

**PACIFIC GROVE UNIFIED SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES: MARCH 20, 2025**  
YouTube: <https://www.youtube.com/watch?v=vx0Fix4L-9g>

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[District Office](#)  
[435 Hillcrest Avenue](#)  
[Pacific Grove, CA 93950](#)

Mission Statement

*Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.*

**I. OPENING BUSINESS**

A. Call to Order – 5:30 PM by Clerk Jennifer McNary

B. Land Acknowledgement

*Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the **Ohlone, Costanoan & Esselen** people and additionally pay respect to elders both past and present.*

C. Roll Call

**Trustee(s) Present:** Clerk Jennifer McNary (JM)  
Trustee Beth Shammas (BS)  
Trustee Mike Wachs (MW)

**Trustee(s) Virtual at Alternate Location:** President Dr. Elliott Hazen

**Trustee(s) Absent:** Trustee Laura Ottmar (LO)

**Administration Present:** Superintendent Dr. Linda Adamson (LA)  
Assistant Superintendent Joshua Jorn (JJ)

**Board Recorder:** Lucero Villegas

**Student Representative:** William Powley (SR)

**School Site Acronyms:** District Office (DO)  
Forest Grove Elementary School (FGE)  
Robert H. Down Elementary School (RHD)  
Pacific Grove Middle School (PGMS)  
Pacific Grove High School (PGHS)  
Pacific Grove Community High School (PGCHS)  
Pacific Grove Adult Education (PGAE)

D. Adoption of Agenda

- Public Comment:
  - N/A
- Board Discussion:

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- *N/A*
- **Move: EH Second: MW Vote: 4 – 0 Motion PASSED**
- **EH: Aye JM: Aye MW: Aye BS: Aye**
  - ***Walk-On Item K added to CONSENT***

**II. CLOSED SESSION**

➤ [YouTube 5:00](#)

A. Identify Closed Session Topics:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)]
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)]
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
4. Review Appeal of Findings from Investigation of Complaint Concerning an Employee

B. Public Comment on Closed Session Topics

a. *N/A*

C. Adjourn to Closed Session

**III. RECONVENE IN OPEN SESSION**

➤ [YouTube 6:03](#)

A. Report Action Taken in Closed Session:

1. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2024-2025 [Government Code § 3549.1 (d)]
  - a. *Board will continue discussion at end of Open Session*
    - i. [Information received & direction given](#)
2. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2024-2025 [Government Code § 3549.1 (d)]
  - a. *N/A*
3. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]
  - a. *N/A*
4. Review Appeal of Findings from Investigation of Complaint Concerning an Employee

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a. *Board approved letter to be sent to complainant; All Board members voted Aye – Trustee Ottmar not present*

B. [Pledge of Allegiance](#) – Ms. Barbara A. Priest

C. [Pacific Grove Middle School – Orchestra](#) – Ms. Barbara A. Priest

D. [Robert H. Down Elementary School – Science, Technology, Engineering, Art, and Mathematics \(STEAM\)](#) – Ms. Stefanie Pechan

**IV. [COMMUNICATIONS](#)**

➤ [YouTube 33:17](#)

A. [Student Representative Comments](#)

B. [Board Member Comments/Written Communications](#)

C. [Superintendent Report](#)

D. [Safety Report](#)

**V. [INDIVIDUALS DESIRING TO ADDRESS THE BOARD](#)**

➤ [YouTube 53:10](#)

*Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.*

A. Community Members (Non-Agenda Items)

a. *N/A*

B. PGUSD Staff Comments (Non-Agenda Items)

a. *One (1) staff comment was received in person*

**VI. [CONSENT AGENDA](#)**

➤ [YouTube 55:33](#)

*Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. **There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.** Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

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- A. Minutes of March 6, 2025 Regular Board Meeting
- B. Cash Receipts Report #10
- C. Warrant Schedule #677
- D. Personnel Report
- E. Acceptance of Donations
- F. Out of County/Overnight Activities
- G. PGHS – Contract for Services with General Cleaning Solutions By The Bay Inc.
- H. PGHS – Contract for Services with Jill Miller (Choreographer)
- I. PGHS – Contract for Services with Dr. J. T. Jensen (Certified Official & Starter)
- J. MOU – Memorandum of Understanding with CSUMB (Student Teaching Agreement)
- K. Walk-On – Out of County PGHS JV Softball Tournament
  - Public Comment:
    - *N/A*
  - Board Discussion:
    - *Item J pulled & moved to Item D ACTION/DISCUSSION*
  - **Move: BS Second: JM Vote: **4 – 0 Motion PASSED** (*Item J Pulled*)**

**VII. ACTION/DISCUSSION**

➤ [YouTube 58:15](#)

- A. 2024-25 Second Interim Report
  - Public Comment:
    - *N/A*
  - Board Discussion:
    - *Trustee(s) discussed item(s)*
  - **Move: EH Second: MW Vote: **4 – 0 Motion PASSED****
  - **EH: Aye JM: Aye MW: Aye BS: Aye**
- B. Adoption – Amplify mCLASS Reading Difficulties Screener
  - Public Comment:
    - *N/A*
  - Board Discussion:
    - *Trustee(s) discussed item(s)*
  - **Move: JM Second: MW Vote: **4 – 0 Motion PASSED****
  - **EH: Aye JM: Aye MW: Aye BS: Aye**
- C. Proposed Board Calendar
  - Public Comment:
    - *N/A*

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- Board Discussion:
  - *N/A*
- **Move: N/A Second: N/A Vote: N/A**

**D. MOU – Memorandum of Understanding with CSUMB (Student Teaching Agreement)**

- *Public Comment:*
  - *N/A*
- *Board Discussion:*
  - *Trustee(s) discussed item(s)*
- **Move: BS Second: MW Vote: 4 – 0 Motion PASSED**
- ***EH: Aye JM: Aye MW: Aye BS: Aye***

**VIII. INFORMATION/DISCUSSION**

➤ [YouTube 2:10:50](#)

**A. Future Agenda Items**

- *Public Comment:*
  - *N/A*
- *Board Discussion:*
  - *Trustee(s) discussed item(s)*
- **Direction: Two policies added to Policy Committee Meeting on April 29, 2025**

**IX. ADJOURNMENT**

Adjourned – 9:45 PM

Next special Board meeting: March 27, 2025

Next regular Board meeting: April 3, 2025

Approved and submitted:



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Superintendent Dr. Linda Adamson  
Secretary to the Board