



Rio Tierra Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

10/07/2026

3:30 PM

Location (Ubicación)

ZOOM

Zoom Link (Enlace de Zoom)

<https://twinriversusd-org.zoom.us/j/85233579446>

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>			Present / Absent <i>Presente/ Ausente</i>
Parent	Clarissa Perez	Year 2	
Parent	Ruth Williams	Year 2	
Parent	Sophia Williams	Year 2	
Community Member	Alexandria Carney	Year 1	
Student	Dy zion Dorsey, 8th Grade	Year 1	
Alternates (Alternativos):			
*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only) *Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).			
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>			Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Adam Sinor			
Teacher: <i>Maestro(a):</i> Albert Chiem		Year 2	
Teacher: <i>Maestro(a):</i> Kathryn Graf		Year 1	
Teacher: <i>Maestro(a):</i> Nicholas Bressani		Year 1	
Other Staff: <i>Otro Personal:</i> Denna Camacho		Year 2	
Alternates: <i>Alternativos:</i>			
*Teachers must be the majority *Los maestros deben ser mayoría			

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> Total Members in Attendance: <i>Total de Miembros Presentes:</i> Quorum: <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i>
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i>
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i> 1 Previous Minutes	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

New Members (Nuevos Miembros) New Members	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
Elect Officers (Elegir a Funcionarios)	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
Member Training (Formación de Miembros) Review training and confirm members have been trained	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

Bylaws (Reglamentos) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
Parent Involvement (Participación de Padres) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
School Compact (Compacto Escolar) 1  Attachment	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
Other Review Terms of Service	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
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Other Business: <i>Otros Asuntos:</i>		
ELAC Reporting <i>Informes ELAC</i> VP to report on ELAC Meeting	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>)
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i> NA	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>)
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i> Principal Report on School Goals and current data	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i>
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: <i>Hora:</i>

Next meeting date: <i>Fecha de próxima reunión:</i>	11/18/2026	3:30 PM
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Rio Tierra Middle School

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

05/20/2026

3:00 PM

Location (Ubicación)

Zoom

Zoom Link (Enlace de Zoom)

<https://twinriversusd-org.zoom.us/j/85233579446>

2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students <i>No Personal: Padres/Miembros de la Comunidad/Estudiantes</i>		Present / Absent <i>Presente/ Ausente</i>
Parent	Ruth Williams	Absent
Parent	Muhamed Babar	Present
Parent	Sophia Williams	Absent
Parent	Clarissa Perez	Present
Student	Andy Geronimo	Absent
Alternates (Alternativos):		
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i> <i>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</i>		
Staff: Principal or Designee/Teachers/Other Staff <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal</i>		Present / Absent <i>Presente/ Ausente</i>
Principal/Designee: <i>Directora(a)/ Designado(a):</i> Adam Sinor		Present
Teacher: <i>Maestro(a):</i> Nicholas Bressani		Present
Teacher: <i>Maestro(a):</i> Kathryn Graf		Present
Teacher: <i>Maestro(a):</i> Albert Chiem		Present
Other Staff: <i>Otro Personal:</i> Denna Camacho		Present
Alternates: <i>Alternativos:</i> Pamela Sparks		Absent
<i>*Teachers must be the majority</i> <i>*Los maestros deben ser mayoría</i>		

AGENDA		
ITEM <i>ARTÍCULO</i>	Facilitator <i>Facilitador(a)</i>	Minutes <i>Minutas</i>
Call to Order / Sign in sheet <i>Orden del Día/ Hoja de Firmas</i> Quorum <i>Quórum (50% +1)</i>	Chairperson <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 3:06 PM Total Members in Attendance: 7 <i>Total de Miembros Presentes:</i> Quorum: Yes (Si) <i>Quórum:</i>
Public Comment (2 minutes per speaker) <i>Comentarios del Público (2 minutos cada participante)</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> No public comments
Review Agenda <i>Repasar Agenda</i>	Chairperson <i>Presidente</i>	Summary of Comments <i>(Resumen de Comentarios)</i> Reviewed, no questions
Review / approve minutes from last meeting <i>Revisar/aprobar el acta de la última reunión</i>	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas Person <i>Persona</i> : Bressani Second <i>Se secundó</i> : Chiem In favor <i>A favor</i> : 7 Oppose <i>En contra</i> : 0 Abstain <i>En abstención</i> : 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>

Council Business *Asuntos del Consejo*

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
NA

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
NA

N/A

Chairperson
*Presidente***Summary of Action Taken**
Resumen de Medidas Adoptadas
NA

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*

N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> NA Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> NA Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> NA Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>
N/A	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> NA Person <i>Persona:</i> Second <i>Se secundó:</i> In favor <i>A favor :</i> Oppose <i>En contra:</i> Abstain <i>En abstención:</i> Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

Document Review: *Revisión y de Documentos*

Title I Evaluation (Evaluación de Título I)	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Mr. Sinor reviewed current data and expenses. No questions.
N/A	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> NA

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

Approve 26-27 SPSA	Chairperson <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Approve Person <i>Persona:</i> Bressani Second <i>Se secundó:</i> Chiem In favor <i>A favor :</i> 7 Oppose <i>En contra:</i> 0 Abstain <i>En abstención:</i> 0 Motion: Pass or Fail: Pass <i>Moción: Aprobada o Rechazada</i>
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Other Business: *Otros Asuntos:*

ELAC Reporting <i>Informes ELAC</i> ELAC Presentation of Feedback for SSC, Vice Principal	Chairperson <i>Presidente</i>	Summary of Reporting (<i>Resumen de Informes</i>) Mr. Sinor presented on behalf of Mr. Tibbs. Reportd that ELAC would like to see a praent volunteer group.
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i>	Chairperson <i>Presidente</i>	Summary of Presentation (<i>Resumen de Presentación</i>) NA
Additional Information/New Business/Discussion <i>Información Adicional/Asuntos Nuevos/Conversación</i> Discuss Cell Phone Policy	Chairperson <i>Presidente</i>	Summary of Action Taken <i>Resumen de Medidas Adoptadas</i> Reviewed. Comments and suggestions were to have a district provided intervention for kids who are addicted.
Adjournment: <i>Aplazamiento:</i>	Chairperson <i>Presidente</i>	Time: Hora: 3:39 PM

Next meeting date:

10/07/0026

3:00 PM

Fecha de próxima reunión:

BOARD POLICY (BP 5131.8)

Student Use of Cell Phones and Personal Electronic Devices (Grades TK–12)

Policy Statement

The Governing Board recognizes that personal electronic devices can support communication and safety, but may also disrupt learning, student engagement, mental health, and overall school climate when misused or excessively used during the school day.

In accordance with California law, the Board directs that student use of smartphones and personal electronic devices shall be limited during the school day in order to promote academic focus, student engagement, safety, and a distraction-free learning environment.

The Board establishes a “bell-to-bell” expectation that personal electronic devices remain off and away during the instructional day for students in grades TK–8, with more limited use permitted at the high school level as defined in administrative regulation.

For elementary students (TK–6), the Board strongly discourages bringing personal electronic devices to school. Personal electronic devices are brought to school at the student’s own risk.

The Superintendent or designee shall develop administrative regulations to ensure consistent implementation, including expectations for use, prohibited conduct, staff authority, consequences for misuse, and procedures for handling devices.

Applicability

This policy applies while students are:

- On school grounds
- During school hours
- At school-sponsored activities
- Under the supervision and control of district staff

Authority of School Staff

School staff may regulate student possession and use of personal electronic devices and may require a student to relinquish a device when used in violation of district policy or school rules.

Exceptions

Students shall not be prohibited from using a device when:

- Required for an emergency
- Authorized by staff for instructional purposes
- Required for a documented medical condition
- Required by an Individualized Education Program (IEP) or Section 504 Plan

Liability

Personal electronic devices are brought to school at the student's own risk. The district and school sites assume no responsibility for loss, theft, or damage except in cases of gross negligence.

ADMINISTRATIVE REGULATION (AR 5131.8)

Student Use of Cell Phones and Personal Electronic Devices (Grades TK–12)

1. Definitions

Personal electronic devices include, but are not limited to:

- Smartphones and cell phones
- Smartwatches with communication capability
- Earbuds and headphones
- Tablets or similar personal devices
- Recording devices (e.g., Meta glasses)

2. Standard: “Off and Away”

“Off and away” means:

- Device is powered off, on silent, or in “Do Not Disturb” mode
- Device is not visible or accessible to the student
- Device is stored in a backpack or designated location as directed by staff

3. Applicability

This regulation applies:

- On campus, including before school, passing periods, recess, and lunch
- During school-sponsored activities
- Under the supervision and control of district staff

4. Elementary and K–8 Expectations

Grades TK–6 (Elementary)

- Students may bring devices to school for safety purposes; however, the district strongly discourages bringing personal electronic devices to school.
- Devices must remain off and away for the entire school day (“bell-to-bell” or “gate-to-gate”), including:
 - Before school
 - Instructional time
 - Recess
 - Lunch
- No student use is permitted during the school day unless:
 - Explicitly authorized by staff for instructional purposes
 - Required by an IEP, Section 504 Plan, or documented medical need
- Earbuds, headphones, and smartwatches must also remain off and stored.

Grades 7–8 (Middle School)

- Devices must remain off and away for the entire school day (“bell-to-bell” or “gate-to-gate”), including:
 - Passing periods
 - Lunch
- Use is permitted only:
 - With staff authorization for instructional purposes
 - With administrative approval when appropriate
- Earbuds, headphones, and smartwatches must remain off and stored unless authorized.

5. Secondary Expectations (Grades 9–12)

- Devices must be off and away during instructional time.
- Use may be permitted:
 - Before school
 - Passing periods
 - During lunch
- Teachers may authorize use for instructional purposes when:
 - Clearly aligned to instructional objectives
 - Structured and time-bound
 - Actively monitored and supervised

6. Classroom Expectations

- Students shall place devices in designated storage systems or keep them off and away as directed by staff.
- Devices may only be used when:
 - Authorized by the teacher
 - Used for instructional purposes

7. Permitted Use / Exceptions

Students may use personal electronic devices only when:

- Explicitly authorized by school staff for instructional purposes
- Required for a documented IEP, Section 504 Plan, or medical need
- Approved by administration for an emergency or extenuating circumstance

The school office remains the primary point of contact for urgent communication between families and students.

8. Prohibited Conduct

Students shall not:

- Use devices in violation of “off and away” expectations
- Record, photograph, or audio capture individuals without consent
- Use wearable recording devices without authorization
- Use devices for academic dishonesty
- Engage in bullying, harassment, or inappropriate communication
- Use devices in restrooms, locker rooms, or private areas
- Access inappropriate content
- Disrupt the learning environment

9. Staff Authority and Response to Misuse

Staff may:

- Direct devices to be put away
- Redirect students to comply with expectations
- Require devices to be relinquished
- Confiscate devices for the remainder of the class period or school day
- Refer repeated misuse to administration

Schools may implement progressive responses to repeated misuse, including:

1. Device held by staff until end of class or end of day

2. Device transferred to the office until dismissal
3. Parent/guardian notification and required retrieval
4. Parent/student/device-use agreements
5. Documentation in Aeries or other district systems

All responses shall be:

- Consistent with district discipline policies
- Developmentally appropriate
- Focused on correcting behavior and maintaining a safe learning environment

10. Handling, Storage, and Care of Devices

When a device is taken from a student:

- Staff shall exercise reasonable care in handling the device
- The device may be held by staff or transferred to a secure and locked location
- Access shall be limited to authorized personnel
- Site administrators may establish procedures for:
 - Storage
 - Documentation
 - Logging devices in and out
 - Return of devices

Placing a confiscated device on top of or inside an unlocked desk or cabinet is not considered a properly secured location.

The district is not responsible for loss, theft, or damage except in cases of gross negligence.

11. Search of Devices

Personal electronic devices shall not be searched except in accordance with law and district policy.

12. Privacy and Safety

Students shall not use devices to violate the privacy, safety, or rights of others.

Students shall not:

- Record or photograph others without permission
- Use devices in restrooms, locker rooms, or other private areas
- Use devices in a manner that disrupts school operations or compromises safety

13. Emergency Procedures

- Students must follow all staff directions during emergencies.
- Personal devices may not be used unless directed by staff.
- Students may contact families through the office or with staff permission.
- Families should contact the school office for urgent communication.

14. Access and Equity

Schools shall ensure:

- Students have access to necessary instructional technology
- Alternatives are provided when personal devices are not available

15. Site Implementation

Schools may implement site-specific systems aligned with this regulation, including:

- Gate-to-gate restrictions
- Classroom phone storage systems
- Designated phone-free zones
- Office-based procedures
- Structured collection procedures
- Device-use agreements

16. Communication and Review

- This policy and regulation shall be communicated annually to students and families.
- The policy shall be included in student and parent handbooks.
- Schools may reinforce expectations throughout the school year.
- The district shall review and update this policy and regulation at least every five years in accordance with state law.

Rio Tierra Junior High School
Site Council Bylaws

Article I

The name of this council shall be the Rio Tierra School Site Council

Article II

Role of Council

The school improvement plan, including a budget, shall be developed and recommended by the School Site Council. The School Site Council, following approval of a school improvement plan by the school district governing board, shall have ongoing responsibility to review with the principal, teachers, other school personnel, and pupils the implementation of the school improvement program and to assess periodically the effectiveness of such a program. Modifications or any improvement to the plan or budget shall be developed, recommended, and approved or disapproved in the same manner. The council shall carry out all duties and responsibilities assigned to it in the Education Code of the State of California.

Article III

Members

Section 1 – Size and Composition

A School with population of over 300 pupils shall operate a SSC that has the representation of all of the following:

- One principal
- Three teachers, selected by the teachers
- One school staff member representing the other school personnel, selected by the other school personnel

- Four parents or community members selected by parents or community members, and one pupil selected by the pupils.

A school with a population of fewer than 300 pupils may operate an SSC that has the representation of all of the following:

- One principal
- One teacher, selected by the teachers
- One school staff member representing the other school personnel, selected by the other school personnel
- If the school is an elementary school, three parents or community members selected by parents, or if the school is a secondary school, two parents or community members selected by parents, and one pupil selected by the pupils (*EC* Section 65001[d][1])

In other words, the minimum number of SSC members for schools with fewer than 300 pupils is a total of six (6) (e.g. 1 principal, 1 teacher, 1 school staff, 3 parents/community members or pupils). Additionally, the local governing board or body of the LEA shall obtain approval from its local bargaining unit, if applicable (*EC* Section 65001[d][2]). When possible, additional parents or community members and classroom teachers will be added to the School Site Council so long as parity between school staff and parent community members is maintained.

The needs and resources of the school improvement program require that

membership include board representation of parents, students, and staff, including all socioeconomic and ethnic groups represented in the school attendance areas. Representation on the council shall be: the principal, representatives of teachers selected by teachers at the school, other school personnel selected by other school personnel at the school, parents of pupils

attending the school selected by such parents, and pupils selected by pupils attending the school. The council shall be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel: and (b) equal numbers of parents and pupils. Selections (elections) should occur no later than October of appropriate representatives to serve on the School Site Council.

Classroom teachers shall constitute the majority of those persons representing school staff.

Council members representing parents and/or community members may be employees of the school district but may not serve as a parent representative at the site of employment.

Section 2 – Term of Office

All members of the council shall serve for a two year term. However, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except for the principal) shall serve for a one-year term. After the first year of the council's existence, all terms shall be two years in length. At the first regular meeting of the council, a chance method shall be used to determine which members shall serve one-year terms.

Section 3 – Voting Rights

Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote for council. The elected alternate shall vote in the absence of the representative. Telephone and electronic voting shall be permitted.

Section 4 – Termination of Membership

A member shall no longer hold membership should he or she cease to be a resident of the area or no longer meets the membership requirements under which he or she was selected; e.g., a parent becomes employed by the district. Membership shall automatically terminate for any member who is absent from all regular meetings for a period of two consecutive months. The council, by affirmative vote of two-thirds of all the members, can suspend or expel a member.

Section 5 – Transfer of Membership

Membership in the School Site Council is not transferrable or assignable.

Section 6 – Resignation

Any member may resign by filing a written resignation with the local school district governing board.

Section 7 – Vacancy

Any vacancy that occurs on the School Site Council, during the school year, shall be filled by site counsel appointment for the remainder of the school year. Appointees may run for the remainder of the term. In the special election, the affected population (parents, students or teachers) will be notified of the vacancy; allowed to volunteer for the position to vote.

ARTICLE IV

Officers

Section 1 –

Officers

The officers of the School Site Council shall be a chairperson, vice-chairperson, secretary, and such other officers, as the council may deem desirable.

Section 2 – Election and Term of Office

The officers of the School Site Council shall be elected annually and shall serve for one year or until each successor has been elected.

Section 3 – Removal

Any officer may be removed by a two-thirds vote of all members sitting on the School Site Council whenever, in the judgment of the council, the best interests of the council would be served thereby.

Section 5 – Chairperson

The chairperson shall preside at all meetings of the School Site Council and may sign all letters, reports, and other communications of the School Site Council. In addition, the chairperson shall perform all duties incident to the

office of chairperson and such other duties as may be prescribed by the School Site Council from time to time.

Section 6 – Vice Chairperson

The duties of the vice-chairperson shall be to represent the chairperson in assigned duties and to substitute for the chairperson during his or her absence, and the vice-chairperson shall perform such other duties as from time to time may be assigned by the chairperson or by the School Site Council.

Section 7 – Secretary

The secretary shall keep the minutes of the meetings, both regular and special, of the School Site Council and shall promptly transmit to each of the members, to the school district, and to such other persons as the School Site Council may deem, true and correct copies of the minutes of such meetings; see that all notices are duly given in accordance with the provisions of these bylaws; be custodian of the School Site Council records; keep a register of the address and telephone number of each member of the School Site Council which shall be furnished to the secretary by such member; and, in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to the office by the chairperson or by the School Site Council.

ARTICLE V

Committees

Section 1- Standing and Special Committees

The School Site Council may from time to time establish and abolish such standing or special committees, as it may desire. No standing or special committee may exercise the authority of the School Site Council

Section 2 – Membership

Unless otherwise determined by the School Site Council in its decision to establish a committee, the chairperson of the School Site Council shall appoint members to various committees.

Section 3 – Term of Office

Each member of a committee shall continue as such for the term of his or her appointment and until his or her successor is appointed, unless the committee shall be sooner terminated or abolished, or unless such member shall cease to qualify as a member thereof.

Section 4 – Rules

Each committee may adopt rules for its own government not inconsistent with their bylaws or with rules adopted by the School Site Council or with policies of the governing board.

Section 5 – Quorum

Unless otherwise provided in the decision of the School Site Council designating a committee, a majority of the committee shall constitute a quorum, and act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

Section 6 – Vacancy

A vacancy in the membership of any committee may be filled by an appointment made in the same manner as provided in the case of the original appointment.

ARTICLE VI

Meetings of the School Site Council

Section 1 – Regular Meetings

The School Site Council shall conduct a minimum of 4 regularly scheduled meetings per year.

Section 2 – Special Meetings

Special meetings may be called by the chairperson of the majority vote of the School Site Council.

Section 3 – Place of Meetings

The School Site Council shall hold its regular scheduled meeting and special meetings in a facility provided by the school and readily accessible by all members of the public, including handicapped persons. School Site Council Meetings can be held virtually over Zoom or other electronic meeting platforms.

Section 4 – Notice of Meetings

Public notice shall be given of regular meetings at least 72 hours in advance of the meeting via the school message board and on the school web page. Any change in the established date, time, or location must be given special notice.

All special meetings shall be publicized. Any required notice shall be in writing; shall state the day, hour.

and location of the meeting; and shall be delivered either personally or by mail to each member not less than 72 hours or more than two weeks prior to the date of such meeting.

Section 5 – Decisions of the School Site Council

All decisions of the School Site Council shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance.

Section 6 – Quorum

A vote by at least 51 percent of the total membership shall be required in order to constitute a quorum necessary for the transaction of the business of the School Site Council. No decision of the School Site Council shall be valid unless a majority of the members then holding office concur therein by their votes.

Section 7 – Conduct of Meetings

All regular and special meetings of the School Site Council shall be conducted in accordance with Robert's Rules of Order or in accordance with an appropriate adaption thereof.

Section 8 – Meeting Open to the Public

All regular and special meetings of the School Site Council and of its standing or special committees shall be open at all times to the public.

Confirmation

The following representatives to the School Site Council have reviewed the above listed bylaws and approve their contents within.

Principal Signature

Date

SSC Chair Signature

Date

Staff Member Signature

Date

Parent Signature

Date

TITLE I PARENT INVOLVEMENT POLICY
RIO TIERRA JUNIOR HIGH SCHOOL



RIO TIERRA JR. HIGH SCHOOL has developed a written Title I parental involvement policy with input from parents. The School Site Council reviews the Parent Involvement Policy annually to discuss and make changes as needed. The Parent Involvement Policy is available on the Rio Tierra Webpage and is sent home electronically each year. The policy describes the means for carrying out the following Title I parental involvement requirements.

INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:

To involve parents in the Title I program at Rio Tierra Jr. High School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program. Back to School Night is scheduled each August. The principal has prepared a presentation, which will be presented at the meeting. It will include achievement data, updates on the CCSS, and how it will be implemented at the site. It will also inform parents about how they can become involved with activities at the site and how they can assist their children with their schoolwork.
- The school offers a flexible number of meetings for parents, such as meetings in the morning or evening. RT has a parent Title 1 meeting on Back to School Night, which is held before the regular Back to School Night Event. Parents are always asked to provide input for their most desirable meeting times, which facilitates maximum attendance.
- The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy. The Parent Involvement plan and compact were reviewed, evaluated, and updated in two district Parent Involvement Retreats. Parents were invited to attend and participate in the updates on these two documents.
SSC and ELAC provide input for the development of the Single Plan for Student Achievement and all Programs at the school.
- The school provides parents with timely information about Title I programs. Information about Title I programs is provided regularly to parents through the Annual Title I Meeting, the Parent Center, regular school events, ELAC and SSC meetings, and Frequent notices home electronically.
- The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

- Information about the curriculum, assessments, and proficiency levels is provided at the Annual Title I meeting, at grade level orientations, through the webpage, parent conferences, Adapted from the CDE Sample Title I School-Level Parental Involvement SST committees, and monthly events.

- If requested by parents, the school provides opportunities for regular meetings.

The parents should participate in decisions relating to the education of their children.

At SSC and ELAC, regular parent events, parents have opportunities to participate in decisions relating to the education of their children. Parents are also involved in the decision-making process during parent-teacher conferences, SSTs, and IEPs.

BUILDING CAPACITY FOR INVOLVEMENT:

Rio Tierra engages parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

- The school provides parents with assistance in understanding the State's academic content standards, and invites them to parent trainings at the district level, The Annual Parent Involvement Meeting, conferences, regular parent events, homework help, and SSC and ELAC meetings where assessments and content standards are discussed.

- The school provides parents with materials and training to help them work with their children to improve their children's achievement.

Our parents are invited to freely use the parent center on-site, parents are also invited to district-sponsored parent trainings. The site assists parents in using technology to access Aeries and the webpage.

- With the advice of parents, the school educates staff members about the value of parent contributions, on how to work with parents as equal partners. Parent involvement is stressed at staff meetings. The staff attends district parent involvement retreats along with parents. Teachers and staff keep up with communications to ensure that parents have timely information about their children's progress in their classes.

- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children. Rio Tierra maintains a parent center to encourage parents to be actively involved on campus. Parents are invited to attend all school events and volunteer in school programs.

- The school distributes Information related to school and parent programs, meetings, and other activities to parents in a format and language that the parents understand. Rio Tierra uses the services of the district EL department to translate many of their important notices to parents. Additionally, on-site staff provide translations and interpretation in some languages.

- The school provides support for parental involvement activities requested by parents.

Through the parent center, SSC, and ELAC, regular parent events, and informal communications, parents provide input and make requests for parent involvement activities.

ACCESSIBILITY

Rio Tierra Junior High School provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students Information and school reports are provided in a format and language that parents understand. The Rio Tierra staff is very supportive and inclusive of all parents. We provide a parent center, communications in primary languages, individualized conferences and meetings, and a general open-door policy.

Adapted from the CDE Sample Title I School-Level Parental Involvement Policy

CONDUCT AND RULES

RIO TIERRA JUNIOR HIGH SCHOOL STUDENT-PARENT-STAFF COMPACT

STUDENT PLEDGE

- Come to school on time in dress code compliance, ready to learn without distractions and willing to work hard
- Bring necessary materials, charged Chromebook, completed assignments and homework each day
- Keep an organized backpack and updated planner
- Know and follow both school and class rules
- Ask for help when needed
- Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school
- Limit my use of electronics during study time and use electronics appropriately
- Increase my reading time to at least 20mins every day after school
- Respect the school, my classmates, staff, and families
- Find a way to be involved in school activities
- No cell phone use at school unless allowed by teacher

PARENT PLEDGE

To help my student meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Participate in activities at school, such as school decision making, volunteering and/or attending parent-teacher conferences
- Provide current physical address and contact information to the school
- Encourage and support the positive use of extracurricular time
- Communicate the importance of education and learning to my student and check planner daily
- Provide a quiet time and place for work completion, studying, and reading
- Monitor my student's TV viewing, Cellphone use and Social Media
- Encourage my student to read every day for at least 20 minutes
- Communicate with the teachers or the school when I have a concern
- Ensure that my child gets adequate sleep, attends school every day on time in dress code compliance, gets regular medical attention, and proper nutrition
- Regularly monitor my student's progress in school using Aeries
- Provide updated communications in order to continue an open line of communication
- Respect the school, staff, students, and families

STAFF PLEDGE

To help each student meet or exceed the state's high academic standards, Rio Tierra Staff agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction that enables students to meet the challenging state academic standards.
- Provide a supportive, effective, welcoming, safe, and caring learning environment
- Provide meaningful communication between teachers and parents on an ongoing basis:
 - Parent-teacher meetings when requested
 - Frequent reports about student's progress through report cards, progress reports, e-mails, IEPs, and phone calls.
- Reasonable access to staff and opportunities to volunteer and participate in school activities and to observe in the class.
- Ensuring regular two-way, meaningful communication between family members and the school staff in a language that the family can understand, when possible.
- Endeavor to motivate my students to learn
- Maintain high expectations and help every student to achieve their best
- Participate in professional development activities that improve teaching
- Participate actively in collaborative decision making
- Work consistently with families and my school colleagues to make the school an accessible and welcoming place for families
- Respect the school, students, staff and families
- Enforce all school-wide expectations