intern School Counselor.
2. Must be fingerprinted and have a satisfactory Department of Justice records check prior to employment.
3. Provide Pertinent Course Syllabuses.
4. Provide Proof of Professional Liability Coverage.
5. Obtain CPI (or like Crisis Intervention Protocol) and first aid certification within six months.
6. Obtain TB clearance.
7. Ability to directly observe students in the environments students are in.



Intern Counselor

Job Description

WORKING CONDITIONS & ENVIRONMENTAL ELEMENTS

The work environment characteristics and physical demands of the position as described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals to perform the essential functions of a specific position. The noise level in the work environment is occasionally quiet to loud. The employee is frequently required to interact with a hostile public and other upset staff. The employee is directly responsible for the safety and well-being of students. As such environments where students are present are considered essential working areas for this position. This includes both indoor and outdoor situations and exposure to inclement weather. Activities that students perform are essential working conditions of this job.

PHYSICAL DEMANDS

- Frequently required to stand, walk, reach with hands, arms, and stoop, kneel, or crouch.
- Occasionally required to use hands to handle or feel and must occasionally climb or balance.
- Must be able to respond to the unique educational needs of students with disabilities in a stressful setting.
- Intervention with and management of self-abusive, angry, and emotional students.
- Stand, sit and/or move about for sustained periods.
- Move about in non-traditional instructional environments (i.e., areas of the community)
- Report to multiple worksites in a given day or during the workweek.
- Exercise physical control over students who are acting out.
- Offer physical assistance to students who might be physically impaired.
- Maintain an appropriate personal demeanor during periods of heightened stress created by outside factors.
- Possess the physical, mental, and emotional stability to work under stressful conditions.
- Walking on uneven ground when outdoors.
- Exposure to student illness, injuries, infections and bodily fluids.
- May be exposed to chemicals contained in cleaning products.
- May be required to maneuver into awkward positions.

Equal Employment Opportunity employer. The District does not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, breastfeeding or related medical conditions), sexual orientation, age, or other applicable legally protected characteristics. To request an accommodation, contact your supervisor.