

CITY OF CHICO

Airport Commission Agenda

Regular Meeting

Tuesday, July 28, 2026

Airport Commission Meeting: 6:00 p.m.

Chico Municipal Center, **Council Conference Room #1**, 421 Main Street, Chico, CA

Airport Commission: Mike Antolock, Lynda Gizzi, Raul Hernandez,
Roger Efremsky (Vice Chair), Marc Breckenridge (Chair)

ADA Notice: Please contact the Public Works Operations & Maintenance Office at (530) 894-4200 if you require an agenda in an alternative format or need a disability-related modification or accommodation to participate in a meeting. Requests should be received at least three working days in advance. Portable listening devices are available upon request.

Agenda Copies: Available at the meeting, online at www.chicoca.gov, or at the Public Works Operations & Maintenance office at 965 Fir St. Chico, CA 95928. Posted on 7/24/26.

1. CALL TO ORDER

- 1.1. Call to Order
- 1.2. Pledge of Allegiance to the Flag
- 1.3. Roll Call

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine in nature.

- 2.1. **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES OF 4/28/26**
(Attachment 1)

3. PUBLIC COMMENTS

Members of the public may address the Commission at this time on any matter not already listed on the agenda and within the jurisdiction's authority. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

4. PUBLIC HEARINGS - None

5. REGULAR AGENDA

5.1 AMENDMENT TO CMC 11R.32.010 – AIRCRAFT FUELING OPERATIONS

Discussion and Possible Recommendation Regarding an Amendment to Chico Municipal Code (CMC) Section 11R.32.010 to Allow "Hot Fueling" for Aerial Firefighting, Emergency Response, and Military Aircraft.

Recommendation: Staff recommends that the Airport Commission review a request from Northgate Aviation to amend Chico Municipal Code (CMC) Section 11R.32.010, discuss the operational impacts, and provide a recommendation to the City Council to initiate a code amendment allowing an exception for the fueling of aircraft with engines running ("hot fueling") during active aerial firefighting, emergency response, and authorized military operations. (Attachment 2)

6. **REPORTS AND COMMUNICATIONS**

*The following reports and communication items are provided for the Commission's information.
No action can be taken on items under this section.*

6.1. **AIRPORT MANAGER'S REPORT** – Verbal Report, Airport Manager Tom Bahr

- Air Service Development Update
- Events
- Lease Update(s)
- Airport Revenue/Expense Report (Attachment 3)
- Projects

6.2. **AIRPORT COMMISSIONER REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission, or association since April 28, 2026, Airport Commission meeting (if any).

- Air Service Development Committee – Commissioner Hernandez & Commissioner Gizzi
- Airport Master Plan Update Steering Committee – Vice Chair Efremsky

7. **ADJOURNMENT**

Adjourn to the next regular Airport Commission meeting scheduled for Tuesday, October 27, 2026, at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



ATTACHMENT 1

AIRPORT COMMISSION MEETING April 28, 2026 Minutes

1.1. **CALL TO ORDER** - Chair Breckenridge called the April 28, 2026, Regular Commission meeting to order at 6:00 p.m.

1.2. **PLEDGE OF ALLEGIANCE TO THE FLAG**

1.3. **ROLL CALL**

PRESENT: Chair Breckenridge, Vice Chair Efremsky, Commissioner Antolock, Commissioner Gizzi

ABSENT: Commissioner Hernandez

2. **CONSENT AGENDA**

2.1. **APPROVAL OF AIRPORT COMMISSION DRAFT MEETING MINUTES OF JANUARY 27, 2026**

A motion was made by Commissioner Efremsky and seconded by Commissioner Gizzi to approve the Consent Agenda.

The motion carried by the following vote:

AYES: Chair Breckenridge, Vice Chair Efremsky, Commissioner Antolock, Commissioner Gizzi

NOES: None

ABSENT: Commissioner Hernandez

2.2. **ITEMS REMOVED FROM THE CONSENT AGENDA – None**

3. **PUBLIC COMMENTS – None**

4. **PUBLIC HEARINGS – None**

5. **REGULAR AGENDA - None**

6. **REPORTS AND COMMUNICATIONS – The following reports and communication items were provided for the Commission's information. No action could be taken on items under this section unless the Commission agreed to include it on a subsequent agenda.**

ATTACHMENT 1

6.1. **Airport Manager's Report** - Verbal Report, Public Works Director Skyler Lipski for Airport Manager Tom Bahr

- Air Service Development Update
- Events
- Lease Update(s)
- Airport Revenue/Expense Report (Attachment 2)
- Projects

6.2. **Airport Commissioner Reports**

Commissioners reported on airport-related items that have been addressed by their assigned committee since the January 27, 2026, Airport Commission meeting.

- Air Service Development Committee – (Commissioners Hernandez & Gizzi)

Discussion: Commissioner Gizzi provided a report regarding the Committee's recent activities and requested that Airport Manager Tom Bahr verify that all official emails and updates are being successfully distributed to project stakeholders.

- Airport Master Plan Update Steering Committee – (Commissioner Efremsky)

7. **ADJOURNMENT** – The meeting adjourned at 6:20 p.m. to the next regular Airport Commission meeting on July 28, 2026, at 6:00 p.m. in the Council Chamber of the Chico Municipal Center building located at 421 Main Street, Chico, California.

Date Approved:

Tom Bahr, Airport Manager

ATTACHMENT 2



Airport Commission Agenda Report

Meeting Date: July 28, 2026

TO: City of Chico, Airport Commission

FROM: Tom Bahr, Airport Manager

RE: Airport Master Plan Update

REPORT IN BRIEF:

The Airport Manager recommends that the Airport Commission review the proposed amendment to Chico Municipal Code Section 11R.32.010 and recommend that the City Council initiate a code amendment to allow limited exceptions for hot fueling during authorized emergency response, aerial firefighting, medical evacuation, and military operations.

Recommendation:

The Airport Manager recommends that the Airport Commission review the proposed amendment to Chico Municipal Code Section 11R.32.010 and recommend that the City Council initiate a code amendment to allow limited exceptions for hot fueling during authorized emergency response, aerial firefighting, medical evacuation, and military operations.

FISCAL IMPACT:

Approval of the proposed amendment may result in a positive fiscal impact to the City. Allowing hot fueling operations may increase the number of aerial firefighting, emergency response, medical evacuation, and military aircraft utilizing Chico Regional Airport, resulting in additional landing fee revenue to the City and increased fuel flowage fee revenue generated through fueling operations conducted by the Airport's Fixed Base Operator, Northgate Aviation. The extent of any additional airport activity or associated revenue is unknown at this time.

BACKGROUND:

The City of Chico Public Works Department received a request from Northgate Aviation, the Fixed Base Operator (FBO) at Chico Regional Airport, to amend the City's aircraft fueling regulations regarding fueling aircraft with engines operating, commonly referred to as "hot fueling."

Current Chico Municipal Code Section 11R.32.010 prohibits fueling or defueling any aircraft while its engines are running or while the aircraft is in the process of being started. This prohibition serves as an important safety measure for routine general aviation operations by reducing the risk of fuel vapor ignition.

While appropriate for normal aircraft operations, the existing code creates operational limitations during emergency response activities where minimizing aircraft ground time is critical. During wildfire suppression, emergency medical response, and certain military operations, aircraft are often required to refuel as quickly as possible to maximize operational effectiveness and return to service.

DISCUSSION:

Hot fueling is an established aviation practice that allows qualified aircraft to be refueled while engines remain at idle under carefully controlled conditions. The practice is commonly used by aerial firefighting agencies, emergency medical operators, military organizations, and other public safety agencies when mission requirements justify reduced turnaround times.

ATTACHMENT 2

During major wildfire incidents, emergency response operations, or military missions, every minute an aircraft remains on the ground can reduce operational effectiveness. Allowing qualified aircraft to hot fuel significantly decreases turnaround time, enabling aircraft to return to active operations more quickly while maintaining compliance with established industry safety standards.

To balance operational efficiency with public safety, staff recommends maintaining the existing prohibition on hot fueling for general aviation while creating a narrowly tailored exception for specific operational circumstances. The proposed amendment would permit hot fueling only when:

- The aircraft is actively engaged in state, federal, or local aerial firefighting operations;
- The aircraft is actively engaged in emergency response or medical evacuation operations;
- The aircraft is engaged in authorized military operations; and
- Fueling operations are conducted in strict accordance with National Fire Protection Association (NFPA) 407 safety standards, applicable FAA guidance, or military safety directives.

These limitations preserve the City's existing safety standards for routine aviation activity while allowing recognized public safety and military operators to conduct time-critical fueling operations using nationally accepted safety procedures.

Staff believes the proposed amendment represents a reasonable and measured update to the Municipal Code that enhances the Airport's ability to support regional emergency response, wildfire suppression, and national defense missions while maintaining appropriate safety protections for all other airport users.

ATTACHMENTS

Current and proposed text of Chico Municipal Code Section 11R.32.010.

ATTACHMENT 2

Current Text of CMC Section 11R.32.010

CMC 11R.32.010 – Aircraft Fueling Operations; Engine Restrictions.

No person shall fuel or defuel any aircraft at the Chico Regional Airport while the aircraft's engine or engines are running, or while the aircraft is in the process of being started. All aircraft engines, radar systems, and major electrical switches must be in the "OFF" position prior to the commencement of any fuel servicing operations.

Proposed Added Text

Exception: Fueling with engines running ("hot fueling") may be permitted for aircraft actively engaged in public safety emergency response, medical evacuation, state/federal/local aerial firefighting operations, or authorized military operations, provided such operations are conducted in strict compliance with NFPA 407 safety standards or applicable military safety directives.

ATTACHMENT 3

**City of Chico
2025-26 Annual Budget
Fund Revenues
AIRPORT FUND**

Fund 856 AIRPORT	FY 2022-23	FY 2023-24	FY 2024-25	----- FY 2025-26 -----		%	%	%
	Actual	Actual	Actual	Modified Adopted	YTD Actuals 06/30/2026	of Budget	Prior Yr Actual	Fiscal Year
Revenues								
41186 Airport Improvement Program	0	0	0	0	0	0.0	0.0	
41187 CARES Act	0	0	0	0	0	0.0	0.0	
41190 Dept of Transportation Revenue	0	40,000	0	1,000,000	0	0.0	0.0	
41199 Other Federal Payments	57,162	(57,162)	116,162	0	0	0.0	0.0	
Total Intergovernmental	57,162	(17,162)	116,162	1,000,000	0	0.0	0.0	99
42250 Fuel Flowage Fees	28,946	34,158	36,377	30,000	41,391	138.0	113.8	
42251 Landing Fees	11,506	28,013	45,169	25,000	10,610	42.4	23.5	
Total Charges for Services	40,452	62,171	81,546	55,000	52,001	94.5	63.8	99
44101 Interest on Investments	1,007	901	(6,335)	0	(11,779)	0.0	185.9	
44110 Change in FMV of Investments	0	625	(4,432)	0	(6,163)	0.0	139.1	
44130 Rental & Lease Income	565,822	683,487	859,500	641,000	642,757	100.3	74.8	
44132 T-Hanger Rental & Lease Income	104,189	84,709	89,406	91,000	90,758	99.7	101.5	
44140 Concession Income	65,537	28,260	30,003	25,000	24,574	98.3	81.9	
Total Use of Money & Property	736,555	797,982	968,142	757,000	740,147	97.8	76.5	99
44505 Miscellaneous Revenues	0	0	0	0	0	0.0	0.0	
44519 Reimbursement-Other	7,283	9,589	9,204	5,000	12,332	246.6	134.0	
46010 Reimb of Damage to City Prop	0	0	0	0	0	0.0	0.0	
Total Other Revenues	7,283	9,589	9,204	5,000	12,332	246.6	134.	99
Total Revenues	841,452	852,580	1,175,054	1,817,000	804,480	44.3	68.5	99
Variance from Prior Year		1.3%	37.8%	54.6%				

City of Chico

Department Expense Report

Fund - Dept 856-691 Budget Year: 2026

Current Year Data Through 6/30/2026

Budget Version 10: Working

AIRPORT-AVIATN FAC MTCE		Prior Year's	Current	Year To Date	Encum-	Budget	Balance	Percent	
Category	Description	Actuals	Month	Actuals	brances			Remaining	
		Thru 6/2025	Actuals	Actuals				Budg / Time	
4000 Salaries & Employee Benefits									
4000	Salaries - Permanent	200,803.74	22,350.19	262,554.34	0.00	287,683.00	25,128.66	9	
4005	Salaries - Supplemental Comp.	3,927.04	350.00	350.00	0.00	0.00	-350.00	0	Over
4020	Salaries - Hourly Pay	8,052.10	1,609.88	14,241.77	0.00	20,000.00	5,758.23	29	
4050	Salaries - Overtime	6,458.43	1,542.42	12,039.79	0.00	4,800.00	-7,239.79	-151	Over
4690	Employee Benefits Other	160,127.36	13,997.57	157,929.23	0.00	165,567.00	7,637.77	5	
Salaries & Employee Benefits		379,368.67	39,850.06	447,115.13	0.00	478,050.00	30,934.87	6	0
5000 Materials & Supplies									
5000	Office Expense	516.86	0.00	635.91	0.00	1,690.00	1,054.09	62	
5005	Postage & Mailing	75.52	0.00	164.52	0.00	380.00	215.48	57	
5010	Outside Printing Expense	0.00	0.00	325.06	0.00	500.00	174.94	35	
5050	Books/Periodicals/Software	335.80	0.00	335.78	0.00	0.00	-335.78	0	Over
5100	Materials and Supplies	11,617.18	12,206.25	42,857.61	0.00	18,000.00	-24,857.61	-138	Over
5105	Small Tools and Equipment	1,937.27	0.00	2,675.69	0.00	500.00	-2,175.69	-435	Over
5110	Safety Equipment	105.62	0.00	347.67	0.00	400.00	52.33	13	
5120	Clothing/Uniforms	0.00	0.00	336.49	0.00	0.00	-336.49	0	Over
5515	Building Maintenance/Repair	1,219.31	0.00	5,421.00	0.00	4,000.00	-1,421.00	-36	Over
7320	Custodial Supplies	0.00	0.00	260.92	0.00	1,600.00	1,339.08	84	
7371	Landscape Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0	
Materials & Supplies		15,807.56	12,206.25	53,360.65	0.00	27,070.00	-26,290.65	-97	0 *OVR*
5400 Purchased Services									
5330	Contractual	1,262,071.33	2,388.00	22,415.25	14,700.00	24,700.00	-12,415.25	-50	Over
5400	Professional Services	104,377.86	27,369.32	108,677.73	0.00	90,000.00	-18,677.73	-21	Over
5401	Audit Services	1,029.95	0.00	1,013.76	0.00	1,034.00	20.24	2	
5415	Landscape Maintenance	66,345.34	21,336.84	64,077.68	0.00	60,000.00	-4,077.68	-7	Over
5420	Laundry Services	1,845.76	295.40	1,880.00	0.00	3,000.00	1,120.00	37	
5440	Janitorial Services	16,234.65	2,678.96	16,535.21	0.00	12,908.00	-3,627.21	-28	Over
5555	Maint Agreements Other	0.00	0.00	0.00	0.00	0.00	0.00	0	
7347	Weed Control	24,659.61	2,985.00	19,423.32	0.00	23,000.00	3,576.68	16	
7380	Pest Control	1,591.22	250.00	1,450.00	0.00	350.00	-1,100.00	-314	Over
7383	Air Conditioning Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0	
7394	Hazardous Materials Disposal	0.00	0.00	0.00	0.00	475.00	475.00	100	
7413	Outside Repairs/Services Other	1,317.04	0.00	7,349.24	0.00	8,180.00	830.76	10	
Purchased Services		1,479,472.76	57,303.52	242,822.19	14,700.00	223,647.00	-33,875.19	-15	0 *OVR*
8900 Other Expenses									
5140	Advertising/Marketing	743.48	0.00	428.60	0.00	2,000.00	1,571.40	79	
5160	Licenses/Permits/Fees	1,411.60	0.00	3,578.72	0.00	3,500.00	-78.72	-2	Over
5370	Memberships/Dues	812.50	0.00	125.00	0.00	945.00	820.00	87	
5385	Business Expenses	0.00	0.00	0.00	0.00	500.00	500.00	100	
5386	Conference Expenses	3,374.80	0.00	11,395.31	0.00	8,000.00	-3,395.31	-42	Over
5390	Training	170.00	0.00	158.00	0.00	4,000.00	3,842.00	96	
5465	Solid Waste Disposal	0.00	0.00	0.00	0.00	950.00	950.00	100	
5480	Communications	8,162.57	869.88	7,260.91	0.00	8,000.00	739.09	9	
Other Expenses		14,674.95	869.88	22,946.54	0.00	27,895.00	4,948.46	18	0
End Fund - Dept 856-691		1,889,323.94	110,229.71	766,244.51	14,700.00	756,662.00	-24,282.51	-3	0 *OVR*