



## MEETING MINUTES

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### Mission Statement

Woodland Joint Unified School District's mission is to prepare and empower all students for a future of endless possibilities.



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[2025 Board Meetings Webpage](#)  
[Board Meeting Agenda Packet Website](#)

### Attendance

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#### Voting Members

Deborah Bautista Zavala, President  
Noel Rodriguez, Vice President  
Laura Brubaker, Clerk  
Bibiana Garcia, Board Member  
Kandice Richardson Fowler, Board Member  
Claudia Rodriguez-Mojica, Board Member  
Rogelio Villagrana, Board Member

#### A. CALL TO ORDER IN OPEN SESSION - 5:00 P.M.

The Board Vice President called the meeting to order in Open Session at 5:01 p.m. in the Board Room.

#### B. APPROVAL OF BOARD AGENDA - ACTION

The Superintendent pulled items D.3. Public Employee Performance Evaluation, Pursuant to Government Code 54957: Superintendent and purchase orders #12 Youth Development Network and #13 Youth Development Network from item G.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 4-26.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Rogelio Villagrana

Voting:

Deborah Bautista Zavala - Not Present

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Not Present

Rogelio Villagrana - Yes

**Motion Passed**

**C. PUBLIC COMMENT FOR ITEMS ON CLOSED SESSION AGENDA** (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the Closed Session Agenda. Public comments are welcomed and encouraged in all languages. Individual speakers shall be allowed three minutes each to address the Board on Closed Session Agenda items. The Board shall limit the total time for public input on each item to 20 minutes. Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

No one came forward when the Board President requested comments on the Closed Session agenda items.

#### **D. CLOSED SESSION AGENDA**

The Board recessed at 5:02 p.m. and reconvened in Closed Session at 5:05 p.m. Closed Session ended at 5:55 p.m.

**1. Conference with Labor Negotiator, Dr. Rebecca Toto: WEA, CSEA, and/or Unrepresented Employees, Pursuant to Govt. Code 54957.6**

**2. Public Employee: Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

**3. Public Employee Performance Evaluation, Pursuant to Government Code 54957: Superintendent**

This item was pulled.

#### **E. RECONVENE IN OPEN SESSION - 6:00 P.M.**

The Board President reconvened the meeting in Open Session at 6:00 p.m.

##### **1. Pledge of Allegiance**

The Board President led the Pledge of Allegiance.

## **2. Land Acknowledgment Statement**

Trustee Villagrana delivered the Land Acknowledgment Statement.

## **3. Equity Statement**

Trustee Rodriguez delivered the Equity Statement.

## **4. Board of Trustees' Agreements**

Trustee Bautista Zavala delivered the Board of Trustees' Agreements.

## **5. Announcement of any action taken in Closed Session or items to be approved in Open Session that were reviewed in Closed Session**

The Board President announced that no action was taken in Closed Session.

## **F. PUBLIC COMMENT FOR SECTIONS G. CONSENT AGENDA AND H. COMMUNITY ENGAGEMENT**

There were no public comments for sections G. Consent Agenda and H. Community Engagement.

## **G. CONSENT AGENDA**

Motion was made to approve the Consent Agenda excluding items G.1.a. Approve Purchases of Items/Services in Excess of \$15,000: List 4-26 and G.3.b. August 23, 2025 - Special Board Meeting minutes.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Not Present

Rogelio Villagrana - Yes

**Motion Passed**

### **1. Business Services**

#### **a. Approve Purchases of Items/Services in Excess of \$15,000: List 4-26**

Motion was made to approve Purchases of Items/Services in Excess of \$15,000: List 4-26 excluding purchase orders #2 EdBridge, #12 Youth Development Network, and #13 Youth Development Network.

Motion made by: Noel Rodriguez  
Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Abstain  
Noel Rodriguez - Yes  
Laura Brubaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Not Present  
Rogelio Villagrana - Yes

**Motion Passed**

Motion was made to approve purchase order #2 EdBridge for Purchases of Items/Services in Excess of \$15,000: List 4-26.

Motion made by: Noel Rodriguez

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Abstain  
Noel Rodriguez - Yes  
Laura Brubaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Not Present  
Rogelio Villagrana - No

**Motion Passed**

## **2. Human Resources**

**a. Approve Certificated Personnel Report, 26-4**

**b. Approve Classified Personnel Report, 26-4**

## **3. Board Meeting Minutes:**

**a. Approve August 21, 2025 - Regular Board Meeting**

**b. Approve August 23, 2025 - Special Board Meeting**

Motion was made to approve the August 23, 2025 - Special Board Meeting minutes.

Motion made by: Deborah Bautista Zavala

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Yes  
Noel Rodriguez - Yes

Laura Brubaker - Yes  
Bibiana Garcia - Abstain  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Not Present  
Rogelio Villagrana - Yes

**Motion Passed**

#### **4. Resolutions**

- a. Approve Resolution 5-26: Suicide Prevention & Awareness Month - September 2025**
- b. Approve Resolution 6-26: Latino Heritage Month - September 15 - October 15, 2025**
- c. Approve Resolution 7-26: In Support of Constitution Week - September 17-23, 2025**

#### **H. COMMUNITY ENGAGEMENT**

##### **1. Presentation: Resolution 6-26: Latino Heritage Month - September 15 - October 15, 2025**

Trustee Villagrana presented Resolution 6-26: Latino Heritage Month to Dr. Francisco Rodriguez.

##### **2. Presentation: Resolution 7-26: In Support of Constitution Week - September 17-23, 2025**

Trustee Rodriguez presented Resolution 7-26: In Support of Constitution Week - September 17-23, 2025 to Wendy Casas, attorney and owner of Wendy Casas-Raviotta Law Office.

#### **I. REPORTS**

##### **1. Superintendent's Report**

Superintendent Elodia Ortega-Lampkin shared district updates.

##### **2. Report from California School Employees Association (CSEA)**

CSEA President Rebecca Rossiter shared information regarding CSEA activities.

##### **3. Report from Woodland Education Association (WEA)**

WEA President Becca Bernard shared information regarding WEA activities.

##### **4. Report from Board Members**

Trustees Rodriguez and Brubaker shared Board reports since the last Regular Board meeting.

##### **5. Information: Board Committee Updates**

Trustee Richardson Fowler shared the 2025 Excellence in Education Awards event happening on September 29, 2025, at 5:00 p.m., at Woodland Community College

**J. PUBLIC COMMENT FOR ITEMS ON THE AGENDA** (Please fill out the Public Participation Form): Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda. Public comments are welcomed and encouraged in all languages. Individual speakers shall be allowed three minutes each to address the Board on agenda items. The Board shall limit the total time for public input on each item to 20 minutes. Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

Becca Bernard shared appreciation for the work being done on the Douglass MS campus and thanked Director of Maintenance, Operations and Facilities, Jim Helstowski, and his team who have been working tirelessly to make these needed improvements.

## **K. TEACHING AND LEARNING**

### **1. Information: Elementary Extracurricular Physical Education Student Engagement Opportunities**

Public Comment:

Pam Goettsch shared information regarding the elementary cross-country program and the benefits and life-changing impact it has made on WJUSD students.

The Information item "Elementary Extracurricular Physical Education Student Engagement Opportunities" was presented by Dr. Gracie Guerrero, Associate Superintendent of Educational Services.

### **2. Information: District Supports for Dual Language Students to Maintain Spanish Language Acquisition**

The Information item "District Supports for Dual Language Students to Maintain Spanish Language Acquisition" was presented by Dr. Gracie Guerrero, Associate Superintendent of Educational Services.

## **L. FACILITIES AND FINANCE**

### **1. Information: Update on the District's Roofs**

The Information item "Update on the District's Roofs" was presented by Jim Helstowski, Director of Maintenance, Operations, and Facilities.

### **2. Action: Approve CMAS Procurement Competitive Bidding - Chiller Replacement(s) at Woodland High School and Zamora Elementary School**

Motion was made to approve CMAS Procurement Competitive Bidding - Chiller Replacement(s) at Woodland High School and Zamora Elementary School.

Motion made by: Laura Brubaker

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Abstain

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Not Present

**Motion Passed**

### **3. Action: Approve CMAS Procurement Competitive Bidding - HVAC Built Up Unit Replacement (CME) at Maxwell Elementary School**

Motion was made to approve CMAS Procurement Competitive Bidding - HVAC Built Up Unit Replacement (CME) at Maxwell Elementary School.

Motion made by: Noel Rodriguez

Motion seconded by: Kandice Richardson Fowler

Voting:

Deborah Bautista Zavala - Abstain

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Not Present

**Motion Passed**

## **M. HUMAN RESOURCES**

### **1. Action: Approve Provisional Intern Permit: Multiple Subject**

Motion was made to approve the Provisional Intern Permit: Multiple Subject for Dianna Garcia as a Second Grade Teacher at Prairie Elementary School.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

## **2. Action: Approve Provisional Intern Permit: Multiple Subject**

Motion was made to approve the Provisional Intern Permit: Multiple Subject for Madison Van Brocklin as a Fourth Grade Teacher at Tafoya Elementary School.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

## **3. Action: Approve Provisional Intern Permit: Multiple Subject**

Motion was made to approve the Provisional Intern Permit: Multiple Subject for Itzel Perez Vega as a fifth-grade dual immersion teacher at Prairie Elementary School.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - Yes

**Motion Passed**

## **4. Action: Approve Provisional Intern Permit: Education Specialist Mild to Moderate Support Needs**

Motion was made to approve the Provisional Intern Permit: Education Specialist Mild to Moderate Support Needs for Kate Rasmussen as a Resource Specialist Program (RSP) teacher at Douglass Middle School.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes



Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

**5. Action: Approve Resolution 10-26 Authorization for Teaching Assignment Under Education Code §44263**

Motion was made to approve Resolution 10-26 Authorization for Teaching Assignment Under Education Code §44263.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes  
Noel Rodriguez - Yes  
Laura Brubaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

**6. Action: Approve Resolution 11-26 Authorization for Teaching Assignment Under Education Code §44263**

Motion was made to approve Resolution 11-26 Authorization for Teaching Assignment Under Education Code §44263.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Bibiana Garcia

Voting:

Deborah Bautista Zavala - Yes  
Noel Rodriguez - Yes  
Laura Brubaker - Yes  
Bibiana Garcia - Yes  
Kandice Richardson Fowler - Yes  
Claudia Rodriguez-Mojica - Yes  
Rogelio Villagrana - Yes

**Motion Passed**

**N. GOVERNANCE SUPPORT**

**1. Action: Establish an Ad Hoc Committee to Develop a Staff Survey of the Board**

The Board discussed developing an Ad Hoc Committee to Develop a Staff Survey of the Board. Trustees Rodriguez, Brubaker and Richardson Fowler expressed interest in joining the ad hoc committee. Motion was made to form an Ad Hoc Committee to Develop a Staff

Survey of the Board and bring an update back to the next Regular Board meeting on September 25, 2025, with a timeline.

Motion made by: Kandice Richardson Fowler

Motion seconded by: Noel Rodriguez

Voting:

Deborah Bautista Zavala - Yes

Noel Rodriguez - Yes

Laura Brubaker - Yes

Bibiana Garcia - Yes

Kandice Richardson Fowler - Yes

Claudia Rodriguez-Mojica - Yes

Rogelio Villagrana - No

**Motion Passed**

**O. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (Please fill out the Public Participation Form):** Members of the public are encouraged to attend Board meetings and to address the Board concerning any item not on the agenda within the Board's jurisdiction. Public comments are welcomed and encouraged in all languages. Individual speakers shall be allowed three minutes each to address the Board on non-agenda items. The Board shall limit the total time for public input on each item to 20 minutes. This is a comment period only, and the law does not allow the Board of Trustees to take action on any item not explicitly posted on the agenda in advance. However, Board members may ask for clarification, refer concerns to staff, and/or request that an item be placed on a future agenda.

Marilyn Hays shared concerns regarding the Brenda Earl Jones event.

The Board President recessed the Board meeting at 9:05 p.m. and reconvened the meeting at 9:08 p.m.

Gretchen Smurr shared concerns regarding a greater need to support elementary school principals at WJUSD.

Superintendent Ortega-Lampkin provided clarification on the public comment from Marilyn Hays.

**P. INFORMATION: REQUESTS FOR FUTURE AGENDA ITEMS (requires request form completed)**

**Q. INFORMATION: CLOSING COMMENTS**

Trustees Richardson Fowler, Brubaker, and Bautista Zavala shared closing comments.

**R. DATE AND TIME OF NEXT SCHEDULED REGULAR BOARD MEETING:** Thursday, September 25, 2025 - Closed Session at 5:00 p.m. and Open Session at 6:00 p.m.

**S. ADJOURNMENT**

The Board President adjourned the meeting at 9:21 p.m.