

## **Governing Board of Trustees Regular Meeting Wednesday, March 12, 2025**

### **Members present**

Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

### **Meeting called to order at 4:46 PM**

#### **1. CALL TO ORDER OPEN SESSION**

##### **Procedural: 1.1 CALL TO ORDER OPEN SESSION**

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 4:46pm.

##### **Information, Procedural: 1.2 PUBLIC INPUT CONCERNING ITEMS ON THE CLOSED SESSION AGENDA**

No public Input Regarding Items on the Closed Session Agenda.

##### **Procedural: 1.3 ADJOURNMENT INTO CLOSED SESSION**

Governing Board President Mok adjourned into Closed Session at 4:46pm.

#### **2. CLOSED SESSION**

##### **Action: 2.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - Government Code 54957**

Procedural: 2.2 EVALUATION OF EMPLOYEE: Evaluation of performance of a public employee – 54957(b)(1). Evaluation of performance of Holly McClurg, Ph.D., Superintendent, in accordance with the contractual obligation for evaluation

#### **3. RECONVENE OPEN SESSION**

##### **Procedural: 3.1 CALL TO ORDER OPEN SESSION**

Governing Board President Mok reconvened Open Session at 5:49pm.

##### **Procedural, Report: 3.2 REPORT OF ACTION TAKEN IN CLOSED SESSION**

The Board met in Closed Session and the Board approved Resolution 2025-03 to non-reelect a probationary certificated employee, identified as Employee ID #631-620, effective at the conclusion of the 2024-25 school year. The vote was 5 Ayes, 0 Noes, 0 Abstentions, and 0 Absences.

##### **Procedural: 3.3 PLEDGE OF ALLEGIANCE & WELCOME**

Del Mar Heights School students led the Pledge of Allegiance and gave a presentation to the Board regarding Global Citizenship.

##### **Action: 3.4 APPROVAL OF THE AGENDA**

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Alan Kholos, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

#### **4. CORRESPONDENCE/COMMUNICATIONS**

##### **Report: 4.1 CORRESPONDENCE**

Superintendent's Office received the following correspondence regarding District business:

Del Mar Heights Facilities  
Student Supports

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS  
No public Requests to address the Governing Board of Trustees regarding non-agenda items.

## 5. REPORTS, RECOGNITIONS AND HEARINGS

Recognition: 5.1 BOARD RECOGNITION, DMUSD EMPLOYEES OF THE MONTH, MARCH 2025  
CONGRATULATIONS TO THE DMUSD EMPLOYEES OF THE MONTH, MARCH 2025:

Ashley Falls School: Wendy Chaboya, Instructional Aide  
Carmel Del Mar School: Korii London, Campus Aide  
Del Mar Heights School: Melanie Keeler, Health Aide Technician  
Del Mar Hills Academy: Jenna Ellis, Administrative Assistant  
Ocean Air School: Marissa Becerra, CNS Worker  
Pacific Sky School: Alan Miller, Plant Manager & Jessica Vanlue and Maria Duarte, Night Custodians  
Sage Canyon School: Sandra Gibson, Special Ed Aide  
Sycamore Ridge School: Toni Fisher, Special Ed Aide  
Torrey Hills School: Jaime Hernandez, Health Aide Technician  
Early Childhood Development Center: Joanne Olds, Lead Teacher  
District Office: Molly McGregor, Executive Assistant, Instructional Services

Report: 5.2 BOARD REPORT, DEL MAR CALIFORNIA TEACHERS ASSOCIATION (DMCTA)  
2024-2025 DMCTA President, Jason Bethurum, provided a report to the Board.

Report: 5.3 BOARD REPORT, DEL MAR SCHOOLS EDUCATION FOUNDATION (DMSEF)  
2024-2025 DMSEF President, Sheena Sahni, provided a report on DMSEF activities.

Report: 5.4 BOARD REPORT, PARENT TEACHER ASSOCIATION (PTA)  
Del Mar Heights School PTA President, Sharon Franke, provided a report to the Board: PTAs are Stronger Together.

Report: 5.5 BOARD REPORT, GOVERNING BOARD MEMBERS  
Board Member Porter:  
Attended a site visit to Pacific Sky and the Central Kitchen.  
Attended Del Mar Hills International Fair.  
Had an informative department meetings with Assistant Superintendents & Executive Director.  
Onl became a casa.

Board Member Fitzpatrick:  
This month was parent teacher conferences.  
Attended Del Mar Hills Academy tour. Excited for that school to open.  
Read a letter from a parent that was sent to Board Members.

Board Member Rafner:  
No Report.

Board Member Kholos:  
Attended a tour of Del Mar Hills Academy project. Looking forward to seeing Del Mar Hills open for next school year.  
Attended the Board Collaborative that was hosted at Del Mar Heights School.

Board Member Mok:  
Went to Pacific Sky and the Central Kitchen.  
Visited Del Mar Hills Academy.  
Hosted Board Collaborative at Del Mar Heights School.  
Attended San diego CSBA Coalition where the discussion was about mental health.

Report: 5.6 BOARD REPORT, SUPERINTENDENT  
Superintendent McClurg reported on current District activities, including:

Shared about the Board of Trustees Collaborative with DMUSD feeder districts.  
Parent teacher conferences have been held which are a great way for our parents to see what goes on in our schools.  
Parenting in the Digital Age event is coming up next week and parents are encouraged to attend.

Procedural: 5.7 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS  
No public comments regarding agenda items.

Action, Minutes: 5.8 BOARD APPROVAL OF GOVERNING BOARD OF TRUSTEES MEETING MINUTES  
Approve Minutes:  
February 12, 2025 Regular Meeting

Motion by Alan Kholos, second by Doug Rafner.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

## 6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)  
Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Alan Kholos.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.2 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS  
Resolution: APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Alan Kholos.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.3 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS  
Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Alan Kholos.  
Final Resolution: Motion Carries  
Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.4 BOARD APPROVAL, CONTRACT AWARD FOR REQUEST FOR PROPOSALS #2425-06 EXTERNAL AUDIT SERVICES  
This item was not included in the consent agenda vote as it was pulled for clarifying questions by Board Member Fitzpatrick. Staff responded to clarifying questions from the Board.

Approve Contract Award for Request for Proposals# 2425-06 for External Audit Services

Motion by Bill Porter, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.5 BOARD APPROVAL, TRANSPORTATION PLAN 2024-25

This item was not included in the consent agenda vote as it was pulled for clarifying questions by Board Member Fitzpatrick. Staff responded to clarifying questions from the Board.

Recommended Action: Approve 2024-25 Transportation Plan

Motion by Katherine Fitzpatrick, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action, Report: 6.6 REVISION TO ARTS AND MUSIC IN SCHOOLS (PROPOSITION 28) ANNUAL REPORT 2023-24

This item was not included in the consent agenda vote as it was pulled for clarifying questions by Board Member Fitzpatrick. Staff responded to clarifying questions from the Board.

Staff recommends approval of the revision to the Arts and Music in Schools (Proposition 28) Annual Report 2023-24.

Motion by Gee Wah Mok, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.7 BOARD APPROVAL RESOLUTION NO. 2025-02, AUTHORIZING FILING OF APPLICATION(S) FOR STATE ALLOCATION BOARD-ADMINISTERED PROGRAMS

This item was not included in the consent agenda vote as it was pulled for clarifying questions by Board Member Fitzpatrick. Staff responded to clarifying questions from the Board.

Approve Resolution No. 2025-02, Authorizing Filing of Application(s) for State Allocation Board–Administered Programs

Motion by Katherine Fitzpatrick, second by Gee Wah Mok.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.8 BOARD APPROVAL, TITLE I, PART A PARENT AND FAMILY ENGAGEMENT POLICIES (DISTRICT LEVEL, PACIFIC SKY SCHOOL, SYCAMORE RIDGE SCHOOL)

This item was not included in the consent agenda vote as it was pulled for clarifying questions by Board Member Fitzpatrick. Staff responded to clarifying questions from the Board.

Approve the Title I, Part A Parent and Family Engagement Policies (District Level, Pacific Sky School, Sycamore Ridge School)

Motion by Gee Wah Mok, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.9 BOARD REVIEW OF EXISTING GOVERNING BOARD POLICIES, BOARD POLICIES 6142.4, 6161.2 AND 6162.5

Resolution: Approve review of existing Governing Board Policy 6142.4: Service Learning; 6161.2: Damaged or Lost Instructional Materials; and 6162.5: Student Assessment

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.10 BOARD APPROVAL, COMPREHENSIVE SCHOOL SAFETY PLANS (CSSP)

This item was not included in the consent agenda vote as it was pulled for clarifying questions by Board Member Fitzpatrick. Staff responded to clarifying questions from the Board.

Approve the Comprehensive School Safety Plans.

Motion by Gee Wah Mok, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.11 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS

Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.12 CONSENT CALENDAR

Board Member Fitzpatrick asked for more discussion on items 6.4, 6.5, 6.6, 6.7, 6.8, and 6.10. The consent agenda was approved without those items. Separate votes were held for each item that was pulled for discussion.

Resolution: Approve Consent Items 6.1 - 6.11.

Approve Consent Items 6.1 - 6.11.

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

## 7. CURRICULUM AND INSTRUCTION

## 8. ADMINISTRATION AND POLICY

Report: 8.1 BOARD REPORT, DISTRICT SCORECARD

Holly McClurg, Superintendent, and Alison Fieberg, Assistant Superintendent of Instructional Services, provided a report to the Board regarding District Scorecard, including:

Measuring Success with a Personalized DMUSD Scorecard

Development & Implementation

DMUSD Scorecard - 2024/2025

DMUSD Scorecard Development & Implementation - 2025/2026

District Scorecard: Measuring Success

Why a Scorecard?

Development & Implementation

Development  
 Implementation  
 DMUSD Scorecard: Portrait of a Learner  
 DMUSD Scorecard: Learning Experience  
 DMUSD Scorecard: Responsive & Caring Culture  
 DMUSD Scorecard: Stewardship of Resources  
 DMUSD Scorecard: Design Influence  
 2025/2026 School Year

Staff responded to clarifying questions from the Board.

## 9. OPERATIONS AND FACILITIES

Report: 9.1 BOARD REPORT, FACILITIES UPDATE

Nathan Wulff, Director of Maintenance, Operations, and Facilities, share a Facilities Update with the Board, including:

Del Mar Hills Academy Modernization: Project Update  
 Carmel Del Mar Modernization Project: Student Engagement Meeting  
 Carmel Del Mar Modernization: Student & Staff Engagement Recap  
 Carmel Del Mar Modernization Project: Staff Engagement, March 11, 2025  
 Carmel Del Mar Modernization Project: Student Engagement, March 2025

Staff responded to clarifying questions from the Board.

## 10. BUSINESS AND FINANCE

Action, Presentation: 10.1 BOARD REVIEW AND APPROVAL, 2024-2025 SECOND INTERIM BUDGET REPORT

Chris Delehanty, Assistant Superintendent of Business Services, and Sarah Smart, Director of Fiscal Services, provided the 2024-2025 Second Interim Budget Report for Approval:

Vision & Mission in the Budget Process  
 First Interim vs. Second Interim  
 Revenue and Expenditure Variances  
 General Fund Summary  
 Revenue & Expenditures  
 Multi-Year Projections  
 Looking Ahead  
 Budget Cycle  
 Budget Process  
 First Interim vs. Second Interim  
 Revenue  
 Revenue Variances  
 Expenditures  
 Expenditure Variance  
 Ending Fund Balance  
 General Fund Summary  
 2024-2025 Revenue Summary  
 2024-2025 Expenditure Summary  
 Multi-Year Projection  
 Multi-Year Projection - Current Year  
 Multi-Year Projection - First Projected Year  
 Multi-Year Projection - Second Projected Year  
 Looking Ahead

Staff responded to clarifying questions from the Board.

Approve the 2024-2025 Second Interim Budget as of January 31, 2025

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 10.2 TIME CERTAIN 6:15PM: BOARD REVIEW AND ACCEPTANCE OF THE MEASURE MM BOND FUND AUDIT REPORT FOR THE 2023-2024 FISCAL YEAR PREPARED BY WILKINSON, HADLEY, KING & CO. LLP

Accept the Measure MM Bond Fund Financial and Performance Audit Report for the 2023-2024 fiscal year

Motion by Alan Kholos, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

## 11. PERSONNEL

## 12. CLOSING ITEMS

Information: 12.1 BOARD REVIEW, REMINDER OF UPCOMING DMUSD EVENTS

Information: 12.2 BOARD REVIEW, REMINDER OF UPCOMING DMSEF AND PTA EVENTS

Information: 12.3 PRELIMINARY ITEMS FOR THE APRIL 2025 REGULAR GOVERNING BOARD MEETING

Board Member Fitzpatrick requested a presentation regarding Special Education Services in DMUSD to include the IEP Process and the 504 Process.

Action: 12.4 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned the meeting at 7:46pm.

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Signature of Governing Board Clerk:



Alan Kholos, Esq.

4/23/2025

Date

Signature of Superintendent:



Holly McClurg, Ph.D.

4/23/25

Date

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