

**REGULAR MEETING/ ANNUAL ORGANIZATIONAL MEETING  
BOARD OF TRUSTEES  
SUSANVILLE SCHOOL DISTRICT**

**109 South Gilman Street  
Susanville, CA 96130**

**Wednesday, December 18, 2024  
5:30 p.m., Susanville School District**



**-AGENDA-**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Jason Waddell, Superintendent, at (530) 257-8200 at least 48 hours before the meeting, if possible.

**I. Introductory Procedures**

- A. Call to Order – 5:30 p.m.
- B. Flag Salute
- C. Attendance – Establishment of a Quorum
- D. Approval of the Regular Meeting Agenda
- E. Approval, Additions or Deletions to the Minutes for the Regular Meeting on  
November 20, 2024.

**II. Organization of the Board of Trustees**

- A. Administer “Oath of Office” to Returning Board Member Ross Northrop.
- B. Election of Officers and Board Representative to the Selection Committee for the  
County Committee for School District Organization
- C. Review and Approve the 2025 Board Meeting Calendar. (25-58)
- D. Review and Adopt a **Board Resolution 25-59** in the Matter of Appointing the  
Superintendent as Secretary to the Board. (**Resolution 25-59**)

**III. Recognition of Visitors/Business from the Floor**

This item is placed on the agenda for the purpose of providing visitors the opportunity to address the Board on any item of business that does not appear on the formal agenda. Speakers may ask to fill out a speaker card. Neither the administration nor Trustees may respond to these comments except to ask clarifying questions. A three-minute time limit is established for presentations from the floor. However, at any time during the meeting visitors may complete a speaker card or make a request to address the Board concerning the agenda item presently under discussion. The Board reserves the right to establish a time limit on these discussions or to refer them to the next regular meeting for future discussion. The minutes of this meeting will not reflect a verbatim account of the discussions during this meeting.

**IV. Superintendent's Report**

- A. Principal's Report
- B. Recognition Report
- C. STA Report
- D. CSEA Report

**V. Discussion and Information Items**

- A. Lassen County SELPA Updates- Jason Waddell
- B. National ESEA Conference in February, 2025- Jason Waddell

**VI. Consent Agenda**

- A. Consideration of Bills and Warrants. (25-60)
- B. Consideration of Personnel Matters. (25-61)
- C. Review and Approve the Diamond View School Student Body Financial Report. (25-62)
- D. Review and Approve the McKinley School Student Body Financial Report. (25-63)
- E. Review and Approve Meadow View School Student Body Financial Report. (25-64)

**VII. Action Items**

- A. **OPEN PUBLIC HEARING:** A Public Hearing will be Conducted to Receive Public Input in the Matter of Implementing School Facilities Fees as Authorized by Education Code Section 17620 and Government Code Section 65995. (25-65)
- B. **CLOSE PUBLIC HEARING:** A Public Hearing will be Conducted to Receive Public Input in the Matter of Implementing School Facilities Fees as Authorized by Education Code Section 17620 and Government Code Section 65995. (25-66)

- C. Review and Adopt **Board Resolution 25-67** in the Matter of Increasing School Facilities Fees as Authorized by Government Code Section 65995(b) (3) and Education Code Section 17620. **(25-67)**
- A. Review and Approve the 2024-2025 First Interim Report. (25-68)
- B. Review and Approve 2024-2025 Budget Revisions. (25-69)
- C. Review and Approve Cash Transfers as provided by the Chief Business Official. (25-70)
- D. Review and Adopt a **Board Resolution 25-71** in the Matter of Designating Signature Authority to the Board President, Board Vice-President, Clerk to the Board, Superintendent, and Chief Business Official. **(Resolution 25-71)**
- E. Review and Approve Diamond View, Meadow View, and McKinley School Site Plans for 2024-2025. (25-72)

#### **VIII. Next Meeting**

- A. If the Board Adopts the New Board Calendar, The Next Regular Meeting of the Susanville School District Board of Trustees Will Be Held on January 15, 2025 at 5:30 p.m. at 109 South Gilman Street in Susanville.

#### **IX. Adjournment**