



## **October 30, 2025 MINUTE TEMPLATE Special Committee Meeting of Trustees Safety Committee**

### **CALL TO ORDER**

The Special Committee (Safety) of the Board of Trustees of School District #35 was called to order at **4:02 PM in the lobby**.

**TRUSTEES PRESENT** - Brian Nickolay

**NON-COMMITTEE STAFF PRESENT** - None

**COMMITTEE MEMBERS PRESENT** - Margaret Campbell, Kelly Henerson, Ben Burtch, Mike Van Meter

**PUBLIC IN ATTENDANCE** - None

**PUBLIC COMMENT - NON AGENDA ITEMS** - No public comment

### **NEW BUSINESS**

Traffic Pattern - The new traffic pattern has taken some time to get used to for our families. We still continue to see students running across the lane of traffic, cars backing up to exit instead of waiting. We discussed the parking along the street with cars in the lane of traffic. We will ask for approval from the Governing Board to place no parking signs like the ones in front of the gym and old school. Ms. Davis reported that there are fewer students coming in late. She's not received any parent feedback.

Reunification Processes (<https://iloveugguys.org>) Mrs. Henderson and Deputy Burtch will be meeting in December to discuss the reunification process as we are having a drill in the spring. This will be the first reunification drill that the school has participated in for many years. Ben and Kelly will work through the processes and what we need to do. We will share this information at the December Safety meeting. Ms. Davis' feedback: staff personal emergency plans on p. 42? Otherwise, I believe that we often discuss and practice the drills as staff would have to follow them. Our staff should be well-versed. I will review with Melissa Sharpe as new staff mentoring.

Identify Professional Development Needs for EMP - We discussed training for staff to be solid in their understanding of the processes and procedures. We felt like table-top exercises might be helpful as well having hands-on practice with the intruder training from the Sheriff's department. We will all review the EMP to ensure that we aren't missing anything to include in training. Margaret and Kelly will work on a survey of staff needs around safety and the EMP.

### **Other Concerns or Areas of Focus**

Internet safety - Ben is working with Madeline Barry to provide this for the middle school students.

### **NEXT MEETING:**

The Committee will meet December 9, 2025 at 3:30 pm in the Lobby.

The Core Purpose of Gallatin Gateway School is to embrace an engaging learning culture in a safe, nurturing environment where each student thrives now and into the future.

**TIME OF ADJOURNMENT** - 4:32 PM