

I. Call to Order by Board Secretary - @ 5:39 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon in accordance with N.J.S.A 10:4-6 et seq. On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Lynell Burgos	Board Trustee, expires 2027		X
2. Susan Jackson	Board Chair, expires 2028		X (LA 5:43 PM)
3. Jonina Mazzeo	Board Vice Chair, expires 2026	X	
4. Miriam Santana	Board Trustee, expires 2027		X
5. Danielle Clement	Board Trustee, expires 2027	X	
6. Hiyaris Perez	Board Trustee, expires 2026	X	
7. Elsy Lugo	Board Trustee, expires 2026	X	
8. Tanesha Lewis	Board Trustee, expires 2028		X
9. Aisha Ciafullo	Board Trustee, expires 2028	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Executive Director	X	
Hector Alvarez	Education Director	X	
Caitlin Mitchell	Assistant Education Director	X	
Dr. Brian Falkowski	SBA		X
Joshua Solow	SBO MGMT LLC	X	
Latoya Branch	Teacher Representative		X
Patrick Wenz	Teacher Representative Alternate	X	

IV. Board Business
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the agenda for the **November 20, 2025** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			

Tanesha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson					X	Miriam Santana					X
Aisha Ciafullo	2 nd	X									

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 18, 2025**, meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	1 st	X									

VII. Public Comment – Student council president joined and introduced herself to the board.

VIII. Correspondence

IX. Reports

1. Director’s Report (Inclusive of NJSLA Performance Update) [NJSLA Board Presentation](#) – Presented by the GBCS Administrative team, led by Vanessa Jones and Hector Alvarez.
2. HIB update – Presented by Caitlin Mitchell: 1 HIB investigation, not confirmed as HIB.
3. Suspension Update – Presented by Caitlin Mitchell: 5 in-school suspensions in October 2025 and 5 in-school suspensions in November 2025.

Motion to accept the Director’s Report, HIB Report, and Suspension Update.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 nd	X									

X. Adjourn Public Session and Open Closed Session - @ 7:00 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo	2 nd	X			
Tanesha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

1. Evaluation

XI. Adjourn Closed Session and Open Public Session - @ 8:09 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	2 nd	X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			

Tanesha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

XII. Motions for Approval

1. Finance

- a. Board Secretary’s and Reconciliation Report: To approve the Secretary’s and Reconciliation Reports for September & October 2025, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Greater Brunswick Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2025, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Bills List: Approve Bills List from September 19, 2025, to November 20, 2025.
- c. Payroll: To approve the following payrolls:

September 30, 2025	\$ 281,521.07
October 15, 2025	\$ 270,871.66
October 30, 2025	\$ 271,184.13
November 15, 2025	\$ 280,170.13

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	2 nd	X									

2. Contracts

- a. To approve the contract with CatapultCMS for parent communication software, \$122.50/month, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo	1 st	X									

3. Buildings & Grounds

- a. To approve the contract with Yager Lawn Maintenance LLC for snow removal for the 25/26 school year; labor, salt application, and machine time ranging from \$75-\$400/hour, as attached.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	2 nd	X			
Danielle Clement		X				Jonina Mazzeo		X			
Tanesha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

4. Personnel

a. To approve the following positions for the 2025-2026 GBCS Athletic Program:

Employee	Position	Rate
Jonathan Alicea	Head Coach – 4-5 Basketball Program	\$567.00
Anthony Hernandez	Asst. Coach – 4-5 Basketball Program	\$340.00
Ulises Torres	Head Coach – MS Basketball Program	\$2,079.00
Julio Perez	Asst. Coach – MS Basketball Program	\$1,247.00

b. To approve the following Tuition Reimbursement, totaling \$3,750.65

- i. Alyssa Pazmino - \$1,873.25
- ii. Stephanie Colley - \$1,877.40

c. To ratify/approve the following requests for graduate coursework:

- i. Stephanie Colley – Fall Semester – William Paterson University – SPC Curriculum Design: Language Arts Literacy Across the Disciplines
- ii. Alyssa Pazmino – Fall Semester – William Paterson University – SPC 6750 Assessment of Learning in Clinical Practice
- iii. Janan Yormaz – Fall Semester – TCNJ – ESLM

d. To approve the following staff for SPARK, paid at an hourly rate of \$47.25:

Employee	Employee
Diana Galindo	Daisy Amador
Lia Borda	Maria Rivera
Neha Punjani	Stephanie Quackenbush
Alyssa Pazmino	Naomi Sout
Gianna Kim	Junghee Kim
Carla La Torre	Sabrina Deems
Nalanie Bedessie	Axia Tello
Janan Yormaz	

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo	1 st	X			
Danielle Clement	2 nd	X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez		X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

5. Curriculum/Special Education

a. To approve the contract with Brookfield Schools – For KEEPS Program, partial care day treatment program at St. Peter’s University Hospital, as attached, \$47.25/hour.

b. To ratify/approve the following field trip requests:

Event/Vendor	Location	Attendees	Date	Cost (not inclusive of transportation)

American Young Voices	Prudential Center Newark, NJ	3 rd to 8 th Grade	June 2, 2026	TBD on students who sign up
The Franklin Institute	Philadelphia, PA	6 th Grade	October 27, 2025	\$520.00 covered by fundraising
New Jersey State Museum	Trenton, NJ	8 th Grade	October 31, 2025	\$384.00 covered by fundraising
Von Thun's Country Farm	Monmouth Junction, NJ	KG	October 30, 2025	\$ 1,000.00 partially funded by school and parent contribution

c. To approve the following fundraising requests:

Event	Purpose	Attendees	Date	Goal
Movie Night	8 th Grade	MS students & staff	December 12, 2025	\$400
Movie Night	6 th Gr Field Trip	MS students & staff	September 22, 2025	\$520

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement		X				Jonina Mazzeo	2 nd	X			
Tanisha Lewis					X	Hiyaris Perez	1 st	X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

6. Policy/Miscellaneous

- a. To approve the submission of the Annual Charter/Renaissance School Fiscal Questionnaire, as attached, to NJDOE.
- b. To approve the second and final reading of the following policies:
 - i. Policy 1570 – Internal Controls (M)
 - ii. Regulation 1570 – Internal Controls (M)
 - iii. Policy 0177 – Professional Services (M)
 - iv. Policy 0174 – Legal Services (M)
 - v. Policy 6111 – Special Education Medicaid Initiative (M)
- c. To approve the first reading of the following policies:
 - i. Policy 5339.01 – Student Sun Protection (M)
 - ii. Policy 2422 – Statutory Curricular Requirements (M)
 - iii. Regulation 6111 – Special Education Medicaid Initiative (SEMI) Program (M) (New to GBCS)
 - iv. Policy 6220 – Budget Preparation (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									

7. New Business

XIII. Enrollment Report

Grade	FY26	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	ENR	2025	2025	2025	2025	2025	2026	2026	2026	2026	2026	2026	2025/2026
K	44	43	44	44									62
1	44	44	44	43									42
2	44	44	44	44									41
3	44	42	44	44									15
4	46	43	44	44									26
5	46	46	46	46									37
6	44	42	47	47									30
7	47	43	44	44									15
8	42	45	45	45									8
Total	401	392	405	404									276

XIV. Committee Reports

1. SRC – Presented in directors report.
2. Development & Community Outreach – Finalized goals for the school year at recent meeting.
3. Finance and Facilities – Did not meet.
4. Governance – Presented in directors report.

XV. Action Items

Day	Date	Time	Notes
Thursday	January 15, 2026	5:30 PM	Regular Meeting – In Person

XVI. Closing Comments – Each board member had a parting statement wishing good health and happy holidays.

XVII. Adjournment - @ 8:26 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Lynell Burgos					X	Elsy Lugo		X			
Danielle Clement	1 st	X				Jonina Mazzeo		X			
Tanisha Lewis					X	Hiyaris Perez	2 nd	X			
Susan Jackson		X				Miriam Santana					X
Aisha Ciafullo		X									