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## MOBILE COMMUNICATION DEVICES

Guidelines for cell phone use at school are essential to minimize distractions and ensure students remain focused on learning. These guidelines help to create a safe and respectful environment conducive to educational success and personal development. Additionally, consistent enforcement of policies across the district ensures fairness and clarity for students, staff, and parents.

### Definitions

- *Mobile Communication Devices*: Devices including, but not limited to, cellular phones, tablets, and smartwatches
- *Emergency or Threat of Danger*: Any situation necessitating an Action Alert on campus
- *Restorative Practices*: Examples of practices that may be implemented include, but are not limited to community service, conferencing with staff, and reflection assignments

### Storage

When a mobile device is confiscated from a student by school staff, the phone will be labeled and kept in a locked location at the school until it is returned to the student or parent/guardian. As stated in the Chico Unified Parents' Rights and Responsibilities, Chico Unified and individual staff members are not responsible for any student mobile devices following confiscation.

### Expectations and Consequences for Elementary Students

*Expectations:* Mobile devices must be turned off and kept in students' backpacks or other staff-approved location at all times. Any exception to this rule requires prior approval from a teacher or administrator.

#### *Consequences for Violations:*

- First Violation
  - The device will be confiscated and returned to the student at the end of the day.
  - Parents/Guardians will be notified by school staff.
  - Students may be assigned Restorative Practices.
- Second and Third Violations
  - The device will be confiscated and returned to the parent/guardian of the student. Only individuals listed on the student's contact list can retrieve the device.
  - Parents/Guardians will be notified by school staff.
  - Students may be assigned Restorative Practices.
- Fourth Violation and Beyond
  - The device will be confiscated and returned to the parent/guardian of the student. Only individuals listed on the student's contact list can retrieve the device.
  - Parents/Guardians will be notified by school staff.



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- The student may be placed on a Behavior Contract and required to turn in their device to administration daily upon entering campus.
- Students may be assigned Restorative Practices.

### **Expectations and Consequences for Junior High Students**

Expectations: Cell phones may be used on campus before and after school only. During school hours, mobile devices must be turned off and kept in students' backpacks or other staff-approved location at all times. Any exception to this rule requires prior approval from a teacher or administrator.

Consequences for Violations:

- First Violation:
  - Device will be confiscated and returned at the end of the day to the student.
  - Parents/Guardians will be notified by school staff.
  - Students may be restricted from attending extracurricular activities.
  - Students may be assigned Restorative Practices.
  - Lunchtime detention or Saturday School may be assigned as determined by administration.
- Second Violation:
  - Device will be confiscated and returned to the Parent/Guardian of the student at the end of the day. Only individuals listed on the student's contact list can retrieve the device.
  - Parents/Guardians will be notified by school staff.
  - Students may be restricted from attending extracurricular activities.
  - Students may be assigned Restorative Practices.
  - Lunchtime detention or Saturday School may be assigned as determined by administration.
- Third and Beyond Violation:
  - The device will be confiscated and returned to the parent/guardian of the student at the end of the day. Only individuals listed on the student's contact list can retrieve the device.
  - Parents/Guardians will be notified by school staff.
  - Students may be restricted from attending extracurricular activities.
  - Students may be assigned Restorative Practices.
  - The student may be placed on a Behavior Contract and required to turn in their device to the administration daily.
  - Lunchtime detention or Saturday School may be assigned as determined by administration.

### **Expectations and Consequences for Comprehensive High School Students**

Expectations: Cell phones may be used during non-instructional time. During instructional time, mobile devices must be turned off and kept in students' backpack, purse or other staff-approved location at all times.



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Consequences for Violations:

- First Violation:
  - Device will be confiscated and returned at the end of the day to the student.
  - Parents/Guardians will be notified by school staff.
  - Students may be restricted from attending extracurricular activities.
  - Students may be assigned Restorative Practices.
  - Lunchtime detention or Saturday School may be assigned as determined by administration.
- Second Violation:
  - Device will be confiscated and returned to the parent/guardian of the student at the end of the day. Only individuals listed on the student's contact list can retrieve the device.
  - Parents/Guardians will be notified by school staff.
  - Students may be restricted from attending extracurricular activities.
  - Students may be assigned Restorative Practices.
  - Lunchtime detention or Saturday School may be assigned as determined by administration.
- Third and Beyond Violation:
  - The device will be confiscated and returned to the parent/guardian of the student at the end of the day. Only individuals listed on the student's contact list can retrieve the device.
  - Parents/Guardians will be notified by school staff.
  - Students may be restricted from attending extracurricular activities.
  - Students may be assigned Restorative Practices.
  - The student may be placed on a Behavior Contract and required to turn in their device to the Administration daily.
  - Lunchtime detention or Saturday School may be assigned as determined by administration.

### **Use of Smart Glasses and Wearable Technology**

To protect the privacy rights of students and staff and to ensure academic integrity, the wearing, operation, or use of 'Smart Glasses' (defined as eyewear equipped with cameras, microphones, augmented reality displays, or artificial intelligence integration) is strictly prohibited on school grounds. This is due to the potential for surreptitious audio and video recording and the ability to access unauthorized information. Exceptions may be granted only when a specific device is required by a student's Individualized Education Program (IEP). Any exception to this rule requires prior approval from an administrator.