



California High School

9870 Broadmoor Drive. San Ramon, CA 94583

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Agenda for School Site Council Meeting

Date: Wednesday, September 10, 2025

Time: 3:20 – 5:00

Location: CHS Library

In Attendance: Suzann Limb, Kevin Magna, Katie Atienza, Jessie Bailey, Gunpreet Kaur, Nikki Ogden, Lucas Melo, Rema Chazbek, Abraham Kim, Mary Faiq, Rahul Misra, Deeva Gurbani, Ethan Surya, Tina Oka, Lilah Lopez, Demetrius Ball

1. Call to Order
 - a. The September 10 SSC meeting was called to order at 3:20 PM.
2. Introductions
3. Norms
 - a. Principal Ball's Meeting Norms
 - i. Focus on the student
 - ii. Be present, engaged, and use low tech
 - iii. Communicate clearly and listen carefully
 - iv. Be open to the ideas and views presented
 - v. Be on time, leave on time
4. SSC Roles and Responsibilities
 - a. Bylaws
 - i. Term of office set by bylaws (2 years)
 - ii. No membership qualifications
 - b. District SSC Slides 2025
 - c. School Site Council Review Committee
 - i. Principal- provides info, data and leadership, member of SSC and attends all meetings
 - d. Responsibilities of Members
 - i. Facilitate revision of school goals, strategies, and expenditures.
 - ii. Ensure school goals and improvement strategies are measurable and based on analysis of verified data.
 - iii. Ensure legal compliance
 - iv. Measure the effectiveness of improvement strategies and expenses
 - v. Maintain documentation of all SSC actions / activities.
5. Election of Officers: Chairperson, Vice Chairperson, Secretary (6/0/8)
 - a. Chairperson: Jessie Bailey
 - b. Vice Chairperson: Gunpreet Kaur
 - c. Secretary: Ethan Surya and Tina Oka
6. Approval of Minutes of May 14, 2025 (Ogden/Melo 6/0/8)

7. [Financial Report](#) - Trisa Kent

- a. Total Site Budget (2025-2026) - \$316,111
- b. Reduction from prior year 12% (equivalent to \$42,406)
 - i. Reductions consist of:
 - 1. Teachers (hourly/subs) - \$5,176
 - 2. Non-Capital Equipment- \$4500
 - 3. Conferences - \$1500
 - 4. Library - \$3,500
 - 5. Administration- \$9171
 - 6. Copy Paper - \$2,000
 - 7. Counseling- \$965
 - 8. Custodial- \$5200
 - 9. Departments- \$4168
- c. Largest categories of Site Budget
 - i. 20% Copiers / Paper - Copiers: lease rentals and paper
 - 1. Need to spend less of budget on paper
 - ii. 15% Library - Library Media Coordinator position
 - iii. 13% Teacher Hourly and Subs - CL and Detention extra pay
 - iv. 13% Software and Professional Services- Software repair (elevator, golf cart repair, kiln, etc)
 - v. 11% General Supplies - Schoolwide use: toner, chairs, tables, first aid kit, etc.
 - vi. 8% Athletic trainer
 - vii. 7% Departments - teacher classroom supplies
 - viii. 6% Administration and graduation
- d. Software funded by Site (Total: \$19,625)
 - i. *District funds most software
 - ii. Formative - \$11,875
 - iii. Knowledge Matters - \$3,400
 - iv. Kahoot - \$2,950
 - v. Adobe - \$1,400
- e. Questions / Comments
 - i. Magna: Where does this money come from?
 - 1. Kent: Government allocates \$85 per student for each school plus extra depending on number of security monitors and other supervisors at each school
 - ii. Kim: Will the budget look similar for the next 2 years?
 - 1. Reduced by 5% each year, large reduction of 12% this school year
 - iii. Limb: Can parent donations be used to cover the funds that were reduced?
 - 1. Donations are only used for what parents want them to be spent on, parent donations have decreased
 - 2. Example: Regular library parent donations are about \$12,000; Current year donations are about \$9,000.

8. Professional Development and Funding requests- Angelique McIntosh

- a. [Request process and form](#)
- b. VAPA Prop 28 proposals
 - i. Proposition by the state
 - ii. Funding directly to teachers and classrooms

1. Getting new computer projects, printers, and cameras
 2. Teachers can use the money for professional development
 3. 80% salaries, 20% supplies
 - iii. Hoping to build more art pathways
 1. Trying to incorporate photography as a pathway
 - c. Questions / Comments
 - i. Magna: Did we have this funding last year?
 1. Yes, we are using the carryover funds from last year for this year and renewing funds annually for 3 years
 - ii. Bailey: Limitations?
 1. District approval needed
 2. All the band teachers are also funded by Prop 28
9. C Goals + Action Plan
- a. Recap - WASC visit was very successful; Cal High attained the highest accreditation.
 - b. Action Plan Goal #1: Increase ELPAC proficiency levels of Multi Language learner in line with CDE guidelines (advance one level per year on ELPAC)
 - i. 2023-2024 MLL had most number of students in Proficiency Level 1
 - ii. Actions to meet goal
 1. Goal 1a: Increase professional development
 2. Goal 1b: Increase access to intervention support
 3. Goal 1c: Counseling department members assigned to track ELL students' progress
 4. Goal 1d: Site level and ELAC meetings held to advise support system
 5. Goal 1e: Connect EL students with peer mentors
 - c. Action Plan Goal #2: Issue regarding Google Classroom and Infinite Campus:
 - i. Goals:
 1. Goal 2a: Teachers will effectively use IC for student achievement.
 2. Goal 2b: Teachers and students will understand ethical uses of AI and how to implement them in their teaching and learning effectively.
 - ii. Actions
 1. Action 2a: Regularly survey teachers, students, and their families to meet needs.
 2. Action 2b: Structure collaboration time and staff meetings.
 3. Action 2c: Teachers update grades in IC every 2 weeks
 4. Action 2d: Inclusion of the AI strand into the research scope
 - d. Action Plan Goal #3: Improved use of aggregated data related to CAASPP, ELPAC, SEWB surveys, as well as MDTP surveys to provide targeted intervention for struggling students
 - i. Actions
 1. Action 3a: consistently collect and aggregate academic performance and SEWB data, paying particular attention to high risk subgroups
 2. Action 3b: Include collaboration time and provide opportunity to discuss data during staff meetings
 3. Action 3c: Streamline systems to connect students to interventions based on data

4. Action 3d: Review discipline policy and determine appropriate strategies for individual students
5. Action 3e: Develop methods to identify students who are socioeconomically disadvantaged
6. Action 3f: Use data to direct Tier 2 supports
- e. [Enrollment/Demographic updates](#)/Observations
 - i. Freshman Enrollment dropped this year by 104 kids
 - ii. A greater number of students transferring from DVHS
 - iii. Current: 2809 students
- f. [US News and World Report Card](#)
 - i. Ranked 199th in California
 - ii. Ranked third in SRVUSD schools
 - iii. School score 92.06/100
 - iv. College readiness index 54.8/100
 - v. 98% graduation rate
 - vi. 40% level 4 reading proficiency
- g. Questions / Comments:
 - i. Kim: Would like to compare last years data to this year

10. Principal's Report and State of the School - Principal Ball

- a. Off to a good start
- b. Made several changes to the district - No cell phone policy
 - i. Students more engaged during class
- c. Back to School Night was successful
 - i. Parents proposed vending machines
 1. Idea denied by district (Nothing allowed that competes with Child Nutrition offered at school during school hours)
- d. Responsive Schedule
 - i. Students have been good at signing up
 - ii. Expectations need to be set
- e. Need more donations to fund sports
- f. PTSA looking to feature clubs, showcase school to feeder schools
- g. Science Alliance interest meeting recently
- h. Questions / Comments

11. Student Reports

- a. Ethan Surya: Preparing for club fair
- b. Tina Oka: Biomedical pathway - It is really concerning how many seniors aren't able to complete the pathway because there aren't enough classrooms. They cannot receive the credits at the end of the year.
- c. Deeva Gurbani: Excited for club fair, also concerned about biomedical pathway
- d. Rahul Misra: Working on college apps
- e. Lilah Lopez: Excited for show in theater class
- f. Lucas Melo: Leadership getting prepared for Homecoming floats

12. Food and Drink signups

13. Suggestions for topics, inclusion of voices, and guest speakers for upcoming meetings

14. Other

- a. Melo: Cell phone policy - Student participation increased

- b. Lopez: Cell phone policy - Still needs improvement
- c. Misra: Cell phone policy - Can pay attention more, get work done
- d. Gurbani- Cell phone policy - Helpful and not as strict
- e. Chazbek: Is it less stressful at school now that there is no illegal recording in bathrooms?
 - i. Misra: Less people using restrooms, more comfortable
- f. Chazbek: Is there a reason there are no security cameras / detectors in bathrooms?
 - i. Ball: Tried but not yet successful
- g. Surya: Loitering in bathrooms still an issue, need more security
- h. Chazbek/Kaur: Campus monitors are not as effective in stopping incidents
- i. Biomedical pathway guest speaker?
- j. Need ways to help EdFund (donations)

15. Public Comment

16. Adjourn

- a. The September 10 SSC Meeting was adjourned at 5:06 PM.

Next meeting: Wednesday, October 8, 2025

SCHOOL SITE COUNCIL MEETING DATES AND TIMES 2024-2025

Time: 3:20– 5:00

CHS Library

2nd Wednesday of Each Month

Wednesday, September 10

Wednesday, October 8

Wednesday, November 19

Wednesday, December 10

Wednesday, January 14*

Wednesday, February 11

Wednesday, March 11

Wednesday, April 15

Wednesday, May 13