



STUDENT/PARENT HANDBOOK 2026-2027

This handbook is designed as a guide for students to review and learn the rules of the school. We hope this handbook helps students and families understand the rules, procedures, and services available at Canfield Avenue School.

For the latest updates and changes to the handbook, scan the QR Code or visit our website:



<http://www.minehillcas.org>

VISION

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

MISSION

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.



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ADMINISTRATIVE & SUPPORT STAFF

<u>Name</u>	<u>Title</u>	<u>Email</u>	<u>Extension</u>
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INSTRUCTIONAL HOURS

Canfield Avenue School K-6th Grade Hours.....8:30 a.m. - 3:20 p.m.
Canfield Avenue PK School Hours.....8:30 a.m. – 2:45 p.m.
ABC Growing Tree PK School Hours.....8:15 a.m. – 2:15 p.m.

ARRIVAL AND DISMISSAL TIMES GRADES K-6

<i>TYPE OF SCHOOL DAY</i>	<i>ARRIVAL TIMES</i>	<i>DISMISSAL TIMES</i>
REGULAR/FULL	8:15 AM – 8:25 AM	3:20 PM
DELAYED OPENING	9:45 AM – 9:55 AM	3:20 PM
EARLY DISMISSAL	8:15 AM – 8:25 AM	12:30 PM

ARRIVAL AND DISMISSAL TIMES FOR CAS PreK STUDENTS

<i>TYPE OF SCHOOL DAY</i>	<i>ARRIVAL TIMES</i>	<i>DISMISSAL TIMES</i>
REGULAR/FULL	8:15 AM – 8:25 AM	2:45 PM
DELAYED OPENING	9:45 AM – 9:55 AM	2:45 PM
EARLY DISMISSAL	8:15 AM – 8:25 AM	12:30 PM

IMPORTANT - Because supervision is not available before 8:15 a.m., **students may not arrive at Canfield Avenue School prior to that time** unless they are participating in Band, Chorus, Jump Ahead, Safety Patrol, or the Breakfast Program. Students arriving before 8:15 a.m. must be supervised by a parent/guardian until school staff are on duty. Following two documented incidents of unsupervised early arrival, the appropriate outside agency may be notified.

EARLY DISMISSAL

The Canfield Avenue School does not usually dismiss students early because of inclement weather; if we do parents will be notified through the district's School Messenger System.

HALF DAY SCHEDULE

The following schedule is for regular 12:30 p.m. closings, such as the day before a holiday, Parent/Teacher conferences, etc:

- Canfield PK-6th 8:30 a.m. - 12:30 p.m.
- ABC Growing Tree PK 8:15 a.m. - 12:15 p.m.

NOTE: There will be NO LUNCH PERIOD on half-days in order to meet state instructional requirements.

EMERGENCY CLOSINGS

In the event of severe weather or other emergency conditions, the school may be closed, operate on a delayed opening schedule, or dismiss students early. Notifications will be provided to Parents/guardians through the district's communication system, district website, and official social media accounts.

To ensure timely receipt of emergency notifications, parents/guardians are responsible for maintaining current contact information in the Parent Portal. Changes to phone numbers, email addresses, home addresses, and emergency contacts should be updated promptly.

All decisions regarding school closings, delayed openings, and early dismissals will be made with the safety of students and staff as the primary consideration.

The following procedures will be in effect on the days of delayed openings:

- Doors open at 9:45 a.m. and students should be in their Homerooms by 10:00 a.m.
- Students in grades K-6 will be dismissed at 3:20 p.m., and PreK students will be dismissed at 2:45 p.m.
- Students that attend ABC Growing Tree will be dismissed at 2:15 p.m.
- Children are asked **not to report to the school grounds until 9:45 a.m.** as there will be no supervision available until this time.

DROP-OFF and PICK-UP

Only Pre-K and Kindergarten students have designated drop-off and pick-up areas. (by the Board of Education office - Blue Awning - door 15). All other students need to arrange a meeting location with their parents. Teachers will be around the school supervising at 8:15 a.m. and 3:20 p.m.

IMPORTANT – Please ensure students are picked up on time on regular days at 3:20 p.m.(for K-6) and 2:45 p.m. for PK. Half days 12:30 p.m. dismissal for all students.

Unless students have a school sponsored activity, they are to leave school property immediately after the end of the school day.

VISITORS

All visitors must report to the Main Office upon entering the building and present a valid driver's license, passport, or non-driver identification card each time they visit the school or sign out a student during the school day. Identification will be scanned through the district's Verkada Visitor Management System, and a visitor badge will be issued. Visitors must wear their badge and keep it visible at all times while in the building.

To help ensure the safety and security of all students and staff, all visitors are required to follow these procedures.

Individuals wishing to visit the school during the day must receive prior approval from the principal. Requests for student or guest visits should be submitted to the Main Office at least one week in advance. Parents/guardians are asked to limit visits to official school business and to remain outside the building during student arrival and dismissal times unless they have a scheduled appointment.

SCHOOL ATTENDANCE/TARDINESS

Regular school attendance is essential to a student's academic success and overall development. New Jersey law requires students to attend school every day that school is in session unless excused for a reason permitted by law or district [policy 5200](#).

Parents/guardians are responsible for notifying the school nurse or main office by 9:00 a.m. whenever a student will be absent. Following an absence, a written note or email explaining the reason for the absence must be provided.

The New Jersey Department of Education defines a chronically absent student as one who misses 10% or more of the school year for any reason, including excused and unexcused absences. In a typical 180-day school year, this equates to approximately 18 days of absence. [Chronic absenteeism](#) may negatively impact academic achievement, social development, and overall school success.

Students who accumulate excessive absences may be referred to appropriate intervention programs and may be subject to attendance reviews in accordance with district [policy 5200](#) and New Jersey law. Students with ten (10) or more cumulative unexcused absences may be considered truant under New Jersey law.

Additional attendance procedures include:

1. Students arriving after 8:30 a.m. are considered tardy. Parents/guardians must report to the Main Office and sign the student in. Every third tardy during a trimester will result in a lunch detention, one demerit, and parent notification. Repeated tardiness may result in additional disciplinary consequences.
2. No student will be permitted to leave school due to illness unless the school nurse has taken the necessary steps to contact a parent/guardian.
3. Students may only be dismissed before the end of the school day when signed out through the Main Office by a parent/guardian or an individual authorized to act on the parent's behalf.
4. Absences for religious observances recognized by [New Jersey law](#) will be recorded as excused absences. Parents/guardians should notify the school in writing in advance whenever possible.
5. Students who are absent due to illness during the school day may not participate in after-school activities, events, or functions on that day unless approved by the school nurse and administration.
6. Excessive absences, whether excused or unexcused, may be considered when determining promotion, retention, and participation in certain school activities in accordance with Board [policy 5200](#).

MINE HILL TOWNSHIP SCHOOL DISCIPLINE POLICY

The entire staff of the Canfield Avenue School has the goal of establishing an atmosphere throughout the school in which children will feel safe, secure, and happy, and in addition have a maximum opportunity to learn.

We at Canfield Avenue School believe that everyone at CAS should:

- ★ Demonstrate respect for self and others
- ★ Be kind to others
- ★ Behave in a responsible manner.
- ★ Be on time for school and class and be prepared to learn
- ★ Cooperate with school officials
- ★ Respect our school and others' property.

STUDENT CODE OF CONDUCT

All pupils are bound by law, [policies of the Board of Education](#), and the administrative regulations of this school district.

In addition, pupils shall not:

- Be insubordinate to teachers or other school staff members or disregard their instructions or demonstrate lack of respect for their authority.
- Create disorder or disruptions on school premises.
- Use, threaten, or incite the use of physical force against other pupils, staff members, or visitors to the school.
- Steal, damage, or deface the property of other pupils, staff members, or the district; Vandalize school property or litter intentionally.
- Engage in the sexual and/or other harassment of pupils or staff members.
- Possess or use weapons, or any implement intended to harm others.
- Use foul, abusive, derogatory, or demeaning language, including racial and ethnic remarks.
- Convey information about other pupils or staff members known to be false.
- Act so recklessly as to endanger the safety of others.
- Procure the property of others by threat or intimidation.
- Enter school premises or any specific portion of the premises without permission and without authority.
- Intentionally miss class.
- Cheat or otherwise engage in academic dishonesty.
- Smoke on school property.
- Falsify an excuse or any school document.
- Set fire to or cause a fire in any way on school premises.
- Possess or explode a firecracker or other explosive device on school premises.
- Sound or cause to be sounded a false alarm for fire, bomb, or other condition or circumstance hazardous to others.
- Possess, use, or distribute a substance in violation of [Policy 5530](#).
- Engage in any other activity expressly prohibited by a school staff member in authority.

DEMERIT SYSTEM

Canfield Avenue School utilizes a school-wide demerit system to promote positive student behavior and accountability. Students who are referred to the office for disciplinary infractions and receive a detention or suspension may also be assigned demerits in accordance with the [Student Code of Conduct](#).

Demerits are assigned as follows:

- Tardy Detention (every 6th tardy) – 3 demerits
- Lunch/Teacher Detention – 1 demerit
- Administrative Detention – 3 demerits
- In-School or Out-of-School Suspension – 7 demerits

Demerits accumulate throughout each trimester. Students who reach the demerit threshold listed below will be placed on the Behavioral Restrictions List for the remainder of that trimester. Students who are placed on the Behavioral Restrictions List due to excessive demerits may be ineligible to participate in field trips and other school-sponsored activities.

Behavioral Restrictions Begin At:

- Trimester 1 – 10 demerits
- Trimester 2 – 15 demerits
- Trimester 3 – 18 demerits

Students may reduce demerits by completing approved community service projects during the school year. Community service opportunities may be completed in school or within the community and must receive prior approval from the principal. These projects will be developed by the principal, student, and parent and could include volunteering outside of school and/or working with a teacher on specific projects they need assistance with. Additional demerits could be reduced each month without a disciplinary referral.

To receive demerit credit, students must complete a written reflection describing the service performed and what was learned from the experience.

For field trip eligibility purposes, all community service and demerit reduction requests must be completed and submitted no later than one week prior to the scheduled field trip.

GETTING ANSWERS AND SOLVING PROBLEMS

At Canfield Avenue School, we encourage students and parents/guardians to communicate openly and work collaboratively to resolve questions or concerns. In most cases, the first person to contact should be the staff member most directly involved, such as the classroom teacher. Many questions and concerns can be resolved quickly through direct communication.

If additional assistance is needed after speaking with the teacher, students and parents/guardians may contact the school counselor or principal. We are committed to working together to address concerns in a timely, respectful, and effective manner.

Parents may view students' academic, attendance and disciplinary reports on the school's website www.minehillcas.org and sign on to the parent portal.

SOCIAL MEDIA

Information posted on social media that substantially disrupts the educational environment or affects the safety and well-being of students or staff may be subject to investigation and disciplinary action.

HARASSMENT, INTIMIDATION, & BULLYING (HIB)

CANFIELD AVENUE SCHOOL'S ANTI-BULLYING RULES:

- ★ We will not bully others.
- ★ We will try to help students who are bullied.
- ★ We will try to include students who are left out.
- ★ If we know that somebody is being bullied, we will tell an adult and an adult at home.

To report a bullying incident contact **Mrs. Lauren Snarski (Anti-Bullying Specialist)**
Phone: 973-366-0590 ext. 128 or **e-mail:** lsnarski@minehillcas.org

For more HIB info visit the [HIB Website](#) or use the QR code below



DRESS CODE: PROHIBITED CLOTHING AND ARTICLES

Students are expected to dress in a manner that is safe, appropriate for school, and does not disrupt the educational environment. The following items are prohibited:

- Clothing that is excessively revealing, transparent, overly tight, or contains bare midriffs, suggestive messages, or designs that interfere with a safe and respectful learning environment.
- Skirts, dresses, and shorts that do not provide adequate coverage while sitting, standing, or participating in school activities.
- Clothing displaying profanity, obscene language or images, sexual references, racial or ethnic violence, gang affiliation, or references to alcohol, tobacco, vaping products, drugs, or other controlled substances.
- Clothing that is excessively torn, soiled, defaced, or otherwise inappropriate for school.
- Bare feet, flip-flops, beach footwear, open-toed shoes, cleated shoes, skate shoes, or other footwear that may present a safety concern.
- Hats, hoods, visors, sunglasses, or other headwear that obstruct identification, impair vision, or create a disruption, unless approved for religious, medical, or school-related purposes.
- Undergarments worn as outerwear.
- Perfume, cologne, body spray, or similar scented products.
- Any clothing, accessory, or personal item that may create a material and substantial disruption to the educational environment.

IMPORTANT: Backpacks may only be worn when entering or leaving the building and at the discretion of school staff.

PHYSICAL EDUCATION

New Jersey state law requires students to participate in physical education, unless excused by a physician.

Students are required to wear sneakers and appropriate clothing for physical activity. Long hair must be tied back. For safety reasons, all jewelry, including earrings, must be removed before participating in physical education class. Students are encouraged not to wear jewelry on days when PE is scheduled, as the school is not responsible for lost or misplaced items.

The only exception is for newly pierced ears that cannot be removed. In these cases, earrings must be fully covered with protective tape or a Band-Aid provided by the parent/guardian prior to the start of class.

A parent note may excuse a student from PE for up to two class periods. A physician's note is required for absences longer than two class periods. Students who do not follow these guidelines may be restricted from participating in PE activities.

ABSENCES DUE TO ILLNESS

At CAS, we value good attendance and recognize that health is key to minimizing absences. If your child is sick, please keep them home to recover and prevent the spread of illness. All absences whether due to illness or another reason, must be reported to the school nurse, Ms. Cruz (scruz@minehillcas.org), by 9 a.m. via [email](#), phone call, or voicemail.

HEALTH DOCUMENTATION/IMMUNIZATION REQUIREMENTS

New Jersey law requires up-to-date health records and immunizations for all students. A physical exam is needed at enrollment, annually for Pre-K and Kindergarten, every two years after that, before 6th grade, and for students evaluated by the Child Study Team. Please inform the school nurse when your child receives a booster so their records can be updated. If you need help getting these documents, contact the nurse for support.

SCREENINGS

Annual health screenings are conducted by the school nurse, including height, weight, blood pressure, vision, hearing, and scoliosis (only for 5th grade students). Parents will be notified if any screenings require follow-up. If you choose to opt-out, it must be done in writing to the school nurse.

MEDICATIONS

The school cannot administer any medication, including over-the-counter drugs, without a signed physician's order and additional parental consent form. If a student requires medication during school hours, it must be delivered to the school by an adult and in its original labeled container. This applies to both prescription and over-the-counter medications.

IMPORTANT: No medications, including over-the-counter (OTC) medications, may be sent to school in a student's backpack under any circumstances.

Please contact the school nurse, Ms. Cruz (scruz@minehillcas.org) for specific guidelines and forms.

ILLNESSES AND MEDICAL CONDITIONS

To help protect all students and prevent the spread of illness, please do not send your child to school if they exhibit any of the following symptoms or conditions:

- **Fever:** A student with a fever (greater than 100°F or 38°C) must stay home the following school day and can only return to school once they have been fever-free, without medication, for 24 hours.
- **GI Symptoms:** If your child has vomited or experienced diarrhea, they should remain at home for at least 24 hours after the last episode without medication.
- **Bacterial Infections (e.g., Strep Throat, Conjunctivitis):** Students diagnosed with bacterial infections should remain at home until they have been on antibiotics for 24 hours and are symptom-free.
- **Red Eyes with Discharge:** A sign of possible conjunctivitis or other infections.
- **Severe Coughing or Difficulty Breathing:** These could be signs of respiratory infections.
- **Infected, Untreated Skin Lesions/Rashes:** May be a sign of a contagious illness. These should be addressed and treated to prevent spreading. A doctor's note may be required.
- **Yellowing of the Skin or Eyes:** This could indicate a serious health issue.
- **Injuries:** If your child is restricted from PE or sports due to an injury, a doctor's note is required. Injuries involving crutches, casts, or other medical devices must also be reported to the health office with a physician's note.

IMPORTANT: If you're unsure whether your child should attend school, please contact the school nurse, Ms. Cruz (scruz@minehillcas.org), or your healthcare provider for advice.

Illnesses or injuries resulting in three (3) consecutive days of absence will require medical clearance from the student's healthcare provider. Please submit your child's note to the nurse prior to returning to school.

Illness during School Hours/Early Pick-up: If your child becomes ill or injured during the school day, please pick them up within 30 minutes to prevent the spread of illness and ensure proper care. Make sure your emergency contact information is current. If we can't reach you, we will contact your listed emergency contacts. The health office is for short-term care only and cannot supervise sick or injured students for extended periods.

EMERGENCY DRILLS

Fire drills are required by state law in order to protect human life and property. To facilitate the evacuation of the building each student is to be aware of the nearest exit.

The following rules apply:

1. Leave the building through the nearest exit as directed by the adult supervisor.
2. WALK - DO NOT RUN.
3. Be as quiet as possible - No talking.
4. Listen for directions.
5. Students should move in the corridor in a single file.

In addition, the district will practice other security procedures such as:

★ Lockdowns ★ Shelter In Place ★ Non-Fire Evacuation ★ Off-Campus & Reunification Drills

POSSESSION OF TOBACCO, ALCOHOL OR DRUGS

BOE [Policy 5530](#) All staff members shall be alert to signs of substance abuse by pupils and shall respond to those signs in accordance with administrative regulations. Any staff members to whom it appears that a pupil may be under the influence of a substance other than anabolic steroids on school property or at a school function, shall report the matter as soon as possible to the principal or school nurse.

The principal or designee shall immediately notify the pupil's parent(s) or legal guardian(s) and the superintendent.

The principal or designee will arrange for an immediate medical examination of the pupil:

1. By a doctor selected by the parent(s) or legal guardian(s) or,
2. If the parent(s) or legal guardian(s) doctor is not immediately available, by the school physician.
3. If neither the parent(s) or legal guardian(s) doctor nor the school physician is immediately available, the pupil shall be taken to the emergency room of the nearest hospital for examination and diagnosis. The pupil may be accompanied by the pupil's parent(s) or legal guardian(s) if possible and will be accompanied by a member of the school staff appointed by the principal.
4. An examination conducted by a physician other than the school physician, or the emergency room of the nearest hospital shall not be at district expense.

Treatment will not be at Board expense. If there is a positive determination from the medical examination of the pupil indicating the alcohol or drug use interferes with the pupil's physical or mental ability to perform in school:

1. The pupil will be returned to the care of the parent(s) or legal guardian as soon as possible; and
2. Attendance at school will not resume until a medical report verifies the pupil's alcohol or drug use no longer interferes with the pupil's physical or mental ability to attend school.

BIRTHDAYS AND CLASSROOM CELEBRATIONS

At Canfield Avenue School, we love making our students feel extra special on their birthdays! Our classrooms celebrate with fun, non-food traditions like birthday crowns, stickers, peer messages, and special stories.

To keep our students safe from food allergies and support healthy choices, please follow these guidelines for school celebrations:

- **Birthdays:** No food may be brought in for birthday celebrations. If your child wishes to share something, they may bring one non-food item (pencil, sticker, eraser, bookmark) or donate a book to the classroom library. This is completely optional.
- **Grade-Level Parties:** Store-bought treats are allowed for official grade-level parties (Halloween, Winter, Valentine's Day, and Spring) only after prior consultation and approval from the classroom teacher.
- **Safety Requirement:** All party snacks must be store-bought and in the original, unopened packaging. We strongly encourage you to select items with nutritional value, such as fresh fruits and vegetables.

Thank you for your support in keeping CAS safe, healthy, and fun for all of our learners!

SCHOOL BREAKFAST AND LUNCH

- Breakfast is available for students in grades K–6 from 8:00 a.m. to 8:30 a.m. Students are responsible for bringing a lunch from home or purchasing a school lunch each day. Additional snacks may be purchased during lunch. Parents/guardians will be notified if a student arrives at school without lunch.
- Lunch orders must be placed during homeroom. Students are expected to remember their lunch selection and may only receive the meal they ordered.
- Lunch money should be sent to school in an envelope labeled with the student's full name and homeroom and given to the homeroom teacher.
- Students are expected to behave respectfully toward cafeteria staff and follow all cafeteria procedures. Cafeteria staff will distribute meals; students may not reach for or select meals themselves.
- Students who do not have lunch money may receive a school lunch and are expected to repay the balance on the next school day. Parents/guardians of students with excessive cafeteria debt will be contacted by the principal.

IMPORTANT: Certain Parent Portal features may be restricted if there is an outstanding cafeteria balance. Access will be restored once the balance has been paid in full.

PLAYGROUND/LUNCHROOM RULES

Whenever large groups of students congregate it is necessary to establish strict rules to ensure the safety of the entire group. The following playground/lunchroom rules have been established.

- Students are to sit at assigned seating by homeroom.
- Students are to wait until they are called up by table to purchase hot lunch/snacks.
- Students are responsible for cleaning their immediate area.
- Students will not be dismissed outside until areas are clean, and students are quiet.
- Throwing stones or snowballs is not permitted.
- Students are to remain in assigned areas within the vision of the playground supervisor.
- Unruly conduct, such as wrestling, fighting, pushing, or tripping is not permitted.
- Injured children should be taken immediately to the nurse.
- Students are expected to line up promptly, quietly, and in an orderly manner in their designated area prior to entering the building.

ACCEPTABLE USE OF TECHNOLOGY

Students at Canfield Avenue School are expected to use school technology, district-issued devices, and internet services responsibly and in accordance with district guidelines. At the beginning of each school year, students and parents/guardians are required to review and sign the district's Acceptable Use Agreement and Chromebook Agreement.

Failure to comply with these agreements may result in disciplinary action, including loss of technology privileges, restitution for damages, and other school consequences. Students are responsible for the proper care of district-issued technology. Damage resulting from negligence, vandalism, misuse, or loss may result in disciplinary action and/or financial responsibility for repair or replacement costs.

Parents/guardians and students should review the district's Chromebook Agreement and Acceptable Use [Policy 2361](#) for additional information.

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY

The Mine Hill Township Board of Education is committed to the policy of affirmative action/equal opportunity with respect to its programs and personnel, and offers equal educational opportunities to all students, regardless of race, creed, sex, national origin, or handicap.

- District [Policy 5750](#) - Equal Educational Opportunity
- District [Policy 5751](#) – Sexual Harassment can be found on the school website www.minehillcas.org
- BOE Information – BOE Policies

BICYCLES (PUPIL USE OF VEHICLES)

Bicycles may be ridden back and forth to school by students. Students must first have a bicycle riding permission form signed by their parents and approved by the principal. New Jersey law requires that helmets be worn until the age of seventeen (17). Bicycles must be locked to a bike rack, **the Board will not be responsible for any bicycle that is lost, stolen, or damaged.**

PERSONAL INTERNET-ENABLED DEVICES - CELL PHONE USE

In accordance with New Jersey law and Board of Education policy, students are prohibited from using personal internet-enabled devices during the school day. Personal internet-enabled devices include, but are not limited to, smartphones, tablets, smartwatches, earbuds, headphones, and other devices capable of connecting to the internet.

Students are discouraged from bringing personal internet-enabled devices to school. If a student brings a personal internet-enabled device to school, it must be turned off or silenced and stored in the student's backpack or other designated location from arrival until dismissal unless its use is authorized by school personnel, required by an approved accommodation or health plan, or needed in an emergency.

Students may not use personal internet-enabled devices in any manner that disrupts the educational environment, compromises academic integrity, or infringes upon the privacy rights of others. The unauthorized photographing, recording, or distribution of images, audio, or video is strictly prohibited.

The school is not responsible for lost, stolen, or damaged devices. Violations of this policy may result in disciplinary action, including confiscation of the device.

FIELD TRIPS

As part of the educational service of the school, children are taken on field trips requiring bus transportation. Such trips are made only if the parent signs a consent slip. All field trips are supervised by a regular classroom teacher and school dress code is required unless otherwise indicated by the teacher in charge. **Field trips are an extension of the school, and all school rules are in effect, while on any trip.** Students who exceed the marking period cutoff for discipline demerits may be ineligible for field trips and will not be entitled to a refund for the bus or admission fee.

HOMEWORK AND MAKE UP WORK

Students absent for any reason must make up assignments, class work and tests within a reasonable amount of time. This amount of time is considered to be the same number of days that the student was absent.

Students who choose not to do homework will lose privileges. Parents will receive specific grade-level homework policies in September. On all grade levels, homework is a factor in the grading process. If homework assignments are not completed, students and parents should expect it to affect report card grades.

Parents should contact the child's teacher to request homework if their child is absent. Students should also be checking Google Classroom for work that needs to be completed. Requests made by 9:00 a.m. will be available for pick up at 3:20 p.m. in the main office.

HONOR ROLL

We are proud of our 6th grade students who receive high grades. A designation of High Honor Roll is given to the student who receives **A's in all subjects**. Those students who receive **A's and B's in all subjects** will earn placement on the Honor Roll. Students who meet these requirements will receive certificates at the end of each trimester.

LOST AND FOUND

Students and parents/guardians are encouraged to check the Lost and Found, located in the All-Purpose Room, for any missing items. If you find an item that does not belong to you, please turn it in to the Main Office or Lost and Found promptly.

Lost items will remain available for students and families to claim throughout the school year. Any unclaimed items remaining at the end of the school year will be donated to a local charity.

MONEY AND VALUABLES

Students are discouraged from bringing excess money to school. When money is required for special events, a letter will be brought home to explain the cost to parents. All other valuables should not be brought to school.

PERSONAL PROPERTY

Students are to only bring objects to school that relate to academic accomplishments. Toys should be left at home unless they are part of a presentation. Expensive jewelry should never be worn in school. Personal internet-enabled devices may be brought to school but must remain turned off or silenced and stored in a student's backpack or other designated location from arrival until dismissal, unless their use is authorized by school personnel, required by an approved accommodation or health plan, or needed in an emergency.

PRAYER

Students may engage in voluntary prayer and other forms of religious expression during non-instructional time, provided such activities do not disrupt the educational environment or infringe upon the rights of others.

School employees may not require, encourage, discourage, or coerce students to participate in religious activities or prayer.

SCHOOL LOCKERS

School lockers remain the property of the district even when used by pupils. Lockers are subject to administrative search in the interests of school safety, sanitation, and discipline, enforcement of school regulations and to search by law enforcement officials on presentation of a proper warrant.

THE BOARD OF EDUCATION

The Mine Hill Township School District is governed by a seven-member Board of Education. Board members are elected to three-year terms and are responsible for overseeing the operation of the school district in accordance with New Jersey law and regulations established by the New Jersey Department of Education.

The Board of Education establishes district policies, adopts the annual budget, approves curriculum, authorizes personnel appointments, awards contracts and bids, and makes decisions regarding the operation of the school district.

Board meeting dates, times, and locations are announced in advance in accordance with New Jersey's Open Public Meetings Act (Sunshine Law) and are available on the district [website](#).



Use the QR Code above for additional information regarding the Board of Education

2026-2027 MEETING SCHEDULE

Month	Meeting
July	Monday, July 27, 2026
August	Monday, August 24, 2026
September	Monday, September 28, 2026
October (Board Retreat)	Monday, October 5, 2026
October	Monday, October 26, 2026
November	Monday, November 23, 2026
December	Monday, December 14, 2026
January	Re-organization meeting to set dates for 2027 BOE meetings
<u>BOE Meeting Time and/or dates subject to change, refer to website.</u>	