



**NORTHERN SUMMIT ACADEMY**  
**Board of Directors**  
**Regular Board Meeting**

**September 11, 2025**

**2301 Balls Ferry Rd**  
**Anderson**

**Minutes**

We welcome you to this public meeting. Members of the public may be heard on any business item on the Board's Agenda. A person addressing the Board will be limited to three (3) minutes unless the chairperson of the Board grants a longer period of time. The Board will only allow comments by members of the public on an item that appears on the Agenda during consideration of the item. We would appreciate it if you would identify yourself with your name when addressing the Board.

**I. Call to order and roll call 3:09 PM**

Mike McMaster X Bill Arnold X Linda Stow Arrived @3:26 Lois Rose A  
Lori McNeill X Jessica Sarver      Steven Hazeltine     

**II. Pledge of Allegiance**

**III. Approval of the Agenda**

Motion: Bill Second : Lori Ayes: 3 Noes: 0 Abstentions: 0  
Absent: 1

**I. Public Comment**

An opportunity for any member of the public to address the Governing Board on any matter on the Agenda, which is within the jurisdiction of the Board.

## II. Information Items/Director's Report

1. Current enrollment – 208, new enrollments on the online reg every day. We have not fully enrolled all students on the waitlist.
2. SPED – 39, this is one of our subgroups for the CAASPP.
3. College/Career – Melisa Armstrong will be working with each TOR who has high school students to ensure the students get the most out of their high school education.
4. Staffing Update – We have 32 employees. 17 of these are certificated teachers. Susan Morgan has resigned.
5. Outreach – Jacey has been working on our Community Partners who will come to our Back to School/Community Resource/Book Fair Event – September 11, 2025.
6. The Lassen Camping Trip is booked for the week of September 21, 2025.
7. De'An Chambless will be turning our budget work back over to SCOE.
8. Little Free Library
9. NSA programs, classes, and events support Safe, Responsible, and Respect. In recognition of our jobs as *Educators* and the students' jobs as *Learners*, the staff will employ the following discipline systems school wide. These systems recognize the important role of the *Parents* in monitoring and supporting academic and behavior standards.
  - K-8 classrooms will use the Green, Yellow, Red card system. 3 days on RED will trigger a SST meeting to discuss a plan for correct participation or to do work at home.
  - High School students will be using the ticket system. 3 tickets will cause a student to lose the resource center class privileges.
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### Action Items

1. Discussion and possible approval of Steven Hazeltine's and Jessica Sarver's resignation from the NSA board.

Motion: Lori Second : Bill Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

2. Discussion and possible approval of Education Protection Account.  
Money spent on salaries per board resolution.

Motion: Linda Second : Bill Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

3. Discussion and possible approval of Prop 28 Annual Report.

Motion: Bill Second : Linda Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

4. Discussion and possible approval of the 24-25 Unaudited Actuals.

Motion: Bill Second : Lori Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

5. Discussion and possible approval of updated 2025-2026 LCAP

Motion: Bill Second : Linda Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

6. Discussion and possible approval of warrants for August 12 – September 4, 2025.

Motion: Bill Second : Lori Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

7. Discussion and possible approval of the August 14, 2025 Regular Board Meeting Minutes.

Motion: Bill Second : Linda Ayes: 4 Noes: 0 Abstentions: 0  
Absent: 1

**Comments-Lori McNeill provided a flyer on Fetal Alcohol Spectrum Disorder as September in FASD awareness month. The flyer will go in the lobby and on Parent Square.**

Mike McMaster      Bill Arnold      Linda Stow      Lois Rose

Lori McNeill      ~~Jessica Sarver~~      ~~Steven Hazeltine~~

Next Meeting:           10/09/2025            
Adjournment:           3:50PM