

Douglas City Elementary School

2024-2025 Safe School Action Plan

Vision Statement

Douglas City School's vision is to help students to become life long learners and to have the knowledge and skills necessary to participate in society. We strive to provide a safe, clean, drug-free, nurturing and technologically up-to-date physical environment in which each student is treated as a worthy individual who can succeed.

I. Social Environment

A. Description

Douglas City Elementary School is a one-school district in Trinity County, California encompassing an area of 125 miles. The area served is comprised of the residences in and around the small community of Douglas City. There are approximately 162 students in grades TK-8. The student population is limited in its racial diversity. Approximately 15% of the student population participates in the resource Special Education Program and approximately 10% of the student population is designated English Language Learner.

The school is staffed by a superintendent/principal, two administrative secretaries, business manager, nine general education classroom teachers, special education teacher, P.E. teacher, Spanish aide, music/dance aide, art aide, classroom aides for each grade level, special education aides, three bus/van drivers, two custodians, maintenance/transportation supervisor, cook, and cook assistant. After School staff includes site coordinator, and six instructional assistants. The administrative team works cooperatively with each other, the school board, the staff, and parents to insure a positive environment. Parents participate in the Parent Advisory Committee and Booster Club.

Discipline problems are handled according to the district policies by the classroom teacher or aide and referred to the principal when necessary. Parents are informed of misbehavior and parent support enlisted in changing inappropriate behaviors. The school counselors are also utilized to counsel students in personal and social problems and resolving student misbehavior. Additional counseling support is given through our school psychologist. The school strives to maintain an environment that is safe and conducive to learning and teaching. At the beginning of each school year, students and parents are given a handbook that outlines student programs and clear behavioral expectations. The staff operates a team approach to implementing social justice programs and disciplinary measures. Students are supported by all staff members regardless of room assignment. All students are expected to succeed. A strong home to school communication is kept by teachers through written notes, phone calls, email, conferences and newsletters. Programs and practices that promote a positive learning environment at the Douglas City Elementary School include:

- Morning school greeting/pledge of allegiance
- Positive and consistent behavior expectations
- A rigorous and engaging curriculum
- Sports Program (volleyball, basketball, cheerleading, track, cross country, archery, unicycling, mountain biking)
- Classroom field trips
- Honor Roll
- Special assemblies
- Friday Campus Music
- Readers of the Trimester Dinner with the Superintendent
- Citizenship awards
- K & 8th Community Service Garden Project @DC Store
- Middle School Citizen Science Project
- Schoolwide music and drama productions
- 6th-8th Grade Electives
- After school Intervention Program
- Visual & Performing Arts instruction offered for all grades
- Spanish Instruction
- Monthly classroom newsletters
- Student Success teams
- After School Program
- Attendance acknowledgements
- Wednesday spirit days
- ASES Community Service Project
- MathCounts
- Club Live/TUPE Programs

B. Objective for Change: Create school atmosphere of cooperation, collaboration, and tolerance

1. Related activities:

- Class meetings with assistance of counselor
- Team building activities
- Buddy activities
- PBIS – Focus on schoolwide virtues
- Continued participation in Club Live/TUPE
- Spirit Week and pep rallies throughout the year

2. Resources needed:

- Time for scheduling Buddy activities – staff meetings
- Time for class meetings
- Time to work with leaders of Club Live

3. Persons responsible for implementation:

- Principal/Superintendent
- Teachers/ASES staff

4. Time implementation: Complete activities by the end of 2024-25 school year.

C. Objective for Change: Increase education of students on personal safety

1. Related Activities
 - Training on cyberbullying
 - Middle School Family Life/Health Classes
 - Social Emotional Learning
 - Participate in available community-run safety programs
 - Participate in Reach/Youth Advocacy Workshop
 - Student personal safety education
 - TK/K learn their address & phone number
 - K & 8 Fire Safety
2. Resources needed:
 - Time to schedule trainings
3. Persons responsible for implementation
 - Principal/Superintendent
 - Technology Aide
 - Classroom Teachers
4. Time implementation: Complete activities by the end of the 2024-25 school year.

B. Objective for Change: Increase pride in the school.

1. Related activities:
 - Spirit Days led by Club Live
 - Promoting weekly, Wednesday Spirit Days
 - Positive student announcements
 - School dances
 - Press Releases
 - School website/Facebook Page/Bloomz app
 - Murals
 - School Garden
 - School Track Meet
 - Winter Performance
 - Jogathon
 - Unicycle Club
 - School spirit fence art
 - Display student art work, class work, pictures, etc. in gym
 - Schedule School Spirit and Clean-up days
 - Display PBIS/Club Live bulletin board
 - Use All Call system to connect with families
2. Resources needed:
 - Time to plan for student announcements
 - Time to prepare gym bulletin board displays
 - Time to plan Spirit and Clean-up days
3. Persons responsible for implementation:
 - Teachers
 - Principal/Superintendent
 - Club Live Advisor
4. Time implementation: Complete activities by the end of the 2024-25 school year.

E. Objective for Change: Increase Parent Involvement

1. Related activities:
 - Expand participation in Booster Club & Parent Advisory Committee
 - Involve parents on field trips and during classroom events
 - Family Sports Night, Game Night or Movie Night, Family Fun/STEAM
 - Volunteer recognition
 - Classroom incentives
 - Involve parents in school garden
 - 1st & 2nd Trimester Parent Conferences
 - Continue to involve parents in our school track meet, jogathon
 - Parent donations of classroom needs-prizes, snack, supplies
2. Resources needed:
 - Time for scheduling activities
3. Persons responsible for implementation:
 - Principal/Superintendent
 - Teachers
4. Time implementation: Complete activities by the end of the 2024-25 school year.

II. Physical Environment

A. Description:

The Douglas City School is situated on a bluff above the town of Douglas City. It overlooks the Trinity River and Highway 299 and is located at the end of a short two lane road which leads directly to the school.

The school facilities are modern, aptly lighted, well equipped, and comply with the Americans with Disabilities Act. In addition to the nine general education classrooms and one special education/resource room, the District has a multi-purpose room/cafeteria, an office and teachers' preparation room and a bus garage. The fenced playground is spacious with the usual basketball courts, tetherball courts and pickle ball courts. In addition, the school yard has an all-grass soccer and football field with a running track around the perimeter.

School facilities and playgrounds are inspected monthly in order to make sure that a safe environment is being provided for the students. In addition, the District is inspected once every year by a representative of the Northern California Schools Insurance group in order to discover any potentially unsafe conditions for the students.

B. Objective for change: Campus Beautification

1. Related Activities:
 - Put school logo on front of school
2. Resources needed:
 - Funding sources
 - Artist Help
3. Persons responsible for implementation:

- Principal/Superintendent
 - Safety committee with volunteer help
 - Possible student help
4. Time implementation: Complete activities by the end of the 2024-25 school year.