



Plaza Elementary School Regular Board Meeting Agenda

Thursday, September 3, 2026 at 4:00 PM

Plaza Elementary School District Staff Room

Page

1. Meeting Opening

1.1 Call to Order

1.2 Roll Call

Voting Members:

Jake Cecil, Board Clerk PJ Davis, Board Trustee Katie Pasini, Board Trustee

Non Voting Members:

Patrick Conklin, Superintendent/Principal Alex Hinely, Chief Business Officer

1.3 Pledge of Allegiance

2. Amend or Approval of the Agenda

3. Public Comment

Members of the public may be heard on any matter listed on the Agenda. A person addressing the Board will be limited to three (3) minutes unless the Chairperson of the Board grants a longer period of time. Public comment on each topic is limited to twenty (20) minutes.

3.1 Comment on Agenda Items Only

3.2 Comment on Non Agenda Items Only

4. Public Hearing: Sufficiency of Textbooks and Instructional Materials 2026-27

Pursuant to Ed Code Section 60119 (as revised by Chapter 900, Statutes of 2004) and CCR, Title 5, Section 9531(c)

To determine whether each pupil including English learners in the school has sufficient textbooks or instructional materials, or both, to use in class and to take home to complete required homework assignments in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, that is consistent with the content and cycles of the curriculum framework adopted by the state board.

5.	Reports	
5.1	Superintendent/Principal	
5.2	Plaza Community Club	4
	Reconciliation Report - Savings Account June 2026.pdf 	
	Checkin Bank Statement July 2026.pdf 	
	Reconciliation Report - Checking Account July 2026.pdf 	
5.3	Board Trustee(s)	
6.	Old Business	
6.1	STEM/CTE	
6.2	Mild to Moderate SPED Program Transfer	9
	Plaza ESD Program Transfer Plan DRAFT.docx 	
7.	New Business	
8.	Consent Agenda	
8.1	Personnel	18
	1. Approve Letter of Retirement from John Felix, Custodian and Bus Driver, Effective July 30th, 2027	
	J. Felix Retirement Letter.pdf 	
	2. Resignation Letter from Monica Ulloa, Instructional Aide and After School Activity Assistant	
	M. Ulloa Resignation Letter.docx 	
8.2	Minutes of the August 3rd, 2026 Regular Board Meeting	20
	8-3-26 Special Board Mtg Minutes.docx 	
8.3	Minutes of the August 6th, 2026 Regular Board Meeting	21
	Regular Meeting - Aug 06 2026 - Minutes -.docx 	
8.4	August Warrants	25
	PESD Warrants 08-01-2026 - 08-26-2026.pdf 	
9.	Action/Discussion Items	
9.1	Approve Items Removed from Consent Agenda Item for Later Consideration	
9.2	Approve Increasing the Clearing Account Balance to \$2,500	
9.3	Approve Increase the Revolving Account balance to \$5,000	
9.4	Approve Allocating \$20,000 of Prop 28 Money for Music/Band Program Instruments, Equipment, and Repairs	

9.5 **Approve Resolution 02-2026-27 Regarding Sufficiency of Instructional Materials**

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[02-2026-27 Instructional Materials Resolution.doc](#) 

9.6 **2026-27 Certification of Provision of Standard-Aligned Instructional Materials**

10. Adjournment to Closed Session

10.1 **Public Employee Appointment, Employment, Performance Evaluation, Discipline, Dismissal, or Release (Government Code § 54957(b))**

11. Return to Open Session

11.1 **Closed Session Report, Action, and Votes Taken**

12. Confirmation of Next Meeting Date and Time

12.1 **The next Plaza Elementary School District Regular Board Meeting will be held on October 1st, 2026 at 4:00pm.**

13. Adjournment

Plaza Community Club

Savings, Period Ending 06/30/2026

RECONCILIATION REPORT

Reconciled on: 08/16/2026

Reconciled by: Kaitlyn Simas

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	18,418.63
Checks and payments cleared (1).....	-9,918.00
Deposits and other credits cleared (3).....	0.39
Statement ending balance.....	<u>8,501.02</u>
Register balance as of 06/30/2026.....	8,501.02

Details

Checks and payments cleared (1)				
DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/03/2026	Deposit			-9,918.00
Total				-9,918.00

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
04/30/2026	Deposit			0.16
05/31/2026	Deposit			0.15
06/30/2026	Deposit			0.08
Total				0.39

July 31, 2026

Page: 1 of 3

Customer Service:
1-866-486-7782

PLAZA COMMUNITY CLUB
7322 COUNTY RD 24
ORLAND CA 95963-9777

Last statement: June 30, 2026
This statement: July 31, 2026

COMMUNITY BUSINESS CHECKING

Account number	XXXXXX5514	Beginning balance	\$17,410.69
Low balance	\$17,045.45	Deposits/Additions	\$0.00
Average balance	\$17,249.03	Withdrawals/Subtractions	\$365.24
Interest earned	\$0.00	Ending balance	\$17,045.45

Card Transactions/Withdrawals

<u>Date</u>	<u>Description</u>	<u>Subtractions</u>
07-09	POS Purchase Terminal Vbase2 Walmart Check Prin Ting 866-925-2 Tx XXXXXXXXXXXX1881	87.00
07-16	POS Purchase Terminal Vbase2 Intuit *Qbooks Onl Ine Cl.Intuit CA XXXXXXXXXXXX1881	38.00
07-22	POS Purchase Terminal Urgo8bxq Sticker Mule Stickermu NY XXXXXXXXXXXX1881	240.24
Total Card Transactions/Withdrawals		\$365.24

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
06-30	17,410.69	07-16	17,285.69	07-31	17,045.45
07-09	17,323.69	07-22	17,045.45		

Overdraft Fee Summary

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Checks

(* Skip in check sequence, R-Check has been returned, + Electronified check))

Total Checks paid: 0 for **-\$0.00**

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

Call us at 1-866-486-7782 or write us at Columbia Bank, P.O. Box 19243, Spokane, WA 99219, as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we send you the FIRST statement on which the error or problem appears.

- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error.

We will tell you the results within three business days after completing our investigation. If we decide that there was no error, we will send you a written explanation.

You may ask for copies of the documents that we used in our investigation.

Plaza Community Club

COMMUNITY BUSINESS CHECKING (5514) - 1, Period Ending 07/31/2026

RECONCILIATION REPORT

Reconciled on: 08/16/2026

Reconciled by: Kaitlyn Simas

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance	17,410.69
Checks and payments cleared (3)	-365.24
Deposits and other credits cleared (0)	0.00
Statement ending balance	17,045.45
Uncleared transactions as of 07/31/2026	-446.15
Register balance as of 07/31/2026	16,599.30

Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
07/09/2026	Expense		Wal-Mart	-87.00
07/16/2026	Expense		Quickbooks	-38.00
07/21/2026	Expense	R238624423	Sticker Mule	-240.24
Total				-365.24

Additional Information

Uncleared checks and payments as of 07/31/2026

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
06/03/2026	Check	3244	Que Brava	-351.81
06/04/2026	Check	3248	Natalia Silveria	-50.00
06/28/2026	Expense			-44.34
Total				-446.15

**Plaza Elementary School District Mild/Moderate
Program Transfer Plan
DRAFT**

DRAFT — NOT FOR SUBMISSION. This document is a working draft only. It has not been reviewed by, or developed in dialogue with, the Glenn County Office of Education (GCOE) or Glenn County SELPA, and significant information required to complete this plan (staffing, fiscal, and program details) has not yet been provided by GCOE. A complete and accurate transfer plan cannot be finalized without extensive coordination with GCOE and SELPA Governance. Submitting this plan in its current form would be premature.

Transfer of Special Education Services and Program Operations
Submitting LEA: Plaza Elementary School District

Current Program Operator: Glenn County Office of Education

SELPA: Glenn County SELPA

Program(s) Included in Transfer:

☐ Preschool

☒ Mild/Moderate Support Needs

☐ Regional Extensive Support Needs

☐ Therapeutic/Behavior Osprey and Eagle Program

☐ Adult Transition Program (18–22)

☐ Related Services Only, list all services to be transferred:

☐ Other:

Proposed Effective Date: July 1st, 2027

Date Submitted: 8/19/2026

Prepared By: Patrick Conklin

Section 1. Purpose and Transfer Request

Purpose: Describe the rationale for the requested transfer of program operation and services from the COE to the LEA.

LEA Statement of Intent:

Plaza Elementary School District (PESD) requests approval to assume direct operation of its Mild/Moderate Support Needs program, currently operated by the Glenn County Office of Education (GCOE), effective July 1, 2027. The District is committed to a smooth, well-planned transition that maintains full continuity of services for all students with IEPs throughout the transfer process.

Why the LEA is requesting transfer:

PESD is requesting this transfer to bring program oversight, staffing, and service delivery under direct District administration, allowing closer coordination between special education and general education programming at the school site and more direct communication between families and program staff.

Desired outcomes for students:

The District's goal is uninterrupted delivery of all IEP-mandated services throughout the transition, with no lapse in placement, instruction, or related services. PESD anticipates that direct, site-based operation will support stronger integration between special education staff and the broader school community and more responsive communication with families.

Evidence of LEA readiness:

This section cannot be determined without extensive discussions with GCOE.

Anticipated benefits and risks:

Anticipated benefits include increased local control over program design and staffing, closer proximity of services to the students and families they serve, and streamlined communication between the program and the rest of the District. Anticipated risks include potential staff turnover if current GCOE staff decline to transfer, timing pressure on recruitment and hiring given the compressed transition window, and the need to establish new contracted service arrangements (e.g., psychologist, speech, and clinician time) before the January 31, 2027 deadline. The staffing and transition timelines in Sections 4 and 8 are intended to mitigate these risks.

Requested Action

The LEA formally requests approval to:

- X Assume operation of the identified program(s)
- X Assume service delivery responsibilities
- X Assume staffing and fiscal responsibilities
- X Transition facilities and equipment as applicable

Section 2. Current Program Overview

Program Location(s)/class numbers: Plaza Elementary School District

Grade Span: TK-8th

Student Count for students attending school in LEA:

Student Count for Preschool: N/A

Student Count for Regional Programs (ESN/Tier 3): N/A

Student Count for out-of-county placements (DHH, NPS): N/A

Student Count for Private School: N/A

Current Services Include:

- X Specialized Academic Instruction
- X Speech and Language - possibly
- ☐ Occupational Therapy
- ☐ Physical Therapy
- X Individual Counseling - possibly
- X Behavior Intervention Services - possibly
- ☐ Health and Nursing Services
- ☐ Transportation
- ☐ Transition Services
- ☐ Deaf and Hard of Hearing Services
- ☐ Intensive Individual Services
- ☐ Adapted PE
- ☐ Assistive Technology
- X Psychological Services - possibly
- ☐ Social Work Services
- ☐ Low Incidence Services

- ☐ Interpreter Services
- ☐ Specialized Vision Services
- ☐ Other

Section 3. Student Impact and Continuity of Services

Describe how the LEA will ensure a full continuum of placements and services for students with IEPs:

PESD will maintain the full continuum of placements and services currently provided under GCOE operation, with no lapse in services during the transition. All students' existing IEPs will remain in effect and will continue to be implemented as written unless changed through the IEP process. The District will use the SELPA governance and fiscal review period (August–November 2026) and the final LEA review period (November 2026–January 2027) to confirm staffing and contracted service needs — including psychologist, speech, and clinician time — so that all services are fully in place before the July 1, 2027 effective date. Family and student communication, staff recruitment, finalization of materials and technology agreements, and student records transfer will occur throughout the March–June 2027 window, alongside completion of all compliance activities for the 2026–27 school year, to ensure placements and services continue without disruption.

The LEA agrees to:

- Maintain uninterrupted implementation of all current IEPs.
- Continue services in accordance with existing IEPs until changed through the IEP process.
- Ensure no lapse in service delivery.
- Maintain educational placement unless determined by the IEP team.

Student and Family Transition Plan

Activity	Responsible Party	Timeline
Student roster verification	GCOE and PESD	Nov 2026 – Jan 2027
Family notification	GCOE and PESD	Mar – Jun 2027
Family Information Meetings		Mar – Jun 2027
Plan for Translation/interpretation supports	PESD	Mar – Jun 2027
Student Records transfer	GCOE to PESD	Mar – Jun 2027
Transportation arrangements finalized	N/A	
Start of LEA operation	PESD	July 1 st , 2027

Section 4. Staffing Transition Plan

Current Staffing:

Position	Position FTEs	Contract for Services
Education Specialists	.8	GCOE
Instructional Aides	6.5 hour	GCOE
SLP	.2	GCOE
Psychologist	Unknown	GCOE
Administrative Support	Unknown	GCOE
Other	Unknown	GCOE

Staffing Transition Plan:

Activity	Responsible Party	Timeline
GCOE, LEA and Union Representative Joint Meeting (review education code, rights of employees and current years of service, salary, etc)	GCOE and PESD	February 2027
Offer of Employment Provided to Staff	PESD	By Feb 28, 2027
Benefits Coverage for transition between GCOE and LEA	PESD	July 1 st , 2027
Timeline for Staff to Make a Decision	GCOE staff	By Feb 28, 2027
LEA to assume responsibility to fill any vacancies	PESD	Mar – Jun 2027
Professional Development Plan for Staff	PESD	As needed.

Section 5. Facilities and Operations Readiness

Location(s)/class numbers:

Classroom Materials	LEA to Provide	LEA OPTION to Purchase from GCOE
Furniture for staff and students	Negotiated between GCOE and PESD	Negotiated between GCOE and PESD
Technology for staff and students (Chromebook laptops, i-pads, smart boards)	Negotiated between GCOE and PESD	Negotiated between GCOE and PESD
Curriculum/materials	Negotiated between GCOE and PESD	Negotiated between GCOE and PESD
Assistive technology	Negotiated between GCOE and PESD	Negotiated between GCOE and PESD
Specialized equipment	Negotiated between GCOE and PESD	Negotiated between GCOE and PESD

If the LEA wishes to purchase items listed above, specify the items to be purchased:

Negotiated between GCOE and PESD

Section 6. Fiscal and Resource Plan

Estimated Budget Summary

Cost Category	Estimated Annual Cost
Salaries	GCOE to Provide
Benefits	GCOE to Provide
Services/Contracts	GCOE to Provide
Materials	GCOE to Provide
Transportation	N/A
Facilities	GCOE to Provide
Equipment	GCOE to Provide
Indirect Costs	GCOE to Provide
Total	

Funding Sources

☒ Local Contribution

☒ Special Education Funding

☐ Federal Funds

☐ Grant Funding

☐ Other

Fiscal Impact Narrative

Describe the Impact to LEA budget:

Describe the Sustainability plan:

One-time startup costs:

Impact to SELPA allocation model:

Section 7. Compliance and Program Quality Assurances

The LEA certifies it will:

- X Implement all services consistent with IDEA and CA Education Code requirements
- X Maintain credentialed staffing
- X Participate in SELPA policy and procedures
- X Meet timelines for assessments and IEPs
- X Maintain required reporting systems
- X Participate and complete required monitoring activities
- X Maintain service data and documentation

Section 8. Transition Timeline Plan

Milestone	Date	Notes
LEA request submitted	TBD	To be entered by PESD upon submission to GCOE/SELPA.
SELPA review	Aug – Nov 2026	SELPA governance and fiscal review, per GCOE SELPA timeline.
Governance approval	Aug – Nov 2026	Concludes SELPA governance and fiscal review window.
Last Date to Rescind Request	Jan 31, 2027	Final day to rescind; also closes the window for LEA to submit contracted services requests (psychologist, speech, clinician time).
Family notification	Mar – Jun 2027	Parent, student, and community meetings per GCOE timeline.
Staffing finalized	Feb 28, 2027	Joint LEA/GCOE/CTA/CSEA staff meeting occurs in February; staff decisions finalized by this date.
Operational readiness review	Mar – Jun 2027	Staff recruitment/hiring, materials/technology agreements, records transfer, and compliance activities for 2026–27 completed in this window.
Transfer effective date	Jul 1, 2027	LEA assumes full responsibility for the transferred program.
Other:	Nov 2026 – Jan 31, 2027	Window for LEA to submit requests for contracted services (e.g., psychologist, speech, clinician time).

Certifications

LEA Superintendent: I certify the LEA has capacity and commitment to operate the program and provide services consistent with applicable requirements.

Name: _____

Signature: _____

Date: _____

SELPA Governance Committee Review

Recommendation:

- ☐ Approve
- ☐ Approve with Conditions
- ☐ Deny

Comments:



Patrick Conklin <pconklin@plazaschool.org>

Retirement

1 message

John Felix <jfelix@plazaschool.org>

Tue, Aug 25, 2026 at 4:12 PM

To: Patrick Conklin <pconklin@plazaschool.org>

Hello Patrick,

Wanted to inform you that I will be retiring from Plaza Elementary. My last day will be July 30 2027. Its been an exciting and enjoyable 6 years and I wish you and Plaza all the best!

John Felix

August 11, 2026

Dear Patrick Conklin,

Please accept this letter as formal notice of my resignation from my positions as Instructional Aide and SPARK/ELOP Coordinator at Plaza Elementary.

As discussed during our meeting on August 11, 2026, I will remain in my current position until a replacement has been hired. As mutually agreed, I will receive two weeks' notice prior to my final day of employment. If I obtain another position before my replacement has been found, I will likewise provide two weeks' notice prior to my final day of employment.

As agreed, I will be compensated at a rate of **\$22.40 per hour** and will be paid on the **10th of each month** for the duration of my employment.

I appreciate the opportunities and experiences I have had while working at Plaza Elementary. I am committed to continuing to fulfill my responsibilities and assisting with a smooth transition until my employment concludes.

Thank you for your support and understanding throughout this process. I hope that my time and contributions at Plaza Elementary will be reflected positively in my employment review and that I may count on you for a positive reference as I pursue future opportunities.

Sincerely,

Monica Ulloa

Plaza School District
7322 County Road 24
Orland, CA 95963
BOARD OF TRUSTEES
Special Board Meeting
August 3rd, 2026
4:30PM
Minutes

- I. **Call to Order** - The meeting was called to order at 4:30pm
- II. **Pledge of Allegiance**
- III. **Members Present** - Board Trustees Jake Cecil and Katie Pasini. Superintendent/Principal Conklin. Board Trustee PJ Davis absent.
- IV. **Comments: Non Agenda Items—The Board Clerk will allow three minutes for speakers to address the appropriate matters. Speakers will identify themselves when acknowledged by the Clerk.**
- V. **Comments: Agenda Items Only—Any person wishing to address the Board will identify themselves, the agenda item they are speaking about, and limit remarks to three minutes.**
- VI. **Closed Session** - The board went into Closed Session at 4:31pm.
 - A. **Public Employee Appointment, Employment, Performance Evaluation, Discipline, Dismissal, or Release (Government Code § 54957(b))**
- VII. **Open Session** - The board went into Open Session at 4:46pm.
 - A. **Closed Session Direction, Action Votes Taken**
- VIII. **Action**
 - A. **Approve Letter of Resignation for John Lovell, Sixth Grade Teacher**

Jake Cecil moved to Approve Letter of Resignation for John Lovell, Sixth Grade Teacher and Katie Pasini seconded. All approved.

- B. **Approve Hiring Jenni Bettencourt, Temporary Sixth Grade Teacher for 2026-27 School Year**

Jake Cecil moved to Approve Hiring Jenni Bettencourt, Temporary Sixth Grade Teacher for the 2026-27 School Year and Katie Pasini seconded. All approved.

- C. **Approve Hiring Rocio Leal-Koch, Instructional Aide for the 2026-27 School Year**

Jake Cecil moved to Approve Hiring Rocio Leal-Koch, Instructional Aide for the 2026-27 School Year and Katie Pasini seconded. All approved.

- IX. **Adjournment** – The meeting was adjourned at 4:46pm



Regular Meeting - Aug 06 2026 Minutes

Thursday, August 6, 2026 at 4:00 PM

Plaza Elementary School District Staff Room

1. Meeting Opening

1.1 Call to Order

The meeting was called to order at 4:05pm

1.2 Roll Call

Voting Members Present:

Jake Cecil, Board

Clerk PJ Davis, Board

Trustee

Katie Pasini, Board Trustee

Non Voting Members Present:

Patrick Conklin, Superintendent/Principal

Alex Hinely, Chief Business Officer

1.3 Pledge of Allegiance

2. Amend or Approval of the Agenda

3. Public Comment

Members of the public may be heard on any matter listed on the Agenda. A person addressing the Board will be limited to three (3) minutes unless the Chairperson of the Board grants a longer period of time. Public comment on each topic is limited to twenty (20) minutes.

3.1 Comment on Agenda Items Only

3.2 Comment on Non Agenda Items Only

Jenni Bettencourt introduced herself and requested the board allow her daughter to enroll at Plaza

4. Recognition of Students and Staff

Mr. Conklin recognized Maria Carrillo, who is our School Clerk, Librarian, After School Activity Assistant, and one of our ELOP staff.

5. Reports

5.1 Superintendent/Principal

Mr. Conklin updated the board on the cafeteria and gym floor, as well as the solar project.

5.2 Plaza Community Club

Mr. Conklin discussed meetings he held with PCC over the summer. They have a very active group this year and are planning the annual dinner and carnival for October 24th.

5.3 Board

Trustee(s) No reports given.

6. Old Business

6.1 STEM/CTE

Mr. Conklin discussed the work he has done over the summer, including preparing for a grant he will submit for when the RFA is released in August.

6.2 Mild to Moderate SPED Program Transfer

[Program Transfer Plan Template.docx](#)

Mr. Conklin explained the plan, process, and timeline for the transfer.

7. New Business

7.1 Gym Dedication

Mr. Cecil discussed dedicating the gym in some way. Mr. Conklin will discuss with staff.

8. Consent Agenda

PJ Davis moved to approve and Katie Pasini seconded. All approved.

8.1 Remove Consent Agenda Item(s) for Later Consideration

8.2 Minutes of June 23rd, 2026 Regular Board

Meeting [6-23-26 Minutes.pdf](#) 

8.3 Minutes of June 25th, 2026 Regular Board

Meeting [6-25-26 Minutes.pdf](#) 

8.4 Minutes of July 23rd, 2026 Special Board

Meeting [7-23-26 Special Board Mtg](#)

[Minutes.docx.pdf](#) 

8.5 July Warrants

[PESD Warrants 06-17-2026 - 07-31-2026.pdf](#) 

8.6 July Quarterly Williams
Report [July 2026 Williams
Report.doc](#) 

8.7 Sanction Plaza Community Club for 2026-27 School Year

9. Action Items

9.1 Approve Items Removed from Consent Agenda for Later Consideration

9.2 Approve Resolution 01-2026-27 Approving Adoption of CalPERS

457 Plan [Resolution 01-2026-27 457 Plan.docx](#) 

PJ Davis moved to approve and Katie Pasini seconded. All approved.

10. Adjournment to Closed Session - The board went into Closed Session at 4:51pm

10.1 Public Employee Appointment, Employment, Performance Evaluation, Discipline, Dismissal, or Release (Government Code § 54957(b))

11. Return to Open Session - The board went into Open Session at 5:26pm

11.1 Closed Session Report, Action, and Votes Taken

12. Confirmation of Next Meeting Date and Time

12.1 The next Plaza Elementary School District Regular Board Meeting will be held on September 3rd, 2026 at 4:00pm.

13. Adjournment - The meeting was adjourned at 5:26pm

Checks Dated 08/01/2026 through 08/26/2026

Board Meeting Date September 3, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40386108	08/04/2026	Brisk Labs Corp.	01-5835	BRISK PREMIUM SCHOOL PACKAGE		4,400.00
40386109	08/04/2026	Chico State Enterprises	13-4700	CAFETERIA FOOD - FRESH PRODUCE		186.00
40386110	08/04/2026	Christy White, Inc.	01-5800	2024/25 DISTRICT AUDIT - RETENTION RELEASED	1,500.00	
				2025/26 DISTRICT AUDIT - 1ST PROGRESS	7,087.50	8,587.50
40386111	08/04/2026	FGL Environmental	01-5520	WATER SAMPLING		114.00
40386112	08/04/2026	Glenn County Road Department	01-5640	45 DAY SAFETY INSPECTION/REPAIR	653.87	
			01-5800	45 DAY SAFETY INSPECTION/REPAIR	247.50	901.37
40386113	08/04/2026	Kingsley Bogard, LLP	01-5880	CURRENT SERVICES RENDERED		408.00
40386114	08/04/2026	ODP Business Solutions, LLC	01-4300	3RD GRADE SUPPLIES		496.84
40386115	08/04/2026	Orland Ace Hardware	01-4300	SITE SUPPLIES		80.82
40386116	08/04/2026	Plaza Elementary School Dist. Revolving Account	01-5620	WATER SLIDE 07/24/26 FOR ELO PROGRAM		150.00
40386117	08/04/2026	SAV-MOR Foods	13-4700	CAFETERIA FOOD - ELO P		96.32
40386118	08/04/2026	Sierra Water Utility, LLC	01-5520	OPERATOR SERVICE CHARGE & JUNE REPORT		241.45
40386119	08/04/2026	Tri-County Schools Insurance Group	01-9571	AUG. 2026 EMPLOYEE PAID INS	8,628.44	
			01-9572	AUG. 2026 EMPLOYEE PAID INS	27,283.80	
			01-9573	AUG. 2026 EMPLOYEE PAID INS	1,242.80	37,155.04
40386120	08/04/2026	Verdant Commercial Capital	01-5620	COPIER LEASE PAYMENT		384.33
40386121	08/04/2026	Wilgus Fire Control, Inc.	01-5550	SERVICE CALL - EXTINGUISHER SERVICE		654.49
40386391	08/12/2026	Advanced Document Concepts	01-5825	USAGE CHARGE 07/01/26 - 07/31/26		119.26
40386392	08/12/2026	Blick Art Materials	01-4300	ART SUPPLIES - E. HEISE		117.47
40386393	08/12/2026	Cabrera's Lawn Care Marcos Cabrera	01-5800	PROPERTY MAINTENANCE		700.00
40386394	08/12/2026	Chad T. Januskiewicz	01-5800	CALPADS 26-27 ANNUAL SUPPORT		1,800.00
40386395	08/12/2026	FGL Environmental	01-5520	WATER SAMPLING		392.00
40386396	08/12/2026	FIFIELD, KIMBERLY A	01-4300	ELO SUPPLIES		70.59
40386397	08/12/2026	Glenn County Office of Ed.	01-5830	2026-27 GCOE TECHNOLOGY SERVICES	19,679.63	
			40-7439	26-27 12TH PLAZA BUILDING PAYMENT	5,555.57	25,235.20
40386398	08/12/2026	Gold Star Foods	13-4700	CAFETERIA FOOD		368.38
40386399	08/12/2026	Hillyard, Inc.	01-4300	TK - 8TH GRADE SUPPLIES		3,102.85
40386400	08/12/2026	ODP Business Solutions, LLC	01-4300	3RD GRADE CLASSROOM SUPPLIES		69.72
40386401	08/12/2026	Orland Ace Hardware	01-4300	SITE SUPPLIES		9.73
40386402	08/12/2026	PG&E	01-5510	MONTHLY CHARGE 07/01/26 - 07/29/26		23.82
40386403	08/12/2026	TCG Administrators/CalSTRS	01-5890	MONTHLY ADMINISTRATOR FEES		8.00
40386404	08/12/2026	US Bank Corporate Payment Systems	01-4300	1ST GRADE SUPPLIES	115.81	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2026 through 08/26/2026

Board Meeting Date September 3, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40386404	08/12/2026	US Bank Corporate Payment Systems		AMAZON - 1ST GRADE SUPPLIES	56.82	
				ELO SUPPLIES - T. KING	13.90	
				GAS FOR VAN	77.34	
			01-5835	CHATGPT PLUS SUBSCRIPTION	20.00	
				EDJOIN - FY 26-27	800.00	
				SPOTIFY MONTHLY CHARGE	12.99	
			01-5940	USPS POSTAGE	11.02	
			13-4700	CAFETERIA FOOD - ELO	643.36	1,751.24
40386716	08/19/2026	Apollos Solar, LLC	01-5800	SOLAR PANEL CLEANING ON 08/12/26		195.00
40386717	08/19/2026	Chico State Enterprises	13-4700	CAFETERIA FOOD - FRESH PRODUCE		336.00
40386718	08/19/2026	Christine Mac Shane	01-5800	STAFF ACTIVITY		990.00
40386719	08/19/2026	Glenn County Office of Ed.	01-5820	LIBRARY MEDIA SERVICES - 26/27 SCHOOL YEAR		600.00
40386720	08/19/2026	HERNANDEZ, RAMONA	01-4300	KINDER/1ST GRADE STUFF		55.75
40386721	08/19/2026	JC Nelson Supply Co.	01-4300	INV # 801820 & 797313 SITE SUPPLIES		192.34
40386722	08/19/2026	Keith E. Dietle	01-5870	FIRST AID & CPR TRAINING		1,560.00
40386723	08/19/2026	Orland Ace Hardware	01-4300	SITE SUPPLIES		43.78
40386724	08/19/2026	SAV-MOR Foods	13-4700	CAFETERIA FOOD - ELO		105.95
40386725	08/19/2026	Simplicity Flooring & Tile	13-6200	CAFETERIA FLOORING		24,561.13
40386726	08/19/2026	WM Corporate Services, Inc. As Payment Agent	01-5530	MONTHLY SERVICE CHARGE 07/01/26 - 07/31/26		672.45
40387018	08/26/2026	Accularm Security Systems	01-5560	SERVICE CALL		87.50
40387019	08/26/2026	Chico State Enterprises	13-4700	CAFETERIA FOOD - FRESH PRODUCE		471.60
40387020	08/26/2026	Christensen Telecommunications, Inc.	01-5830	REQUESTED SERVICE ON CAMERA SYSTEM		50.00
40387021	08/26/2026	Cornell Distributing	13-4700	CAFETERIA FOOD		570.05
40387022	08/26/2026	Glenn County Office of Ed.	01-5850	LIVESCAN FINGERPRINT - JESSICA FLORES		69.00
40387023	08/26/2026	Gold Star Foods	13-4300	CAFETERIA FOOD/SUPPLIES	75.00	
				CAFETERIA FOOD/SUPPLIES - WALDEN	103.20	
			13-4700	CAFETERIA FOOD	1,659.37	
				CAFETERIA FOOD - WALDEN	1,918.08	
				CAFETERIA FOOD/SUPPLIES	251.14	
				CAFETERIA FOOD/SUPPLIES - WALDEN	67.82	4,074.61
40387024	08/26/2026	HENNING, KELLY A	01-4300	ELO SUMMER SCHOOL SUPPLIES		11.55
40387025	08/26/2026	NorCal Pumping	01-5800	SEPTIC TANK PUMPING 08/05/2026		1,050.00
40387026	08/26/2026	ODP Business Solutions, LLC	01-4300	6TH GRADE CLASS SUPPLIES	173.83	
				TK - 8TH GRADE SUPPLIES	155.86	329.69

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 08/01/2026 through 08/26/2026

Board Meeting Date September 3, 2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
40387027	08/26/2026	Orland Ace Hardware	01-4300	SITE SUPPLIES		38.95
40387028	08/26/2026	Orland Auto Parts	01-4300	BUS/VAN SUPPLIES		271.95
40387029	08/26/2026	ProPacific Fresh	13-4700	CAFETERIA FOOD		669.66
40387030	08/26/2026	SAV-MOR Foods	13-4700	CAFETERIA FOOD		238.04
40387031	08/26/2026	US Foods, Inc.	13-4300	CAFETERIA FOOD/SUPPLIES	1,859.43	
			13-4700	CAFETERIA FOOD/SUPPLIES	1,343.31	3,202.74
Total Number of Checks					53	128,072.16

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	41	86,992.75
13	CAFETERIA	13	35,523.84
40	SPECIAL RESERVE - CAP PR	1	5,555.57
Total Number of Checks		53	128,072.16
Less Unpaid Tax Liability			.00
Net (Check Amount)			128,072.16

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

PLAZA ELEMENTARY SCHOOL DISTRICT
RESOLUTION NO. 02-2026-27
RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS

WHEREAS, the governing board of Plaza Elementary School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on 9/3/26, at 4:00 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

WHEREAS, the governing board provided at least ten days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Plaza School District, and;

WHEREAS; the definition of “sufficient textbooks or instructional materials” means that each student has a textbook or instructional materials to use in class and to take home, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, which are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics: (Adopted June, 2026) TK-8 Cengage Math and You
- Science: (Adopted Aug, 2022) K-5 McGraw Hill Inspire Science California; 6-8 TCI Bring Science Alive
- History-social science: (Adopted March, 2019) K-8 StudiesWeekly
- English/language arts: (Adopted February, 2019) K-6 Benchmark; 7th-8th EngageNY.

THEREFORE, it is resolved that for the 2026-27 school year, the Plaza Elementary School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

Jake Cecil, Clerk
Plaza Board of Trustees