



PITTSBURG UNIFIED SCHOOL DISTRICT

GROUNDSKEEPER – GARDENER

CLASSIFICATION SPECIFICATION

DEFINITION:

Under general supervision, to perform gardening and varied grounds maintenance work on school grounds and athletic fields; and to perform all related duties as assigned.

EXAMPLES OF DUTIES:

- Performs and/or assists in the performance of grounds maintenance and gardening work
- Plants, waters, trims, fertilizes, weeds, sprays and cultivates trees, plants, shrubs, lawns, fields and flowers
- Operates and services equipment including power lawn mowers, sprayers, tractors, trucks, rototillers, air compressors, and hand and power tools used in the performance of work
- Rakes leaves and hoes weeds
- Cleans walks, fields and other facilities
- Loads trimmings on trucks
- Trims trees, hedges and shrubs
- Performs ground maintenance duties including patching asphalt, pouring cement, laying and repairing sprinkler pipe, repairing fences and playground equipment
- Edges lawns and borders; lines and marks athletic fields
- Fills, levels, rolls, smoothes and prepares ground for planting of lawns
- Lays, repairs and maintains black top areas
- Maintains records; prepares reports
- Assists maintenance personnel as assigned
- Assists in, or handles the loading and unloading of furniture, equipment, and/or supplies as assigned
- May be required to perform custodial duties or drive a garbage truck
- Performs all related duties as assigned

MINIMUM REQUIREMENTS:

Knowledge Of:

- Basic methods, materials, tools and equipment used in grounds maintenance and gardening work
- Sweeping, raking and other cleaning procedures
- Hand and power tools, and equipment used in grounds maintenance work and field preparation.

GROUNDSDKEEPER – GARDNER

Page 2

MINIMUM REQUIREMENTS: (cont.)

Ability To:

- Perform general grounds maintenance and gardening work
- Use various gardening and grounds maintenance tools and power equipment safely and efficiently
- Drive and operate light trucks and power equipment efficiently and safely
- Use gardening and hand tools
- Perform heavy physical labor; lift and carry moderately heavy loads
- Maintain simple records
- Understand and carry out oral and written directions
- Establish and maintain cooperative working relationships with those contacted in the course of work.

Training & Experience:

One year of experience in performing general labor or grounds maintenance work; or any combination of training and experience that could likely provide the desired knowledge and abilities.

Physical:

Good physical condition as determined by pre and post employment inquiries and health reports.