



Fairbanks Elementary

English Learner Advisory Committee

Agenda/Minutes

Agenda/Actas del Comité Asesor para Estudiantes de Inglés

Date & Time (*Fecha & Hora*) 11/12/2025 7:50 AM

Location (*Ubicación*) Room 15

Zoom Link (*Enlace de Zoom*)

ELAC Attendance *Asistencia al ELAC*

Officers / Funcionarios	Present / Absent <i>Presente/ Ausente</i>
ELAC Member: <i>Miembro ELAC:</i>	
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<i>*Parents that are employees of the school may not serve as a parent member of the ELAC.</i> <i>* Los padres que sean empleados de la escuela no pueden ser miembros del ELAC.</i>	
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>	Present / Absent <i>Presente/ Ausente</i>
Principal: <i>Directora(a):</i> Sara Tolle	Yes (Si)
Vice Principal: <i>Sub Director/a:</i> n/a	No
Academic Intervention Specialist, Bilingual: Sharena Ramirez <i>Especialista en Intervención Académica, Bilingüe:</i>	No
Family Community Liaison: Genesis Sanchez <i>Enlace Comunitario Familiar:</i>	No
Bilingual Para: <i>Asistente Bilingüe:</i> Rocky Lee	Yes (Si)
Other Staff: <i>Otro Personal:</i> Malini Prakash	Yes (Si)
Other Staff: <i>Otro Personal:</i> Silvia Amaya	No
Other Staff: <i>Otro Personal:</i>	
Other Staff: <i>Otro Personal:</i>	

Parents, Guardians, Community Members <i>Padres, Tutores, Miembros de la Comunidad</i>
Rozetta Trammell
Dipa Ghimire
Jisel Villegas
Cristina Guzman
Tina Lehman

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 7:50 AM Total Members in Attendance: 8 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Reviewed and no comments
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1  Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona:</i> Rozetta Trammell Second <i>Se secundó:</i> Rockly Lee In favor <i>A favor :</i> 8 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: pass <i>Moción: Aprobada o Rechazada</i>

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Training for ELAC and Election of Officers	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Training is up to date. No Officers to elect. One parent is an EL parent and she doesn't want to hold an office, she just wants to be a participant.
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Review School DATA -EL -ELPAC -Attendance -Assessment -Discipline	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Reviewed data. No Comment. Attendance has improved by 4.4%
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Review Parent Compact and Parent Involvement Policy	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Reviewed and No Comments

ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones) Develop a site plan for English Learners -Integrated and Designated Daily Supports -Small Group Language Support Groups -Para Educator Push In for additional support -Summit K12 data analysis and actionable steps -Ellevation tracking to determine RFEP students	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> All community members again with the plan. A small discussion about ELD class in 7/8th grade and you don't get an elective. ELD class is your elective until you pass ELPAC and CAASPP (these assessments are very difficult). We will continue to monitor EL data and it's growth. This will be shared with ELAC, SSC, teachers, and families.
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
ELAC Mandated Topics: (Choose from ELAC Timeline & Meeting Resources) Tema Obligatorio del ELAC: (elegir entre los recursos de ELAC Timeline & Reuniones)	President/ Chairperson & Principal <i>Presidente y Directora(a)</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

DELAC Reporting <i>Informes DLAC</i>	DLAC Representative <i>Representante DELAC</i>	Summary of Reporting (Resumen de Informes) DELAC share out by Ms. Tolle
Other Presentation: (Topics requested by ELAC members) <i>Otra Presentación:</i> <i>(temas solicitados por miembros del ELAC)</i> Professional Development. Parent Conference what to expect and how to navigate parent conferences	Principal <i>Director/a</i>	Summary of Presentation (Resumen de Presentación) Parent Conference pointers was appreciated and it helps to support parents needs and partnership with the teacher and school during conference time.
Other Committee Reports (if needed): SSC, PTA, LCAP, Etc. <i>Otros Informes del Comité (si es necesario): SSC, PTA, LCAP, Etc.</i> Upcoming Events and Happenings at Fairbanks: https://docs.google.com/document/d/1yhxogQOH8uWTIquyNN6N8X6uxwD7CNHQyyQTwij3t68/edit?usp=sharing	SSC, PTA or Other Representatives <i>SSC, PTA u Otros Representantes</i>	Summary of Reporting (Resumen de Informes) Shared slides linked. Talked about Parent Conference and No School dates. Thanksgiving Break information Ruby Bridges Walk to School 11/14/25 Upcoming Awards Assembly and Tiger Buck store in December.

Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Secretary <i>Secretario/a</i>	Summary of Comments (Resumen de Comentarios) none
Announcements: <i>Anuncios:</i>	Principal <i>Director/a</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> none
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i> 8:28 AM

Next meeting date: <i>Fecha de próxima reunión:</i>	01/21/2026	7:50 AM
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