

# **SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**

699 Old Orchard Drive, Danville, CA 94526

## **STUDENT ATTENDANCE REVIEW BOARD MEETING MINUTES**

December 3, 2025

### **Call to Order**

The meeting was called to order at 12:30 PM.

### **Attendance/Pledge of Allegiance**

#### **Voting Members Present:**

Hong Nguyen - Director Student Services & Educational Equity

Sasha Lubkin - SARB Coordinator

Lisa Gross - Parent Representative

Niko Holmes - School Nurse

#### **Voting Members Absent:**

Christine Koehne- SpEd Liaison

Melissa Sackett - Alt Ed Principal

Chris Duerrmier - Discovery Clinical Director

#### **Non-Voting Members Present:**

Logan Bennett - SARB Secretary

### **Acceptance of Closed Session Agenda & Public Comment**

On a motion by Sasha Lubkin, seconded by Lisa Gross the closed session agenda was approved (4/0). There was no public comment.

### **Closed Session/Open Session**

The closed session was convened at 12:31 PM

The closed session was adjourned at 3:57 PM.

The Open session reconvened at 3:57 PM.

### **Attendance**

#### **Voting Members Present:**

Hong Nguyen - Director Student Services & Educational Equity

Sasha Lubkin - SARB Coordinator

Lisa Gross - Parent Representative

Melissa Sackett - Alt Ed Principal. Arrived at 1:00PM.

Niko Holmes - School Nurse

#### **Voting Members Absent:**

Christine Koehne- SpEd Liaison

Chris Duerrmier - Discovery Clinical Director

#### **Non-Voting Members Present:**

Logan Bennett - SARB Secretary

Others Present: 14 people

### **Report of Action Taken in Closed Session**

Case #2526-003: Directives: Student to schedule meeting with school counselor. School team will continue offering support. Approved (4/0).

Case #2526-005: Directives: Convene IEP team to discuss options, next steps, including CPP. Attend Venture Orientation on December 17, 4-5pm in person at Venture. Explore alternative education options, schedule changes, Edgenuity. Teachers to provide outreach welcoming student back to school. Approved (5/0)

Case #2324-011: Directives: Student is directed to attend school everyday. Adjust schedule that way math is not first period, potential schedule swap with elective course. Additional Social Worker referral for counseling. Approved (5/0)

Case #2526-004: Directives: Student is directed to attend school everyday. On first day back, around 9:00am, check in with counselor. Directed to turn in all independent study assignments. Staff will adjust class period schedule for the second semester, more classes with friends and keep the first period unscheduled. Student will continue check-ins with District Social Worker. Staff will connect family with District Special Needs Liaison. Approved (5/0)

Case #2324-024: Directives: Student is directed to attend school everyday. Follow and meet the terms of the work permit contract agreement, as discussed in the meeting. Complete intake with Discovery Counseling Center. Offer 8 sessions through Discovery Counseling Center at no cost to family. Counseling and support at school with Social Worker. Home visits if the student is absent multiple days a week. Approved (5/0)

**Meeting Adjourned**

The meeting was adjourned at 3:58 PM.