

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: May 13, 2026

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: Clark Stowe, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: John Coopriider, Matthew Thompson

GUESTS: None

DISTRICT PERSONNEL: Clint Johnson, Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board Clerk, Bri Valdivia.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as she deems appropriate.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the Agenda, as presented. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 108

B. Approval of the Minutes of the Regular Board Meeting held on April 15, 2026.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve the Minutes of the Regular Board Meeting held on April 15, 2026. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopridner, Thompson

MOTION # 109

III. COMMENTS FROM BOARD MEMBERS

Bri Valdivia commented that she visited Shady Creek with Mr. Johnson last week while our 5th graders were there and said the kids were having a great time and it was an experience that we should continue to provide out students.

Jake Wilson said that he recently attended a movie night put on by our ELAC group and that it was well attended and he had an awesome time.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Principal/Superintendent Report
- State Testing is happening this week and some next week
 - Dance this Friday
 - Mustang Mayhem next week for 6-8
 - TK/K Orientation on May 18 at 5:00
 - Working on the Master Schedule for 6-8, trying to get creative to be able to offer our students exciting opportunities.
 - Intend to fly a position for an elementary position
 - Intend to fly a 4-hour Instructional Aid position
 - In June, I will bring the job share proposal in regards to Mrs. Jones and Mrs. Stocks

VI. INFORMATION:

- A. Thirty Day Notice of Proposal to Implement Developer Fees from Gridley Unified School District.

INFORMATION

- B. Discussion on the Manzanita Elementary School District 2025-2026 Local Control Accountability Plan (LCAP).

DISCUSSION

VII. OLD BUSINESS:

No Old Business.

VIII. NEW BUSINESS:

- A. Consider approval of our annual Declaration of Need for Fully Qualified Educators.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve our annual Declaration of Need for Fully Qualified Educators. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 110

- B. Consider approval of our Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve our Annual Statement of Need for 30-Day Substitute Teaching Permits and Designated Subjects Vocational Education 30-Day Substitute Teaching Permits. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 111

IX. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider the approval of the following Inter-District Attendance Agreements for the 2026-2027 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001470 Grade 8 Returning

2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001612 Grade 5 Returning
Student # 1001786 Grade 2 Returning
Student # 1001644 Grade 4 Returning
Student # 1001626 Grade 5 Returning
Student # 1001757 Grade 2 Returning

3. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001628 Grade 6 Returning

A motion was made by Jake Wilson and seconded by Clark Stowe to approve all Inter-District Attendance Agreement requests listed in Item IX.A.1.- IX.A.3. The motion passed.

MOTION # 112

- B. Consider the approval of the May 2026 Vendor Warrants.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the May 2026 Vendor Warrants. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriders, Thompson

MOTION # 113

X. PERSONNEL ACTION:

- A. Consider the approval of Jim Schroeder as Manchester Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve Jim Schroeder as Manchester Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 114

- B. Consider the approval of Kristin Dell'Imagine as Shady Creek Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve Kristin Dell'Imagine as Shady Creek Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 115

- C. Consider the approval of Alison Harwood-Jones as Lava Beds Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve Alison Harwood-Jones as Lava Beds Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 116

- D. Consider the approval of Brook Stocks as Graduation Coordinator with a stipend of 1.12% of column 3-Step 1.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve Brook Stocks as Graduation Coordinator with a stipend of 1.12% of column 3-Step 1. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 117

- E. Consider the approval for Chris Woodward to roll over 73 hours of unused vacation days for the 2025-2026 school year to the 2026-2027 school year. 2025-2026 vacation days must be taken prior to December 31, 2026.

A motion was made by Clark Stowe and seconded by Jake Wilson to approve Chris Woodward to roll over 73 hours of unused vacation days for the 2025-2026 school year to the 2026-2027 school year. 2025-2026 vacation days must be taken prior to December 31, 2026. The motion passed.

Ayes: Stowe, Valdivia, Wilson
Noes: None
Abstained: None
Absent: Coopriider, Thompson

MOTION # 118

XI. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:13 p.m.

XII. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 6:35 p.m. No action was taken during closed session.

XIII. ADJOURNMENT:

A motion was made by Jake Wilson and seconded by Clark Stowe to adjourn the meeting. The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Matthew Thompson, Board President

Brisvania Valdivia, Board Clerk

John Coopriker, Board Member

Clark Stowe, Board Member

Jake Wilson, Board Member

Motions to Date: 118

Resolutions to Date: 3