

**Contra Costa County Board of Education  
Charter Committee Meeting  
MINUTES  
April 30, 2025**

**MEMBERS**

Sarah Butler, Area 2 Trustee – Committee Chair

Mike Maxwell, Area 4 Trustee

**1. CALL TO ORDER**

**1.1 Call to Order**

Trustee Sarah Butler called the meeting to order at 9:01 a.m.

**1.2 Roll Call**

All Committee Members were present

Neil McChesney, Coordinator, Charter Oversight, was present

**2. GENERAL INFORMATION**

2.1 The Board of Education will provide reasonable accommodations for persons with disabilities planning to attend Board of Education meetings who contact the County Superintendent's Office assistant at least 24 hours before the meeting at (925) 942-3380.

2.2 Any disclosable public records related to an open session item on an agenda and distributed by the County Superintendent to a majority of the members of the County Committee less than 72 hours before the public hearing are available for public inspection at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA and will be made available at the Public Hearing.

**3. PUBLIC COMMENT**

**3.1 Public Comment**

None.

**4. BUSINESS/ ACTION ITEMS**

**4.1 Approval of the Agenda**

Agenda approved as presented.

**4.2 Approval of Minutes – April 2, 2025**

Meeting minutes approved as presented.

**4.3 Contra Costa School of Performing Arts Update**

Neil McChesney, Coordinator, Charter Oversight, gave the Charter Committee an update on the Contra Costa School of Performing Arts. CCCOE staff continues to communicate and closely monitor the situation at CCSPA, which will be closing at the end of the school year. A checklist is being developed to provide to CCSPA guidance regarding archiving essential school documents and student records.

**4.4 District Charter Renewal Status**

Neil McChesney, Coordinator, Charter Oversight, informed the Committee that Leadership Public Schools was approved at the latest West Contra Costa Unified School District Board meeting which accounted for two of the three charter schools in the county that are not authorized by the County Board were renewed. Amethod Public Schools Richmond Charter Academy would hear its decision at that

evening's WCCUSD Board meeting and the outlook was not looking good. The school had already reached out to McChesney about expediting the timeline for appeal to the County Board if the charter were not to be renewed.

#### **4.5 Notice of Concern, Invictus Academy of Richmond**

Neil McChesney, Coordinator, Charter Oversight, reviewed the Notice of Concern that was issued to Invictus Academy of Richmond for receiving a low performance on its recent Dashboard. The school was given a deadline of May 7, 2025, to provide a plan to remedy the situation and McChesney feels confident that deadline will be met.

Public Comment:

Sean Benjamin, Invictus Academy of Richmond Executive Director

#### **4.6 Golden Gate Community School Draft MOU**

Neil McChesney, Coordinator, Charter Oversight, presented an updated draft of the draft of the memorandum of understanding (MOU) with Golden Gate Charter Schools. The draft includes feedback from the petitioners and additional edits that reflect the school's dependent status. The Committee discussed areas relating to finances, facilities and governance.

#### **4.7 CVCHS Board Governance practices**

The Charter Committee discussed the Board governance practices of Clayton Valley Charter High School. CVCHS created an Election Special Appointment Committee to replace a board member. The committee expressed concern about the transparency in the process, as well as the way the school's Board runs its Board meetings in regard to public comments.

Public comment:

Bill Morones, Clayton Valley Charter High School Executive Director

#### **4.7 Future Agenda Items**

Email agenda items

#### **4.8 Future Meeting Dates**

Will be scheduled at a later time

### **5. ADJOURNMENT**

#### **5.1 The Chair will adjourn the meeting.**

Committee Chair, Sarah Butler adjourned the meeting at 10:14 a.m.