

SIERRA UNIFIED SCHOOL DISTRICT
POSITION DESCRIPTION

CLASSIFIED

JOB TITLE: **SPEECH LANGUAGE PATHOLOGY ASSISTANT (SLPA)**

RESPONSIBLE TO: Director of Special Education

General Summary:

Under general supervision, to support the educational process by performing speech and language therapy services to identified students in accordance with their Individualized Education Program (IEP). As guided by the Speech-Language Pathologist, complete a variety of tasks and activities designed to develop communication skills. Participate and collaborate as a member of the multidisciplinary team by providing speech and language services, assisting in maintaining records and documentation of student services, and performing related duties as assigned

Performance Responsibilities:

- Assists a Speech-Language Pathologist with screening students for the purpose of determining the need for intervention or assessment for communication disorders.
- Assists instructional personnel in the implementation of the Individual Education Plans (IEP's) for the purpose of ensuring follow through on IEP goals and interventions.
- Assists in coordinating meetings and processes for eligible students (e.g., testing/screening, IEPs, parent conferences, pre-referral staffing, etc.) for the purpose of presenting evaluation results, developing treatment plans, and/or providing training to parents/students/staff.
- Assists a Speech-Language Pathologist with preparing materials to assess a students' communication skills for the purpose of identifying communication disorders, determining program eligibility and developing recommendations for treatment.
- Collaborates with a variety of groups and/or individuals (e.g., parents, teachers, psychologist, administration, maintenance personnel, team members, other professionals, etc.) for the purpose of communicating information, resolving issues and providing services in compliance with established guidelines.
- Instructs individual students for the purpose of implementing goals for remediation of speech and language deficits.
- Maintains files and/or records (e.g., progress reports, activity logs, billing information, treatment plans, required documentation, quarterly reports, screening results, etc.) for the purpose of ensuring the availability of information as required for reference and/or compliance.
- Participates in meetings, workshops, and seminars (e.g., training, IEPs, team meetings, etc.) for the purpose of conveying and/or gathering information.

- Performs other related duties as assigned for the purpose of ensuring the efficient and effective functioning of the work unit.
- Performs site visits at multiple work sites including home visits for the purpose of providing therapy and assistance as required.
- Prepares a wide variety of written materials and equipment (e.g., activity logs, correspondence, memos, treatment plans, reports, required documentation, etc.) for the purpose of documenting activities, providing written reference, and/or conveying information.
- Provides speech and language therapy services according to Individualized Education Program (IEP) goals and/or treatment plans developed by a Speech-Pathologist in accordance with district policies and procedures of California Education Code for the purpose of minimizing the adverse impact of speech and language disorders on student success.

Working Environment: The job functions are generally performed in an indoor/outdoor environment, requiring the following significant physical abilities: sitting, walking, kneeling, standing, bending, lifting, reaching, handling, fingering and/or feeling, sensory speaking, hearing, and visual. Emergency response may include running and pushing/pulling a minimum of 50 lbs.

Educational Requirements: A high school diploma or equivalent is required. An Associates Degree in Speech Language Pathology or Communication Disorders or graduation from a Speech Language Pathology Assistant Program is also required.

Experience Requirements: Prior SLPA experience in an educational or clinical setting is preferred.

Licensing, Certification, Testing Requirements: Speech Language Pathology Assistant license; Fingerprint/criminal justice clearance; Tuberculosis clearance; valid driver's license and evidence of insurability; and CPR/First Aid certification are desired (certificates from online courses are NOT acceptable).

Job Description
Adopted: 7/14/25

SIERRA UNIFIED SCHOOL DISTRICT
Prather, CA