

## **Wheatland School District Provisional Appointment Application Packet**

The Wheatland School District is looking to fill a vacancy on its five-member Board of Education. Following former trustee Robin Bogdanoff's resignation from the Board of Trustees, a vacancy has opened on the Board. On August 14, 2025, the Board announced its intention to begin the process of provisionally appointing an interested candidate to fill Mrs. Bogdanoff's vacated seat. **Interested candidates are invited to complete this application packet and submit it** to the District Office [111 Main Street, Wheatland CA 95692] or via email to Superintendent Craig Guensler @ [cguensler@wheatland.k12.ca.us](mailto:cguensler@wheatland.k12.ca.us) by **3:00 pm on August 22, 2025**.

The Application Packet includes:

1. Timeline
2. Candidate Information
3. Declaration of Residency
4. Reference Sheet
5. Candidate Questionnaire

On **August 25, 2025**, the Superintendent will post the names of candidates who will be invited to participate in an interview. On **August 28, 2025**, during a special board meeting, the Board will interview candidates for the vacant position. The Board will, at that time, consider making a provisional appointment. California law requires that candidates meet the following minimum eligibility requirements to be considered for provisional appointment to the Board:

- The candidate must be at least 18 years of age.
- The candidate must be a citizen of California.
- The candidate must be a resident of Wheatland.
- The candidate must be a registered voter.
- The candidate must not be disqualified from holding a civil office.

The Board is responsible for ensuring the District operates effectively and efficiently. Trustees commit a significant amount of time, energy, effort and dedication to ensure that the District can appropriately serve our community. For more information regarding the provisional appointment process, or the duties of a school board member, please contact the Superintendent's Office.

**Exhibit A**  
**TIMELINE**  
**FOR PROVISIONAL APPOINTMENT**

**August 14, 2025** - The Board will announce its intention to begin the process of provisionally appointing an interested candidate to fill the vacated seat. This appointment is only until the 2026 election results are certified by the county.

**August 15, 2025 – August 22, 2025.** The District will advertise the vacancy and provisional appointment process, and candidates may submit applications.

**August 22, 2025** - All applications must be completed and submitted to the District Office [111 Main Street, Wheatland CA 95692] or via email to Superintendent Guensler @ [cguensler@wheatland.k12.ca.us](mailto:cguensler@wheatland.k12.ca.us) by 3:00 pm.

**August 25, 2025** - The Superintendent will review and screen the applications making sure they legally qualify.

**August 25, 2025** - The District will notify candidates.

**August 26, 2025** - The District will post the names of the candidates to be interviewed by the end of the day.

**August 28, 2025** - The District will hold a special board meeting to interview candidates in person, in open session. The Board will vote to select the provisional appointee, and the new appointee will be sworn in.

**By September 7, 2025** - the District will post the provisional appointment in three public places in the District, and on the Districts' website.

Within 30 days of the appointment, registered voters may file a petition for special election with the County Superintendent of Schools in the manner specified in Education Code section 5091, subdivision (c). Any special election will be at the cost of the Wheatland School District.

## CANDIDATE INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Years Residing in District: \_\_\_\_\_

### Employment Background:

Employer	Position	Dates of Employment

### Education Background:

High School/Institution	Degrees/Units	Date of Attendance

**Please put an “x” next to each statement that applies to you:**

- ☐ I am 18 years of age or older.
- ☐ I am a citizen of the State of California.
- ☐ I am a resident of the Wheatland School District.
- ☐ I am a registered voter in the State of California.
- ☐ I am not disqualified by the United States Constitution or the laws of the State of California from holding civil office, and I am eligible to be appointed a member of the governing board of the Wheatland School District.
- ☐ I am not an employee of the Wheatland School District.
- ☐ I am willing to file a Conflict of Interest Statement.

Signature of Applicant\_\_\_\_\_Date:\_\_\_\_\_

## RESIDENCY DECLARATION

I, \_\_\_\_\_, hereby declare that I reside within the boundaries of Wheatland School District, pursuant to the statutory definition of residency provided in Government Code section 244 and applicable law. If there is any change in the status of my residency, I agree to immediately notify the Wheatland School District in writing.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

## Attachment A

### REFERENCES

Please provide the name and contact information for up to three people who are residents of the District that are willing to affirm their support of your application to serve as a board member. (Note: The District does not anticipate calling these references but reserves the right to do so.)

1. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Relationship to you: \_\_\_\_\_
  
2. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Relationship to you: \_\_\_\_\_
  
3. Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number: (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Relationship to you: \_\_\_\_\_

## **CANDIDATE QUESTIONS**

Please answer the following questions using 100 words or less per question. Please use additional paper, if needed.

- 1. Do you have prior experience serving on a governing board, specifically a school district board? Please list such prior experience.**

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- 2. What school district, community or business activities have you been involved in?**

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- 3. Why do you want to be a school board member?**

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**4. What do you feel you can contribute as a school board member?**

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**5. What experience, education, training, or volunteer work do you think qualifies you to be appointed as the board member?**

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**6. Identify a recent board decision that you felt strongly about, and describe how you would balance community concerns, student needs, state and federal law, staff considerations, and your personal values and beliefs to determine how to vote on the issue.**

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**7. What do you see as the strengths of the school district?**

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**8. What do you see as the area(s) most needing improvement in the school district?**

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