



Norwood Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

10/08/2025

2:00 PM

Location (Ubicación)

Library

Zoom Link (Enlace de Zoom)

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>		Present / Absent <i>Presente/ Ausente</i>
Parent	Dario Gonzalez	Yes (Si)
Parent	Angelina Shelton McDaniels	Yes (Si)
Student	Sophia Amuesca	Yes (Si)
Student	Savannah Rodriquez	No
Student	Juan Gonzalez	Yes (Si)
Alternates (Alternativos): Abelle Acosta		No
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i> <i>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</i>		
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>		Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Leticia Kiwan		Yes (Si)
Teacher: <i>Maestro(a):</i> Clyde Quick		Yes (Si)
Teacher: <i>Maestro(a):</i> Colby Raygoza		Yes (Si)
Teacher: <i>Maestro(a):</i> Linda Osterling		Yes (Si)
Other Staff: <i>Otro Personal:</i> Danielle Burmaster		Yes (Si)
Alternates: <i>Alternativos:</i> Bryan Casparis		No
<i>*Teachers must be the majority</i> <i>*Los maestros deben ser mayoría</i>		

AGENDA

ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 2:00 PM Total Members in Attendance: 9 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> No comments.
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Principal reviewed the minutes and proposed motions to approve.
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1🔗 Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> Quick Second <i>Se secundó:</i> Osterling In favor <i>A favor :</i> 9 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

New Members (Nuevos Miembros) Introduce new members	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> All members were introduced by themselves.
Elect Officers (Elegir a Funcionarios)	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Mrs. Osterling is CoChair. Burmester is Secretary.
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Principal spoke about the bylaws. One change was done. Rather than having a blank number of members, we will add the number 10.

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

Bylaws (Reglamentos)	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> bylaws. Person <i>Persona:</i> Anjolina Shelton Dawson Second <i>Se secundó:</i> Dario Gonzalez In favor <i>A favor :</i> 9 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>
School Compact (Compacto Escolar)	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> school compact Person <i>Persona:</i> Anjolina Shelton Dawson Second <i>Se secundó:</i> Dario Gonzalez In favor <i>A favor :</i> 9 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>
1  Attachment		
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

Title I Evaluation (Evaluación de Título I) SPSA Goals and Actions CAASPP Data	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Principal reviewed four SPSA school goals with the team. Trying to focus on communication and parent engagement in goal 1. Family lunch day, coffee and conversation. Goal 2 discussed student data. How do we get students to invest in themselves? How do we get students to take charge of their education? We must figure out where the students are and meet them there and help them grow as a team. We have 2 AVID this year - one for 7th and one for 8th. Minga store.
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> N/A Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
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Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i>	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>) N/A
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>) N/A
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i>	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> N/A
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i> 2:30 PM

Next meeting date: <i>Fecha de próxima reunión:</i>	11/19/2025	2:00 PM
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Norwood Junior High School School Site Council Minutes



Date & Time: May 21, 2025 2:00 PM
Location: Library

2024- 2025, Elected SSC Members

Non-staff: Parents/Community Member/Students	Present
Parent ▾ : Miriam Arellano	SELE... ▾
Parent ▾ : Angelina Shelton McDaniels	SELE... ▾
Secondary Student ▾ : Savannah Rodriguez	Present ▾
Secondary Student ▾ : Anell Del Rio Puente	Present ▾
Secondary Student ▾ : Abella Leah Acosta	Present ▾
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i>	
Staff: Principal or Designee/Teachers/Other Staff	Present
Principal/Designee: Leticia Kiwan	Present ▾
Teacher: Linda Osterling	Present ▾
Teacher: Clyde Quick	Present ▾
Teacher: Colby Raygoza	Present ▾
Other Staff: Danielle Burmaster	Present ▾
<i>*Teachers must be the majority</i>	

AGENDA

ITEM	Facilitator	Minutes
Call to Order / Sign in sheet	Chairperson	This meeting is called to order at May 21, 2025 2:00 PM PDT
Quorum (50% +1)		Total Members in Attendance: 8 ▾ Quorum: Yes ▾
Public Comment (2 minutes per speaker)	Chairperson	<u>Summary of Discussion</u> No public comments were made.
Review Agenda	Chairperson	<u>Summary of Comments/Questions</u>

		Dr. Kiwan reviewed the agenda. No comments were made
Review / approve minutes from last meeting	Chairperson	Dr. Kiwan reviewed the minutes and explained to the council members of the adjustment made to the previous minutes that were turned in. The number of attendees and those recorded didn't match. A correction was made, explained, and corrected. I move to approve the minutes: Savannah Rodriguez Second:  Person Anell Puente In favor: 8 ▾ Oppose: 0 ▾ Abstain: 0 ▾ Motion: Passed ▾
School Plan For Student Achievement (SPSA)		
Review & Approve: 2025-2026 SPSA ▾	Chairperson	Summary of Discussion Dr. Kiwan reviewed the SPSA. Dr. Kiwan started by reviewing the SPSA student performance data from the CA dashboard and the description of the state indicators. Then Dr. Kiwan reviewed each SPSA goal by identifying the metric, baseline, and expected outcome. She then reviewed the strategies for each goal. Mrs. Osterling asked what would happen if next year Norwood didn't see that AVID supported student college and career ready goals. Dr. Kiwan reminded the members that each year the SPSA is reviewed, discussed, and adjusted to support the students. The budget summary was also shared and reviewed. I move to approve the 2025-2026 SPSA:  Clyde Quick Second:  Linda Osterling In favor: 8 ▾ Oppose: 0 ▾ Abstain: 0 ▾ Motion: Passed ▾
Other Business:		
Not Combined ▾	Chairperson	Summary of Discussion
Additional Information/New Business/Discussion	Chairperson	Summary of Comments/Questions Dr. Kiwan discussed the committee reports and that there was nothing to report at this time.
Adjournment	Chairperson	Time:  May 21, 2025 2:45 PM
Next meeting date: 2025/2026 academic year		



SCHOOL-PARENT-STUDENT COMPACT

Norwood Staff Pledge:

To help each student meet or exceed the state's high academic standards, Norwood Staff agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction
- Communicate regularly with families about student progress through conferences, parent-teacher meetings, progress reports, and other available means
- Provide reasonable opportunities for parents to volunteer and participate in Norwood's parent committees, such as SSC and ELAC, and to observe classroom activities
- Endeavor to motivate my students to learn
- Maintain high expectations and help every child develop a love of learning
- Provide a warm, safe, and caring learning environment
- Provide meaningful and purposeful academic opportunities
- Participate in professional development activities that improve teaching and learning and that support the formation of partnerships with families and the community
- Participate actively in collaborative decision making
- Work consistently with families and my school colleagues to make the school an accessible and welcoming place for families
- Respect the school, students, staff and families

Student Pledge:

To help myself succeed in school, I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and put forth my best effort
- Bring necessary material and completed assignments or homework
- Know and follow the school and class rules
- Know and follow the Noble Way
- Ask for help when I need it
- Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school
- Limit my phone and device time at home and study or read
- Follow the *Away For The Day* phone policy
- Respect the school, classmates, staff and families

Family/Parent Pledge:

To help my child meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Communicate the importance of education and learning to my child
- Provide a quiet time and place for homework
- Monitor my child's phone and device usage at home
- Remind my child that Norwood is a phone free school
- Communicate with the teacher or the school when I have a concern
- Check Aeries for announcements
- Ensure that my child attends school every day and on time
- Ensure that my child gets adequate sleep, regular medical attention and proper nutrition
- Regularly monitor my child's progress in school via Aeries or email/ phone communications with the teachers
- Participate in activities at school, such as school decision making, volunteering and/or attending parent-teacher conferences
- Communicate the importance of education and learning to my child
- Communicate the importance of preparing for High School
- Respect the school, staff, students, and families

Student _____ Teacher _____
Parent/Guardian _____



SCHOOL-PARENT-STUDENT COMPACT

Compromiso de Padres- Estudiante- Escuela

Compromiso del personal de Norwood:

Para ayudar a cada estudiante a cumplir o exceder los altos estándares académicos del estado, el personal de Norwood se compromete a llevar a cabo las siguientes responsabilidades a lo mejor de su capacidad:

- Proporcionar un plan de estudios y educación de alta calidad
- Comunicarse regularmente con las familias sobre el progreso de los estudiantes a través de conferencias, reuniones de padres y maestros, informes de progreso, y otros medios disponibles.
- Proporcionar oportunidades razonables para que los padres se ofrezcan como voluntarios y participen en los comités de padres de Norwood, tales como SSC y ELAC, y para observar las actividades del aula.
- Esforzarme por motivar a mis estudiantes para que aprendan
- Mantener altas expectativas y ayudar a cada niño a desarrollar el amor por el aprendizaje
- Proporcionar un entorno de aprendizaje cálido, seguro y afectuoso
- Proporcionar oportunidades académicas significativas y útiles
- Participar en actividades de desarrollo profesional que mejoren la enseñanza y el aprendizaje y que apoyen la formación de asociaciones con las familias y la comunidad
- Participar activamente en la toma de decisiones en colaboración.
- Trabajar de forma coherente con las familias y mis colegas de la escuela para hacer de ésta un lugar accesible y acogedor para las familias
- Respetar la escuela, los estudiantes, y el personal y las familia

Compromiso del estudiante:

Para ayudarme a tener éxito en la escuela, me comprometo a llevar a cabo las siguientes responsabilidades lo mejor que pueda:

- Llegar a la escuela listo para aprender y esforzarme lo más que pueda
- Traer los materiales necesarios y completar las asignaciones de trabajo y la tarea
- Conocer y seguir las reglas escolares y las reglas del aula
- Conocer y seguir el Noble Way (camino noble)
- Pedir ayuda cuando la necesite
- Comunicarme regularmente con mis padres y mis maestros en cuanto a experiencias escolares para que me puedan brindar ayuda para ayudarme a lograr el éxito en la escuela
- Limitar el tiempo que paso en mi teléfono y dispositivos en casa y estudiar o leer
- Sigue la política de teléfono de *Away for a Day*
- Respetar la escuela, tus compañeros, el personal y a las familias

Compromiso de padres/familias:

Para ayudar a mi hijo a reunirse o superar los altos estándares académicos del estado, me comprometo a llevar a cabo las siguientes responsabilidades lo mejor que pueda:

- Comunicarle la importancia de la educación y aprendizaje a mi hijo
- Proporcionarle un lugar sin ruido para hacer la tarea
- Monitorear el uso telefónico y de dispositivos en casa
- Recordarle a mi hijo que en Norwood es una escuela libre de teléfonos
- Comunicarse con los maestros o con la escuela cuando surja una preocupación
- Consultar los anuncios en Aeries
- Asegurar que mi hijo asista a la escuela todos los días y a tiempo
- Asegurar que mi hijo duerma lo suficiente, que reciba atención médica regular y que su nutrición sea una adecuada
- Regularmente monitorear el progreso de mi hijo en la escuela a través de Aeries o correo electrónicos/comunicación por teléfono con los maestros
- Participar en las actividades escolares, tal como la toma de decisiones, participar como voluntarios y/o asistir a las conferencias de padre/maestro
- Comunicarle la importancia de la educación y del aprendizaje a mi hijo
- Comunicarle lo importante que es prepararse para la preparatoria
- Respetar la escuela, el personal, los estudiantes y a las familias

Estudiante _____ Maestro _____ Padre/Tutor _____