



Lincoln Street School
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www.lincolnstreetschool.org

Superintendent
Sara Smith School Superintendent

Board Members
Patrick Mair TCDE Representative
Annette Arnold TCDE Representative
Karla Stroman Tehama Co. Community Representative
Logan Baer LSS Parent Representative

Lourie Larcade CBO
Sara Baumgartner CBO
Sommer Grooms School Principal
Nickie Hutton School Office Manager

**Lincoln Street School
Governance Committee
Meeting Minutes
3/23/2026**

The meeting of the Lincoln Street School (LSS) Governance Committee was held on the above date with all present.

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| Call to Order | 1. Meeting called to order at 3:27 P.M. by Sara Smith. |
| Roll Call and Pledge of Allegiance | 2. Pledge of Allegiance led by Sara Smith. |
| Consent Agenda | 3.1 Approval of Agenda: Motion to approve Agenda by Annette Arnold with a second by Annette Karla Stroman . Motion carried unanimously.

3.2 Approval of Minutes: Motion to approve the Governance Committee Minutes from January 12, 2026 by Patrick Mair with a second by Anette Arnold. Motion carried unanimously. |
| Audience with Groups and/or Individuals to Speak | 4. None |
| School Report | 5.1 1. Principals Report: Sommer Grooms reported school enrollment has been staying in the high 90s, teachers are holding equal numbers.
3rd grade literacy - Sommer Grooms went over some data she provided based on Tehama County versus Lincoln Street. Beginning of the year versus middle of the year. School Phonics group has really been helping students who are participating in the group. Sommer Grooms talked about the events that were held over the last few months since the last meeting such as 100th day of school, test prep group, she talked about how she went over the importance of testing with parents and students. The homeschool connection group has been going well, they had a guest speaker, who was a past home school parent who wrote and illustrated a book. It was tailored to homeschooling. Logan Baer stated it summed up the reason why they are holding this group. Circle of support a group tailored for families of students with special needs has been meeting as well. After school Art class is going well and the participating is great.
LSS data talks- Sommer Grooms shared her plan for next year, going in deeper to show how she is completing all assessments and identifying inequities. She is going to hold quarterly data talks to meet with teachers to see how they are responding to set goals and action plans. Hoping to meet the needs for all of our students this way. All assessments are important, and finding a way to not get assessment fatigue is the overall goal. |

- 5.2 **Charter Renewal Update:** Sara Smith went over the charter renewal, she said it was approved by TCDE Board. She is awaiting the minutes from board meeting and once received it will be submitted to the state. She mentioned how this school is a need in our community. The charter is a 5 year renewal.

CBO Report

- 6.1 **CBO Report 25/26 2nd Interim Report:** Sara Baumgartner gave the projected revenues, and projected expenditures. She said there is 834,727 revenue. Sara Smith mentioned the School purchased a new vehicle. With the current engagement model this will give the school an opportunity for more field trips. Sara Baumgartner mentioned the Sacs report breaks down the details in depth. There is a healthy balance. Motion to approve CBO Report 2nd Interim Report by Karla Stroman with a second by Annette Arnold. Motion carried unanimously.

- 6.2 **25/26 Revised Admin MOU:** Sara Baumgartner went over the Revised Admin MOU, and explained the reasons for increase. Motion to approve 25/26 Revised Admin MOU by Patrick Mair with a second by Annette Arnold. Motion carried unanimously.

New Business

- 7.1 **Conflict of Interest 7a Policy:** Sommer Grooms went through all the policies and found updates that needed to be updated. Motion to approve Conflict of Interest 7a Policy by Anette Arnold with a second by Karla Stroman. Motion carried unanimously.

- 7.2 **Conflict of Interest 7c Policy:** Sommer Grooms covered the policy updates- Motion to approve Conflict of Interest 7c Policy by Patrick Mair with a second by Anette Arnold. Motion carried unanimously.

- 7.3 **Universal Complaint Procedures policy:** Sommer Grooms went over it was adopted in 2017 and now had some changes, all updates made to keep compliance. Motion to approve Universal Complaint Procedures Policy by Annette Arnold with a second by Karla Stroman. Motion carried unanimously.

- 7.4 **Pupil and Expulsion Policy:** Sommer Grooms mentioned there has been new laws in regards to this topic and all updates have been made. Motion to approve Pupil and Expulsion Policy by Karla Stroman with a second by Annette Arnold. Motion carried unanimously

- 7.5 **Travel and Conference per diem increase:** Lourie Larcade mentioned that the increase was a recommendation to match TCDE. Motion to approve Travel and Conference per diem increase by Annette Arnold with a second by Patrick Mair. Motion carried unanimously.

- 7.6 **26/27 School Year Calendar:** Draft presented by Nickie Hutton, draft created to closely match surrounding schools. With edit of a highlighted date change. Motion to approve 26/27 School Year Calendar by Patrick Mair with a second by Annette Arnold. Motion carried unanimously.

Old Business

- 8.1 **Old Business:** LCAP update. Sommer Grooms mentioned the school is continuing to work on the current goals.

Discussion

9. **Discussion:** Sara Smith mentioned that current salaries and benefits are being reviewed, the CBO team is looking into matching comparable increases. Lourie Larcade mentioned that TCSIG has an increase over the last few years which raised benefit costs. Open enrollment for employees will be soon.

Adjournment

10. There being no further business, the meeting was adjourned by Sara Smith at 4:07 P.M.

Next Meeting Date

The next meeting will be May 4th at 3:30 P.M.

Approved:

5/4/2026