	DATA Workgroup Meeting Agenda **Thursday, May 15, 2025 @ 2:30 - 4:00 pm** **Baldwin Park Adult & Community Education,** 4640 N. Maine Ave. Baldwin Park, CA 91706 –Room 20 Make sure to Check-In with the front office. Please bring a laptop and photo ID for check-in purposes

Meeting Folder:https://drive.google.com/drive/folders/1mPsD7SmkaSl11QNIOoqbNYGHrg4ByRjI?usp=sharing

Agenda

ITEM	NOTES
1. Welcome	Please sign in on the sign-in sheet
2. Upcoming Events	Please share any upcoming events you have: https://www.caadultedtraining.org/ **Workshops, Trainings, Courses, Conferences** 1) **California (CA) Integrated EL Civics (IELCE) Network Meeting** May 28, 2025, 1:00 PM – 2:30 PM https://www.caadultedtraining.org/CASAS/8856?Type=12 2) **California Statewide WIOA II Network Meeting** June 3, 2025, 1:00 PM – 2:30 PM https://www.caadultedtraining.org/CASAS/8945?Type=12 3) **CASAS Summer Institute** June 9-12, 2025, Garden Grove, CA https://www.casas.org/training-and-support/SI 4) **GED Conference** August 4-6, 2025, Chicago, IL https://ged.cventevents.com/event/gedconference2025/overview 5) **GED Convenings** 8:30AM - 12:30PM, Orange (Aug 19), Los Angeles (Aug 20), Jurupa (Aug 21) https://uk.eventsforce.net/scoe/frontend/reg/thome.csp?pageID=3133&eventID=8
3. ELL Grant	Everyone labeled? If not, what barriers are you facing?
4. Adults served versus participants Discussion	
5. Q3 DIR Review	
6. Remote Testing	• Who is doing it? • If not, why not? • If so, how?
7. CASAS Field Testing Opportunity	ABE Reading and ESL Listening - Item Level Field Testing - Study Description – Participation Guidelines - PY 2024-2025 • FREQUENTLY ASKED QUESTIONS • https://drive.google.com/drive/folders/1fvwe_qnEKC1zXAQ2hAYBXXxWZ

	[PSxX6Pw](#)	
8. Submitted Topics	Anonymous Form https://app.smartsheet.com/b/form/bbc7ee646d94440b9523aed445555e36 •	
9. Around the room concerns or questions?		
10. Around the room Updates		
11. 2025-26 Proposed Schedule	Choose ALL availability: https://forms.gle/pjtFshzRoK1vpbef7 **Complete Schedule survey by May 15th**	
12. Workgroup Effectiveness Survey	Please fill out the following survey for each workgroup you attend. https://forms.gle/PqSNFpN1WNAgBZgJ8 **Complete Workgroup Effectiveness Survey by May 15th**	
13. Upcoming CAEP Due Dates	**May 2025** • **May 15:** *SOFT DEADLINE:* 23/24- and 24/25-Member Expense Report due in NOVA due in NOVA (Q3) • **May 15:** Deadline for ELL Grant Q3 Member Expenses (sent to Ana and Tischel for Reimbursement processing) • **May 19:** Review of Draft of 2025-28 Three Year Plan. Raise Motion to Vote at June meeting. **June 2025** • J**un 1:** 24/25 Member Expense Report due in NOVA (Q3) • *June 15: Course Approvals for PY 2025-26 due* • **June 16**: Vote Approval for 2025-28 Three Year Plan • **Jun 20:** CAEP Three-Year Plan Due in NOVA • **Jun 30:** 24/25 CAEP Member Expense Report certified by Consortia in NOVA (Q3) • **Jun 30:** End of Q4 **July 2025** • **Jul 15:** Student Data due in TOPSPro (Q4) FINAL **August 2025** • **Aug 15:** Annual Plan for 2025-26 due in NOVA *	

14. Upcoming Meetings	Data Workgroup Meetings		
	3rd Thursday - 2:30 - 4:00 pm		BPACE 4640 North Maine Avenue Baldwin Park, CA 91706 Room 20
	Month	**Dates**	
	June	**6/19/2025***	**No Meeting/Holiday**
15. Next Steps/Assignments			
16. Adjourn	**Next Meeting: TBD**		