

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 11, 2026

OPEN SESSION

CALL TO ORDER – President Jesmer called the meeting to order at 6:00 p.m.

ROLL CALL - Board members present: Melissa Jesmer, Sean Avram, Jonna Phillips, M. America Navarro, and Linda Brown were present. Board members absent: No members were absent.

PLEDGE OF ALLEGIANCE – President Jesmer led the Pledge of Allegiance.

APPROVAL OF AGENDA: The Board approved the agenda with the following amendments:
Consent Agenda Item 14 A: Amended Attachment for Interdistrict Transfers
Add Personnel Action Item 16 J: Approve Jack McDaniel as a walk-on Assistant Baseball Coach
Add Personnel Action Item 16 K: Approve Deanna Delany as a Long-Term Temporary One on One
Instructional Aide at BES effective March 9, 2026

MSCU (Avram/Brown) 5/0

Jesmer - Aye

Phillips - Aye

Navarro - Aye

Avram - Aye

Brown - Aye

APPROVAL OF MINUTES: The Board approved the minutes from the Regular Board Meeting on February 11, 2026 as written. MSCU (Avram/Navarro) 5/0

Jesmer – Aye

Phillips –Aye

Navarro – Aye

Avram - Aye

Brown – Aye

PUBLIC COMMENT (Closed Session Items) – Parent Javier Cruz read a statement regarding his concern over the bullying of his daughter and other children at Biggs Elementary School.

The Board adjourned into Closed Session at 6:03 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9

5. Instructions to Board Negotiators, Superintendent and Board Member, Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 6:40 p.m. and the Board reconvened to Open Session at 6:40 p.m.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Anlyn Dyer, CBO; Beverly Landers, Dean of Students; Tracey McPeters, RCA and Middle School Principal

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Jesmer announced that no action was taken in Closed Session.

PARENT ASSOCIATIONS REPORTS – None

CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS – Holly Perkins announced that BUTA voted to offer the scholarship for the All-Around Male and Female Senior Students as well as fund the prizes for the top two Senior Projects.

PUBLIC COMMENT- Emileigh Martinez requested that the issue of bullying and discipline be put on an upcoming agenda. She said that there is a certain child at BES who is verbally and physically harassing her child and other students. She feels that students are not safe and that the problem is not being handled in a way that is working. She is concerned that consequences for this kind of behavior is not the same across the board for all students.

Jolene Sheppard wanted to express her thanks to the Board for hiring the current softball coach. The girls are responding positively to the change, and she stated that this season is like a “breath of fresh air”.

Biggs City Council Member, Anita Wilks, addressed the Board with her concern about kids on ebikes and scooters not wearing helmets and riding too fast. Pedestrians and riders are at risk of being injured. Gridley PD will be talking with students about following the laws at an upcoming assembly, but we must have parent support to help enforce the laws for everyone’s safety.

PUBLIC HEARING to allow public input on Resolution 2025-2026 #004 Increasing School Facilities Fees as Authorized by Government Code Section 65995(b)3 – Doug Kaelin opened the Public Hearing, explained the study recommending the passing of the Resolution, and closed the Public Hearing when no comment was heard.

STUDENT REPRESENTATIVE REPORTS AND STUDENT RECOGNITION

STUDENT(S) OF THE MONTH: No one was in attendance to be recognized.

RECOGNITION OF SUBMISSIONS FOR THE CA ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS ANNUAL POSTER CONTEST: No one was in attendance to be recognized.

ASB REPORT: ASB Rep reported that the BOTS rally will be held April 3rd. The drummers from Art class will be performing. There was a cheer tunnel send off for the Boys Basketball Team as they headed to their playoff game. Senior Skip Day is being planned and a senior video is in the works. The Juniors are having a prom meeting tomorrow. Prom will be April 25th at Patrick Ranch. The spring blood drive will be on April 20th.

FFA REPORT: FFA Rep reported that they are participating in a commodities hand out. Fifteen members will be headed to Ontario to attend the state conference March 21st-24th. Four FFA students will earn their state degrees on April 27th.

REPORTS:

DEAN OF STUDENTS' REPORT: Beverly Landers read her report and submitted it for the record.

RCA/MIDDLE SCHOOL PRINCIPAL'S REPORT: Tracey McPeters read her report and submitted it for the record.

HIGH SCHOOL PRINCIPAL'S REPORT: Doug Kaelin reported that all four basketball teams were league champions. The winter sports banquet is coming up. The varsity boys lost in the first round of the state tournament. Senior mock interviews were yesterday. Self Help Bank is coming to the high school to advise students on money management and savings accounts. The counselor is finalizing the master schedule. The ASB class may be combined with Yearbook next year. This would open up a new section for a CTE technology class. Mr. McGee would like to offer a coding class. Tomorrow, twenty-five art students are going to the Sacramento Art Museum. Spring sports are off and running. Baseball and softball will be hosting home tournaments soon.

M/O/T/, FOOD SERVICE DIRECTOR'S REPORT: None

SUPERINTENDENT'S REPORT: Doug Kaelin reported that workers are finishing the roofing project literally as we speak, (we could hear the drills as they installed gutters). The architectural team was out walking the site of the new gym and planning upcoming groundwork testing. There is a water fountain in the middle of Cork Oak Park that has a dedication plaque that will need to be moved before construction. The architects will be submitting plans for state approval soon. The main issue is sewage control. The lines are not deep enough. We may need to pump from the new gym to the bathrooms by the football stadium. There are likely telephone and fiber optic lines that are running through the site as well. Most of the trees will need to be taken down. We will replant new ones elsewhere. Bids for the high school roofing project will go out soon. We have not found a Pool Manager and adequate lifeguard staffing as of yet.

CBO'S REPORT: Anayln Dyer read through her summary presentation of the Second Interim Budget.

BOARD MEMBER REPORTS: Jonna Phillips expressed appreciation for Lauren Garcia and Casey Morch's hard work on the mock interviews. It is good for our seniors. Both of these teachers work to make the experience better and better every year.

CONSENT AGENDA: The Board approved Consent Agenda Items A-B (with the amended attachment to Item A). MSCU (Phillips/Avram) 5/0

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Aye

Brown – Aye

- A. Approve Superintendent's recommendations regarding Inter-District Agreement Request(s) as listed for the 2025-2026 and the 2026-2027 school years
- B. Approve AP Vendor Check Register and Purchase Order Listing February 1, 2026 – February 28, 2026

ACTION ITEMS: The Board approved Action Items A-F. MSCU (Brown/Navarro) 5/0

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Aye

Brown – Aye

- A. Approve Resolution 2025-2026 #004 Increasing School Facilities Fees as Authorized by Government Code Section 65995(b)3
- B. Approve Consultant Agreement with Pedal Press for Arts, Media and Graphic Design services
- C. Layoff one vacant/open Multi Subject Certificated Teacher position at BES
- D. Adopt the New or Updated Board Policies (BP), Admin. Regulations (AR), and Exhibits (E) from the CSBA February 2026 release
- E. Approve the updated 2025-2026 Transportation Services Plan
- F. Approve the Second Interim Budget

PERSONNEL ACTION ITEMS: The Board approved Personnel Action Items A-K. MSCU (Avram/Navarro) 5/0

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Aye

Brown – Aye

- A. Approve Moneek Graves as Pool Supervisor for the 2026 season
- B. Accept retirement of teacher, Wendy Hall, effective May 28, 2026. This action rescinds the Board's acceptance of Wendy Hall's resignation at the February 11, 2026 Regular Board Meeting.
- C. Accept resignation of Dean of Students at BES, Beverly Landers, effective the end of her 2025-2026 contract
- D. Approve Leland Papa as Lower Grades RSP Teacher from March 1, 2026 to May 28, 2026. Mr. Papa will be working under an Intern Education Specialist Credential

- E. Approve Lauryn Hoogeveen as a Substitute Classified Instructional Aide
- F. Approve the following Assistant Track Coaches:
Sean Phillips
Lilly Baker
- G. Approve Leland Papa as an Assistant Baseball Coach
- H. Approve the following coaching staff for the fall 2026 BHS Football season:
Eli Munoz – Assistant Varsity, paid
Mike Pequette – Assistant Varsity, paid split stipend
Jacob Hartley – Assistant Varsity paid split stipend
Garrhett Milburn – Head Junior Varsity, paid
Cody Owen – Assistant Junior Varsity, paid
Shawn Smith – Assistant, non-paid
David Espinoza, Assistant, non-paid
Kameron Smith, Assistant, non-paid
- I. Approve Michael Mitchell as a Certificated Substitute Teacher
- J. Approve Jack McDaniel as a walk-on Assistant Baseball Coach
- K. Approve Deanna Delany as a Long-Term Temporary One on One Instructional Aide at BES effective March 9, 2026

INFORMATION ITEMS:

- A. Bond Expense Report to date: There were no new expenses to add to the report.

FUTURE ITEMS FOR DISCUSSION – None

The Board adjourned back into Closed Session at 7:13 p.m.

Closed Session was adjourned at 7:45 p.m. and the Board reconvened to Open Session at 7:45 p.m.

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION – President Jesmer announced that Doug Kaelin was given direction to put together a presentation for the public concerning our discipline policy and procedures regarding bullying to be given at an upcoming Regular Board Meeting.

ADJOURNMENT – 7:46 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

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