

# REGULAR MEETING OF THE JANESVILLE UNION SCHOOL DISTRICT BOARD OF TRUSTEES

464-555 Main Street, Janesville School Library, Janesville, CA 96114

**Tuesday, August 19, 2025 at 5:30 p.m.**

## Agenda

*Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jamie Lewis, Superintendent/Principal, 464-555 Main St. Janesville, CA, at (530) 253-3660, between the hours of 8:00 a.m. and 4:00 p.m. at least forty-eight (48) hours before the meeting. (Government Code 54954.2). Any writing that is a public record and relates to an agenda item for open session of a regular meeting of the Board of Trustees, and is distributed fewer than 72 hours prior to the regular meeting shall be available for public inspection at the Janesville Union Elementary School District Office located at 464-555 Main Street, Janesville, CA.*

- I. CALL TO ORDER, 5:30 p.m. (Procedural)
- II. ROLL CALL & ESTABLISHMENT OF QUORUM (Procedural)
- III. PLEDGE OF ALLEGIANCE (Procedural)
- IV. APPROVAL OF AGENDA (Action)
- V. PUBLIC COMMENTS ON CLOSED SESSION AGENDA (Procedural)  
*During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to items on the closed session agendas. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
- VI. ADJOURNMENT TO CLOSED SESSION (Procedural)  
*A Closed or Executive Session of the Board of Trustees may be held when legal and the need requires. Items to be discussed will be announced before the Board moves to Closed Session. Items can include personnel matters, student personnel matters, negotiations, security matters, matters of real property negotiations, legal counsel regarding pending litigation and protection of records exempt from public disclosure.*
  - A. Certain Personnel Matters (Pursuant to Government Code § 54957 (a) to consider assignment, appointment, employment, dismissal, release, and evaluation of performance public employees).
  - B. Public Employee Performance Evaluation – Superintendent/Principal (Pursuant to Government Code §54957).
- VII. RECONVENE IN REGULAR SESSION (6:30 p.m.) (Procedural)
- VIII. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)
- IX. PUBLIC INPUT (Procedural)  
*During this portion of the meeting, any member of the public is permitted to make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Three minutes may be allotted to each speaker and a maximum of twenty minutes to each subject matter.*
- X. REPORTS (Informational):
  - A. Janesville Teachers Association (JTA) Report
  - B. California School Employees Association (CSEA) Report
  - C. Maintenance/School Facilities Report
  - D. Superintendent Report
    - i. Back-to-School Night
  - E. Board Report

XI. CORRESPONDENCE (Informational)

- A. Letter from the Lassen County Office of Education (LCOE) Regarding a Review of the Collective Bargaining Agreement Between the JTA and the Janesville Union School District (JUSD).
- B. Letter from the LCOE Regarding a Review of the 2025-26 Adopted Budget and the Local Control Accountability Plan for the JUSD.

XII. CONSENT AGENDA (Action)

*Items listed under the consent Agenda and their corresponding attachments are considered to be routine and are acted on by the Board of Trustees in one motion. A member of the Board may request that specific items be discussed and/or removed from the Consent Agenda. It is understood that the administration recommends approval on all Consent items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

A. Routine Business:

- 1. Approval of Minutes: Regular Meeting, June 17, 2025  
Special Meeting, June 18, 2025
- 2. July 2025 Warrants
- 3. July Cash Flow/Payroll
- 4. Updated Teacher Assignments for the 2025-26 School Year
- 5. Advisor/Coach Extra-Curricular Activity Assignments for 2025-26
- 6. Fundraiser Request from the Class of '30/'31
- 7. Fundraiser Request from Athletics - Wrestling
- 8. 2025-26 Master Agreement-Lassen County Superintendent of Schools
- 9. Williams Complaint Report (Pursuant to AR 1312.4)

B. Certificated Personnel Items:

- 1. Employment:
  - a) Calliope Rose – Effective 8/14/25

C. Classified Personnel Items:

- 1. Employment
  - a) Jessica DeRose – Paraeducator I with Emphasis on Arts & Music: 5.95 hours per day Effective 8/14/25
  - b) Willow Hassell – Paraeducator I: 5.95 hours per day Effective 8/14/25

XIII. DISCUSSION/ACTION ITEMS:

- A. 45-Day Budget Update for 2025-26 (Informational)
- B. Approve the Declaration of Need for Fully Qualified Educators (Action)
- C. Approve the Annual Statement of Need 30-Day Substitute and Designated Subjects Career Technical Education 30-Day Substitute Teaching Permits (Action)
- D. Approve Resolution #26-01 CalPERS 457 Plan (Action)
- E. Discuss/Approve Contract for Superintendent/Principal (Action)
- F. Accept Letter of Resignation from Paul Hinkson (Action)
- G. Consideration to Call for Either a Special Election or Provisional Appointment to Fill the Vacancy on the JUSD Board of Trustees (Procedural)

H. First Reading to Review/Revise/Adopt Board Policies, Administrative Regulations,  
Board Bylaws and Exhibits: (Procedural)

- Board Policy 0410: Nondiscrimination in District Programs and Activities
- Board Policy 0420.4: Charter School Authorization
- Administrative Regulation 0420.4: Charter School Authorization
- Board Policy 0420.41: Charter School Oversight
- Exhibit (1) 0420.41: Charter School Oversight
- Board Policy 0440: District Technology Plan
- Board Policy 0441: Artificial Intelligence
- Board Policy 0450: Comprehensive Safety Plan
- Administrative Regulation 0450: Comprehensive Safety Plan
- Board Policy 1113: District and School Websites
- Administrative Regulation 1113: District and School Websites
- Exhibit (1) 1113: District and School Websites
- Board Policy 1312.3: Uniform Complaint Procedures
- Administrative Regulation 1312.3: Uniform Complaint Procedures
- Exhibit (1) 1312.3: Uniform Complaint Procedures
- Exhibit (2) 1312.3: Uniform Complaint Procedures
- Administrative Regulation 3512: Equipment
- Exhibit (1) 3512: Equipment
- Administrative Regulation 3542: School Bus Drivers
- Board Policy 4030: Nondiscrimination in Employment
- Administrative Regulation 4030: Nondiscrimination in Employment
- Board Policy 4033: Lactation Accommodation
- Board Policy 4112.9/4212.9/4312.9: Employee Notifications
- Exhibit (1) 4112.9/4212.9/4312.9: Employee Notifications
- Board Policy 4119.11/4219.11/4319.11: Sexual Harassment
- Administrative Regulation 4119.11/4219.11/4319.11: Sexual Harassment
- Administrative Regulation 4119.12/4219.12/4319.12: Title IX Sexual Harassment Complaint Procedures
- Exhibit (1) 4119.12/4219.12/4319.12: Title IX Sexual Harassment Complaint Procedures
- Board Policy 5125.1: Release of Directory Information
- Administrative Regulation 5125.1: Release of Directory Information
- Exhibit (1) 5125.1: Release of Directory Information
- Administrative Regulation 5131.41: Use of Seclusion and Restraint
- Board Policy 5145.3: Nondiscrimination/Harassment
- Administrative Regulation 5145.3: Nondiscrimination/Harassment
- Board Policy 5145.6: Parent/Guardian Notifications
- Exhibit (1) 5145.6: Parent/Guardian Notifications
- Board Policy 5145.7: Sexual Harassment
- Administrative Regulation 5145.7: Sexual Harassment
- Administrative Regulation 5145.71: Title IX Sexual Harassment Complaint Procedures
- Exhibit (1) 5145.71: Title IX Sexual Harassment Complaint Procedures
- Board Policy 5146: Married/Pregnant/Parenting Students
- Board Policy 6142.91: Reading/Language Arts Instruction
- Board Policy 6145.2: Athletic Competition
- Administrative Regulation 6145.2: Athletic Competition

- Administrative Regulation 6159.4: Behavioral Interventions for Special Education Students
- Board Bylaw 9011: Disclosure of Confidential/Privileged Information

XIV. FUTURE AGENDA ITEMS (Informational)

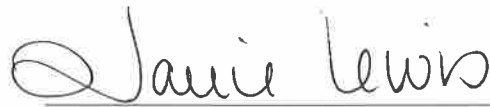
XV. RECONVENE INTO CLOSED SESSION (Procedural) *(if necessary)*

XVI. RECONVENE IN REGULAR SESSION (Procedural)

XVII. REPORT ACTION TAKEN IN CLOSED SESSION (Procedural)

XVIII. ADJOURNMENT (Procedural) Time: \_\_\_\_\_ pm

Date: 15 August 2025

A handwritten signature in black ink that reads "Jamie Lewis". The signature is written in a cursive style with a large, stylized "J" and "L".

Jamie Lewis, Superintendent/Principal and  
Secretary to the Board of Trustees

Posted: August 15, 2025 @ 4:00 p.m.