



WILLIAMS UNIFIED SCHOOL DISTRICT

**Board of Trustees
Regular Meeting**
6:00 p.m., Thursday, September 11, 2025
Williams Unified School District Board Room
260 11th Street, Williams, CA

AGENDA

1.0 CALL TO ORDER

TIME: ____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
Roll Call: Abstain _____ Absent _____
Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 PUBLIC HEARING TIME: ____ PM

6.1 (p. 11) Resolution #03-091125: Sufficiency or Insufficiency of Instructional Materials

6.2 (p. 12) Adoption of the following English novels for Williams Jr/Sr High School:

TITLE	PUBLISHER	GRADE(S)	COPYRIGHT	ISBN#
The Distance Between Us	Washington Square Press	9	2013	978-1451661781
La Distancia entre nosotros	Primero Sueno Press	9	2013	978-1476710402

6.3 (p. 12) Adoption of the following foreign language textbooks for Williams Jr/Sr High School:

TITLE	PUBLISHER	GRADE(S)	COPYRIGHT	ISBN#
Azulejo Anthology & Guide to AP Spanish	Wayside Publishing	12	2012	978-1938026225

7.0 CLOSE PUBLIC HEARING TIME: ____ PM

8.0 SPECIAL RECOGNITION

8.1 Recognition of Advancement to Permanent Status

9.0 COMMUNICATION / REPORTS

- 9.1 Board of Trustees Reports
- 9.2 Evelyn Guevara, Associated Student Body President and Board Representative
- 9.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

10.0 PRESENTATIONS

- 10.1 Nutrition Department Update – Kristi Ward
- 10.2 Secondary Summer Academy Update – James Welcome
- 10.3 Ag Department / FFA Update – Shelby Adams, Morgan Brock, Brian Parker and Scott Stephens
- 10.4 CAASPP Four Year Comparison – Sandra Ayón, Ed.D.

11.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 11.1 **BOARD MINUTES** – Request to approve Board minutes
 - 11.1.1 (p. 13) August 21, 2025 (Regular)
- 11.2 (p. 20) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 11.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 11.3.1 (p. 25) General Ledger Report and Bank Reconciliation Report, Williams Elementary School Checking Account, July 2025.
 - 11.3.2 (p. 27) General Ledger Report and Bank Reconciliation Report, Williams Upper Elementary School Checking Account, May and June 2025, July 2024 to June 2025.
 - 11.3.3 (p. 45) General Ledger Report and Bank Reconciliation Report, Williams Jr/Sr High School Checking Account, June and July 2025.
- 11.4 **SERVICE AGREEMENTS / CONTRACTS**
 - 11.4.1 (p. 51) EMCOR Services Equipment Repair Estimate Urgent Pump Replacement for Williams High School.
 - 11.4.2 (p. 53) American Red Cross Licensed Training Provider Agreement for Williams Unified School District.
 - 11.4.3 (p. 62) Consulting Services Agreement Annual Debt Transparency Report & Continuing Disclosure with Isom Advisors, a Division of Urban Futures, Inc.
 - 11.4.4 (p. 63) 6crickets and Williams Unified School District Expanded Learning Management Basic Tool Service Price Quote September 18, 2025-September 17, 2026.
 - 11.4.5 (p. 69) Varsity Yearbook Order Form for Williams Elementary School SY 25-26.
 - 11.4.6 (p. 70) Contract for School Bus Inspection Services with Jeff Chambers.
 - 11.4.7 (p. 71) Proposal from SchoolWorks Inc. for 2026 Developer Fee Justification Study.
 - 11.4.8 (p. 81) SnL Group Inc. Proposal & Contract for Additional SS Laterals and Demo Basketball Hoops.
 - 11.4.9 (p. 84) SnL Group Inc. Proposal & Contract for Added 6" Pipe Bollards around newly installed double check detector assembly.
 - 11.4.10 (p. 88) SnL Group Inc. Proposal & Contract for Portable Pad & Path of Travel.
 - 11.4.11 (p. 91) Contract Change Order CO #1 for James Day Construction Inc./Coastal Mountain Electric for the Electrical Site Lighting and Shade Structure Project.
 - 11.4.12 (p. 93) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
- 11.5 **ROUTINE PURCHASE ORDERS**

	Purchase Order #	Vendor	Amount
11.5.1 (p. 95)	PO26-00411	TCSIG	\$ 354,536.00

11.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Athletic Director Sr. High	Filled	Scott Stephens
Extra Duty	Head Varsity Football Coach	Filled	Forrest Bateman
Extra Duty	Assistant Varsity Football Coach	Filled	Forrest L. Bateman
Extra Duty	Assistant Varsity Football Coach	Filled	Guillermo Hernandez
Extra Duty	Head Junior Varsity Football Coach	Filled	Scott Stephens
Extra Duty	Assistant Junior Varsity Football Coach	Filled	Kevin Spesert
Extra Duty	Fall Cheerleader Advisor	Filled	Ashlin Covarrubias
Extra Duty	Head Varsity Volleyball Coach	Filled	Steffany Ritchie
Extra Duty	Head Junior Varsity Volleyball Coach	Filled	Maria Mendiola
Extra Duty	Head Varsity Boys Basketball Coach	Filled	Jeff Lemus
Extra Duty	Head Varsity Girls Basketball Coach	Filled	Jenee Corum
Extra Duty	Head Junior Varsity Boys Basketball Coach	Open	
Extra Duty	Head Junior Varsity Girls Basketball Coach	Filled	Aleesha Rubini

Extra Duty	Head Wrestling Coach	Filled	Nik Willis
Extra Duty	Head Cross Country Coach	Filled	Nik Willis
Extra Duty	Head Track Coach	Open	
Extra Duty	Assistant Track Coach	Filled	Kinsey McDonald
Extra Duty	Head Golf Coach	Filled	Darren Robinson
Extra Duty	Head Boys Soccer Coach	Filled	Humberto Guzman
Extra Duty	Head Girls Soccer Coach	Filled	Phillip Santillan
Extra Duty	Head Baseball Coach	Open	
Extra Duty	Head Softball Coach	Filled	Mingy Altamirano
Extra Duty	Athletic Director Jr. High	Filled	Lisa Nilsen
Extra Duty	7 th Grade Volleyball Coach	Filled	Nayeli Contreras
Extra Duty	8 th Grade Volleyball Coach	Filled	Nayeli Contreras
Extra Duty	7 th Grade Boys Basketball Coach	Filled	Tony Hermann
Extra Duty	8 th Grade Boys Basketball Coach	Filled	Lane Bledsoe
Extra Duty	7 th Grade Girls Basketball Coach	Filled	Lane Bledsoe
Extra Duty	8 th Grade Girls Basketball Coach	Filled	Tony Hermann
Extra Duty	Jr. High Boys Soccer Coach	Filled	Liz Jaime
Extra Duty	Jr. High Girls Soccer Coach	Filled	Liz Jaime

11.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Secondary English Teacher	Intermittent Leave of Absence Request 8/14/25 to 1/13/26	Kearra Gurule
Certificated	Curriculum Coach	Leave of Absence Request 1/12/26 to 1/14/26	Wendy Sjolund
Classified	Cafeteria Assistant	Leave of Absence Request 9/1/25 to 11/1/25	Nora Pulido
Classified	Bilingual Instructional Assistant	Filled	Manuela Sierra
Classified	ASES Paraeducator	Resignation	Anabel Ruiz Solis
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Open	
Classified	Academic Technician	Open	
Classified	Paraeducator	Open	
Variable Service Agreement	Substitute Bus Driver	Filled	Anthony Gomez Rondon

11.8 APPROVE FIELD TRIP REQUESTS

11.8.1 (p. 96) Overnight field trip for Cadet Corp Students to Porterville Military Academy, October 17-19, 2025.

11.8.2 (p. 100) Overnight field trip for Cadet Corp Students to Camp San Luis Obispo, November 6-9, 2025.

11.9 APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES

11.9.1 (p. 105) Revised 2025-26 Williams Jr/Sr High School Master Schedule

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.0 ACTION ITEMS – NEW BUSINESS – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

12.1 (p. 107) Consideration and possible action concerning the approval of **Resolution #03-091125: Sufficiency or Insufficiency of Instructional Materials.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.2 (p. 114) Consideration and possible action concerning the approval of **Resolution #04-091125: Gann Limit.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.3 (p. 119) Consideration and possible action concerning the approval of **Resolution #05-091125: District Budget Reclassifications.**

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.4 (p. 133) Consideration and possible action concerning the approval of the J-200 Report on the Unaudited Actuals for the 2024-2025 Fiscal Year.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.5 (p. 253) Consideration and possible action concerning the approval of the Proposition 28: Arts and Music in Schools Funding Annual Report, FY 2024-25.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.6 (p. 254) Consideration and possible action concerning the approval of the notice of completion and warranties for the Lunch Shade Structure Project at Williams High School.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.7 (p. 256) Consideration and possible action concerning the approval of the English 9 novel adoption for Williams Jr/Sr High School, grade 9, titled The Distance Between Us and La distancia entre nosotros.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.8 (p. 258) Consideration and possible action concerning the approval of the AP Spanish textbook adoption for Williams Jr/Sr High School, grade 12, titled Azulejo Anthology & Guide to AP Spanish.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

12.9 (p. 260) Consideration and possible action concerning the approval of the Williams Unified School District Work Experience Education Plan.

Action _____ **Motion** _____ **Second** _____ **Ayes** _____ **Noes** _____
Roll Call: **Abstain** _____ **Absent** _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

13.0 **INFORMATIONAL ITEMS**

13.1 (p. 268) Inter-district Transfer Overview

13.2 (p. 269) WUSD Facility Inspection Tool Reports

14.0 FUTURE MEETING DATES

- 14.1 October 16, 2025 (Special) – Brown Act Training
- 14.2 October 16, 2025 (Regular)
- 14.3 November 20, 2025 (Regular)
- 14.4 December 11, 2025 (Regular)
- 14.5 January 15, 2026 (Regular)

15.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 15.1 None

16.0 CONVENE TO CLOSED SESSION TIME: ____ PM
Closed Session will be held regarding the following matters:

- 16.1 Conference with Labor Negotiators (Gov. Code 54957.6)

17.0 RECONVENE TO OPEN SESSION TIME: ____ PM
Action Taken During Closed Session:

- 17.1 Conference with Labor Negotiators (Gov. Code 54957.6)

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

18.0 ADJOURNMENT TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, October 16, 2025 AT 6:00 PM.

Posted: September 4, 2025