

# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (801) Blossom Athletic Center

**Location Address:** 12002 Jones Maltsberger Road San Antonio, TX 78216 Main Contact: Terri Armstrong eMail: tarms3@neisd.net

Telephone Number: (210) 356-6901 Facsimile Number: (210) 491-6135

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER**: (210) 407-0911 SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Yes

Yes

Yes

No

No

No

Will you be able to furnish these?

Will the judge need a key or a special code?

Is your building A.D.A. accessible? Yes Nο

Is designated A.D.A. parking available? No Yes Is voting area/room A.D.A. accessible?

Your building will need to be open from 6:00 a.m. until polls close. Yes No

Adequate electrical power and lighting must be provided on site during Election Day. Will our office need to coordinate arrangements for AC/Heat to be available? Nο Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Littleton Gym

Yes Is this a different location from the previous location? Nο

#### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Commun In Julyan Date: May 14, 2025 Telephone Number: (210) 407-0396

LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

BEXAR COUNTY ELECTIONS DEPARTMENT

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



### **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025
Name of Location: (003) Churchill High School

Location Address: 12049 Blanco Road San Antonio, TX 78216

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

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EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>

SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u>

CONTACT NUMBER: (210) 407-0911

CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

★ The election judge requires, \_2 6 FT. Smooth tables (to write) and \_4 chairs. (Please Circle either "Yes or <u>No</u>")

Yes

Yes

No

No

Will you be able to furnish these?

Is voting area/room A.D.A. accessible?

Is your building A.D.A. accessible?

➤ Is designated A.D.A. parking available? Yes No

Your building will need to be open from 6:00 a.m. until polls close.

Yes

No

Will the judge need a key or a special code?

Yes

No

★ Adequate electrical power and lighting must be provided on site during Election Day.

> Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Cafeteria (MultiPurpose Center - MPC)

Is this a different location from the previous location?

Yes

No

#### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (048) Bradley Middle School

**Location Address:** 14819 Heimer Road San Antonio, TX 78232

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

#### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Yes

Yes

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible? Yes No

Is designated A.D.A. parking available? Is voting area/room A.D.A. accessible? Yes No

★ Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

No Will our office need to coordinate arrangements for AC/Heat to be available? Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Portable (Band)

Is this a different location from the previous location? Yes No

**Authorization:** *I certify the above information is true and correct.* 

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limilliu M Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025 Name of Location: (050) Bush Middle School

**Location Address:** 1500 Evans Road San Antonio, TX 78258

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER:** same as above

### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes

If yes, please specify: <u>n/a</u>

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

Is this a different location from the previous location?

Yes

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

No

No

### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limitum Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

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# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (043) Krueger Middle School

Location Address: 438 Lanark Drive San Antonio, TX 78218

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>

SITE CONTACT PERSON: Facility Administration and/or Head Custodian

CONTACT NUMBER: (210) 407-0911

CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes

No

★ Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Yes Yes Yes No No

Is voting area/room A.D.A. accessible?

Yes

No No

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Yes

No

★ Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

No

If yes, please specify: <u>n/a</u>

★ Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer and Hallway (Science Building)

Is this a different location from the previous location?

Yes

No

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (110) 407-0396

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**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025
Name of Location: (057) Lopez Middle School

Location Address: 23103 Hardy Oak Boulevard San Antonio, TX 78258

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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EMERGENCY SITE CONTACT PERSON: North East Police Department
SITE CONTACT PERSON: Facility Administration and/or Head Custodian
CONTACT NUMBER: (210) 407-0911
CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

*	The election judge requires,	2	6 FT. Smooth tables (to write) and	4	_chairs.	(Please Circle either "Yes or No")
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Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

★ Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available?

If yes, please specify: <u>n/a</u>

★ Judge setup location/area SB1 LAW REQUIREMENT: Library

➤ Is this a different location from the previous location?

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

No

No

No

Nο

No

No

No

No

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (110) 407-0396

### PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



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Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025 Name of Location: (044) Nimitz Middle School

Location Address: 5426 Blanco Road San Antonio, TX 78216

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER:** same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Yes

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available? Yes

If yes, please specify: <u>n/a</u>

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer (Cadet Hall)

Is this a different location from the previous location?

**Authorization:** *I certify the above information is true and correct.* 

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limituu Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

#### ASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



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# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025
Name of Location: (056) Tejeda Middle School

Location Address: 2909 Evans Road San Antonio, TX 78259

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

#### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u>
CONTACT NUMBER: <u>(210) 407-0911</u>
CONTACT NUMBER: <u>same as above</u>

#### **General Guideline Setup Questions:**

k	The election judge requires,	2	6 FT. Smooth tables	(to write) and <u>4</u>	_ chairs.	(Please Circle either "Yes or No"
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Yes

No

Will you be able to furnish these?

★ Is your building A.D.A. accessible? Yes No

► Is designated A.D.A. parking available?

Yes

No

> Is voting area/room A.D.A. accessible?

Yes

No

★ Your building will need to be open from 6:00 a.m. until polls close.
Will the judge need a key or a special code?
Yes
No

★ Adequate electrical power and lighting must be provided on site during Election Day.

> Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Library

> Is this a different location from the previous location? Yes No

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

BEXAR COUNTY ELECTIONS DEPARTMENT

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025 Name of Location: (046) White Middle School

**Location Address:** 7800 Midcrown San Antonio, TX 78218

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER**: (210) 407-0911 **CONTACT NUMBER**: same as above SITE CONTACT PERSON: Facility Administration and/or Head Custodian

### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Yes

Yes

No

Nο

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible? Yes

Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer (Athletic Wing)

No Is this a different location from the previous location? Yes

### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Commun M. Jalyan Date: May 14, 2025 Telephone Number: (210) 407-0396

#### LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (142) Bulverde Creek Elementary School **Location Address:** 3839 Canyon Parkway San Antonio, TX 78259

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

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**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER:** same as above

### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available?

If yes, please specify: <u>n/a</u>

Judge setup location/area SB1 LAW REQUIREMENT: Library

Is this a different location from the previous location?

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

No

No

No

Nο

No

No

No

No

### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limituu Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

#### ASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



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# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (119) Clear Spring Elementary School **Location Address:** 4311 Clear Spring San Antonio, TX 78217

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Will you be able to furnish these? Yes No

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Cafeteria

Is this a different location from the previous location? No Yes

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communication Management Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (104) Dellview Elementary School

**Location Address:** 7235 Dewhurst Road San Antonio, TX 78213

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

★ SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER:** same as above

### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Yes

No

Will you be able to furnish these?

Is your building A.D.A. accessible? Yes No Is designated A.D.A. parking available? Yes No

Is voting area/room A.D.A. accessible? Yes No

★ Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: <u>n/a</u>

Judge setup location/area SB1 LAW REQUIREMENT: Gym 1 (New Gym)

Is this a different location from the previous location? Yes No

### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limituu Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

#### ASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (105) East Terrell Hills Elementary School Location Address: 4415 Bloomdale San Antonio, TX 78218

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department

SITE CONTACT PERSON: Facility Administration and/or Head Custodian

CONTACT NUI

CONTACT NUMBER: (210) 407-0911
CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Yes No

➤ Is voting area/room A.D.A. accessible?

Yes No

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Yes No

★ Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

Yes

No

No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

> Is this a different location from the previous location?

Yes

No

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (m) / M. Salim Date: May 14, 2025 Telephone Number: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



### **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (121) El Dorado Elementary School

Location Address: 12634 El Sendero San Antonio, TX 78233

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u> CONTACT NUMBER: <u>(210) 407-0911</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u> CONTACT NUMBER: <u>same as above</u>

### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes

No No

- Is your building A.D.A. accessible?
  - Is designated A.D.A. parking available?
  - ➤ Is voting area/room A.D.A. accessible?

Yes No

★ Your building will need to be open from 6:00 a.m. until polls close. Will the judge need a key or a special code?

Yes Yes No No

- ★ Adequate electrical power and lighting must be provided on site during Election Day.
  - ➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Classroom Family Specialist Room

> Is this a different location from the previous location?

Yes

No

#### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | 0371 | eMail: leticia.elizondo@Bexar.org





# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (136) Hardy Oak Elementary School

**Location Address:** 22900 Hardy Oak Boulevard San Antonio, TX 78258 eMail: csalaz4@neisd.net Main Contact: Cynthia Ann Salazar

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department SITE CONTACT PERSON: Facility Administration and/or Head Custodian

**CONTACT NUMBER**: (210) 407-0911 **CONTACT NUMBER**: same as above

No

Nο

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Yes Is designated A.D.A. parking available? Yes

Is voting area/room A.D.A. accessible? Yes No

Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Library

No Is this a different location from the previous location? Yes

#### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Commun M. Jalyan Date: May 14, 2025 Telephone Number: (210) 407-0396

#### LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (106) Harmony Hills Elementary School Location Address: 10727 Memory Lane San Antonio, TX 78216

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>

SITE CONTACT PERSON: Facility Administration and/or Head Custodian

CONTACT NUMBER: (210) 407-0911

CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes

No

Is your building A.D.A. accessible?

> Is designated A.D.A. parking available?

No No

➤ Is voting area/room A.D.A. accessible?

Yes Yes

Yes

No

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Yes Yes No No

★ Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

> Is this a different location from the previous location?

Yes

No

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (m) | May 14, 2025 | Telephone Number: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

BEXAR COUNTY ELECTIONS DEPARTMENT

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (123) Hidden Forest Elementary School **Location Address:** 802 Silver Spruce San Antonio, TX 78233

Main Contact: Cynthia Ann Salazar eMail: csala4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Will you be able to furnish these? Yes No

Yes

Yes

Yes

No

No

No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Gym 1

➤ Is this a different location from the previous location? No Yes

#### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communic Man Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (135) Huebner Elementary School

**Location Address:** 16311 Huebner Road San Antonio, TX 78248

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

*	The election judge requires,	2	6 FT. Smooth table	(to	write) and _	4	_chairs.	(Please Circle either '	<u>'Yes</u> or <u>N</u> e	<u>o</u> ")
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Yes

Yes

Yes

Yes

Yes

Yes

Yes

No

No

Nο

No

No

No

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes

If yes, please specify: <u>n/a</u>

Judge setup location/area SB1 LAW REQUIREMENT: Library

Is this a different location from the previous location?

**Authorization:** *I certify the above information is true and correct.* 

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limitum Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

#### ASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (108) Larkspur Elementary School Location Address: 1802 Larkspur San Antonio, TX 78213

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

#### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u> CONTACT NUMBER: <u>(210) 407-0911</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u> CONTACT NUMBER: <u>same as above</u>

#### **General Guideline Setup Questions:**

The election jud	dge requires, <u>2</u>	_ 6 FT. Smooth tables	(to write) and 4	_ chairs.	(Please Circle either "Yes or No")
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Yes

No

Will you be able to furnish these?

★ Is your building A.D.A. accessible? Yes No

➤ Is designated A.D.A. parking available?

Yes

No

➤ Is voting area/room A.D.A. accessible?

Yes

No

★ Your building will need to be open from 6:00 a.m. until polls close. Yes No

Will the judge need a key or a special code?

Yes

No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available?
Yes
No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Hallway (Parking Lot on Belair Drive)

> Is this a different location from the previous location? Yes No

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (146) Las Lomas Elementary School

**Location Address:** 20303 Hardy Oak Boulevard San Antonio, TX 78258 Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: *North East Police Department* **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes Yes

Is your building A.D.A. accessible?

No Is designated A.D.A. parking available? Yes No

Is voting area/room A.D.A. accessible?

Will the judge need a key or a special code?

Yes No

★ Your building will need to be open from 6:00 a.m. until polls close.

Adequate electrical power and lighting must be provided on site during Election Day. ➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

Yes

Yes

No

No

No

No

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Gym 1, Gym 2, and Hallway Gym

Is this a different location from the previous location?

Yes

No

#### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limillow M Date: May 14, 2025 Telephone Number: (210) 407-0396

LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (134) Longs Creek Elementary School

Location Address: 15806 O'Connor Road San Antonio, TX 78247

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

#### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u>
CONTACT NUMBER: <u>(210) 407-0911</u>
CONTACT NUMBER: <u>same as above</u>

### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Yes

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

► Is designated A.D.A. parking available?

Yes

No

➤ Is voting area/room A.D.A. accessible?

Yes

No

Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Yes

No

★ Adequate electrical power and lighting must be provided on site during Election Day.

> Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

**★** Judge setup location/area SB1 LAW REQUIREMENT: Commons | Foyer (by Main School Entrance)

> Is this a different location from the previous location? Yes No

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (210) 407-0396

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

BEXAR COUNTY ELECTIONS DEPARTMENT

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (127) Northern Hills Elementary School **Location Address:** 13901 Higgins Road San Antonio, TX 78217

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

#### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER**: (210) 407-0911 SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

*	The election judge requires, _2	_ 6 FT. Smooth tables	(to write) and <u>4</u>	_ chairs.	(Please Circle either	" <u>Yes</u> or <u>No</u> "

Yes

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible? Yes No

Is designated A.D.A. parking available? No Yes Is voting area/room A.D.A. accessible? Yes

Your building will need to be open from 6:00 a.m. until polls close. No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

No Is this a different location from the previous location? Yes

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Committee Mr Jallyn Date: May 14, 2025 Telephone Number: (210) 407-0396

LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (106) Northwood Elementary School Location Address: 519 Pike Road San Antonio, TX 78209

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u> CONTACT NUMBER: <u>(210) 407-0911</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u> CONTACT NUMBER: <u>same as above</u>

#### **General Guideline Setup Questions:**

*	The election judge requires,	2	6 FT. Smooth tables	(to	write) and _	4	chairs.	(Please Circle either "Yes or No"	')
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Will you be able to furnish these?

Yes No

★ Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Yes No

➤ Is voting area/room A.D.A. accessible?

Yes No

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Yes No

★ Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

No

If yes, please specify: <u>n/a</u>

★ Judge setup location/area SB1 LAW REQUIREMENT: Hall by Library

> Is this a different location from the previous location?

Yes

No

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (110) 407-0396

#### PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207
Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (110) Oak Grove Elementary School

**Location Address:** 3250 Nacogdoches San Antonio, TX 78217

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Will you be able to furnish these? Yes No

Yes

Yes

Yes

No

No

No

No

No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close. Yes Yes

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Gym 1

➤ Is this a different location from the previous location? No Yes

#### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communication Management Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (148) Pre-K Academy at West Avenue Elementary School

**Location Address:** 3915 West Avenue San Antonio, TX 78213

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER**: (210) 407-0911 **CONTACT NUMBER**: same as above SITE CONTACT PERSON: Facility Administration and/or Head Custodian

### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Yes

Yes

Yes

No

Nο

No

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

Your building will need to be open from 6:00 a.m. until polls close. Yes Yes

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Hallway

Is this a different location from the previous location? Yes No

#### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Commun M. Jalyan Date: May 14, 2025 Telephone Number: (210) 407-0396

#### LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (128) Redland Oaks Elementary School **Location Address:** 16650 Redland Road San Antonio, TX 78247

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

*	The election judge requires, <b>2</b> 6 FT. Smooth tables (to write) and <b>4</b> chairs.	(Please Circle eit	her " <u>Yes</u> or <u>No</u> ")
	Will you be able to furnish these?	Yes	No

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: <u>n/a</u>

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer (Front Foyer)

Is this a different location from the previous location? Yes No

**Authorization:** *I certify the above information is true and correct.* 

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limituu Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

#### ASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (120) Regency Place Elementary School **Location Address:** 2635 MacArthur View San Antonio, TX 78217

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department SITE CONTACT PERSON: Facility Administration and/or Head Custodian

**CONTACT NUMBER**: (210) 407-0911 **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") No

Will you be able to furnish these?

Yes

Nο

No

No

Is your building A.D.A. accessible?

Yes Is designated A.D.A. parking available? Yes

Is voting area/room A.D.A. accessible? Yes

Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

Is this a different location from the previous location? Yes No

#### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limitum Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

#### LEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 - 0362 | Facsimile Number: (210) 335 - 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (112) Ridgeview Elementary School

Location Address: 8223 N. McCullough San Antonio, TX 78216

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department
SITE CONTACT PERSON: Facility Administration and/or Head Custodian
CO

CONTACT NUMBER: (210) 407-0911 CONTACT NUMBER: same as above

#### **General Guideline Setup Questions:**

★ The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes

★ Is your building A.D.A. accessible?

Yes No

Is designated A.D.A. parking available?Is voting area/room A.D.A. accessible?

Yes No

★ Your building will need to be open from 6:00 a.m. until polls close. Will the judge need a key or a special code?

Yes Yes No No

No

★ Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Conference Room 1 (LIMITED PARKING)

➤ Is this a different location from the previous location?

Yes

No

### Authorization: I certify the above information is true and correct.

Printed Name: <u>Cynthia Ann Salazar</u> Title: <u>Facilities & Business Marketing Coordinator</u>

Signature:  $\int_{a}^{b} \int_{a} \int_{a}^{b} \int_{a}^{$ 

PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (138) Royal Ridge Elementary School Location Address: 5933 Royal Ridge San Antonio, TX 78239

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>

SITE CONTACT PERSON: Facility Administration and/or Head Custodian

CONTACT NUMBER: (210) 407-0911

CONTACT NUMBER: same as above

### **General Guideline Setup Questions:**

★ The election judge requires, <u>2</u> 6 FT. Smooth tables (to write) and <u>4</u> chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

★ Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

★ Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available?

If yes, please specify: <u>n/a</u>

★ Judge setup location/area SB1 LAW REQUIREMENT: Hallway Red Wing

> Is this a different location from the previous location?

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

No

No

No

#### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (110) 407-0396

#### PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org





# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (125) Stahl Elementary School

**Location Address:** 5222 Stahl Road San Antonio, TX 78247

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Yes

Yes

Yes

Yes

No

No

No

No

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close. Yes Yes

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Cafeteria

Is this a different location from the previous location?

**Authorization:** *I certify the above information is true and correct.* 

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communication Management Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (141) Steubing Ranch Elementary School **Location Address:** 5100 Knoll Creek San Antonio, TX 78247

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Will you be able to furnish these? Yes No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Library

➤ Is this a different location from the previous location? Yes

**Authorization:** *I certify the above information is true and correct.* 

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communication Management Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org

Alternate Contact: Gilbert Saiz | Telephone Number: (210) 335 – 0345 | eMail: gilbert.saiz@bexar.org

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

No

No



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (133) Stone Oak Elementary School

**Location Address:** 21045 Crescent Oak San Antonio, TX 78258

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Yes No

Yes

Yes

Yes

Yes

Yes

No

No

No

No

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Library

➤ Is this a different location from the previous location? No Yes

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communication Management Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (126) Thousand Oaks Elementary School

Location Address: 16080 Henderson Pass San Antonio, TX 78232

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u> CONTACT NUMBER: <u>(210) 407-0911</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u> CONTACT NUMBER: <u>same as above</u>

### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Yes

No

Will you be able to furnish these?

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Yes

No

> Is voting area/room A.D.A. accessible? Yes No

★ Your building will need to be open from 6:00 a.m. until polls close.
 Yes No
 Will the judge need a key or a special code?
 Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

> Will our office need to coordinate arrangements for AC/Heat to be available? Yes No

If yes, please specify: <u>n/a</u>

★ Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

Is this a different location from the previous location?

Yes

No

### Authorization: I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: (110) 407-0396

#### PLEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (147) Vineyard Ranch Elementary School Location Address: 16818 Huebner Road San Antonio, TX 78258

Main Contact: <u>Cynthia Ann Salazar</u> eMail: <u>csalaz4@neisd.net</u>

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: <u>North East Police Department</u>
SITE CONTACT PERSON: <u>Facility Administration and/or Head Custodian</u>
CONTACT NUMBER: <u>(210) 407-0911</u>
CONTACT NUMBER: <u>same as above</u>

#### **General Guideline Setup Questions:**

★ The election judge requires, 2 6 FT. Smooth tables (to write) and 4 chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes No

★ Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Yes No

➤ Is voting area/room A.D.A. accessible?

Will the judge need a key or a special code?

Yes No

★ Your building will need to be open from 6:00 a.m. until polls close.

se.

No No

★ Adequate electrical power and lighting must be provided on site during Election Day.

> Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

Yes

Yes

No

If yes, please specify: n/a

★ Judge setup location/area SB1 LAW REQUIREMENT: Gym 2

➤ Is this a different location from the previous location?

Yes

No

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: <u>Cynthia Ann Salazar</u> Title: <u>Facilities & Business Marketing Coordinator</u>

Signature: (m) | M Salam Date: May 14, 2025 Telephone Number: (210) 407-0396

#### PLEASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

BEXAR COUNTY ELECTIONS DEPARTMENT

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (137) Wetmore Elementary School

**Location Address:** 3250 Thousand Oaks San Antonio, TX 78247

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Will you be able to furnish these? Yes No

Yes

Yes

Yes

No

No

No

No

No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close. Yes Yes

Will the judge need a key or a special code?

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

Is this a different location from the previous location? No Yes

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communic Man Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (116) Wilshire Elementary School **Location Address:** 6523 Cascade San Antonio, TX 78218

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

**★** SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

**EMERGENCY SITE CONTACT PERSON**: North East Police Department **CONTACT NUMBER**: (210) 407-0911 SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No")

Will you be able to furnish these?

Yes No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Yes No

Is voting area/room A.D.A. accessible?

Yes No

Your building will need to be open from 6:00 a.m. until polls close.

Will the judge need a key or a special code?

Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

➤ Will our office need to coordinate arrangements for AC/Heat to be available?

Yes

Yes

Yes

No

Nο

No

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Classroom Science Lab 28

Is this a different location from the previous location?

Yes

No

### **Authorization:** I certify the above information is true and correct.

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Limitum Mm Date: May 14, 2025 Telephone Number: (210) 407-0396

LEASE EMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE

**BEXAR COUNTY ELECTIONS DEPARTMENT** 

Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207

Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org



# **Election Day Facility Agreement Statement**



#### **Election Day Information Box:**

Name of Election: City of San Antonio RUNOFF Election

Date of Election: Saturday, June 7, 2025

Name of Location: (124) Woodstone Elementary School

**Location Address:** 5602 Fountainwood San Antonio, TX 78233

Main Contact: Cynthia Ann Salazar eMail: csalaz4@neisd.net

Telephone Number: (210) 407-0396 Facsimile Number: (210) 804-7134

### Instructions for Delivery and Pick-Up of Election Day Equipment:

EQUIPMENT DELIVERY DATES: June 4 | 5, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM EQUIPMENT PICKUP DATES: June 9 | 10, 2025 / DELIVERY HOURS: 8:00 AM - 5:00 PM

SPECIAL DELIVERY/PICKUP INSTRUCTIONS:

THE VENDOR RESPONSIBLE FOR THE DELIVERY AND PICK-UP OF THE TABLES AND CHAIRS WILL DO THEIR UTMOST TO ABIDE BY ABOVE GUIDELINES. HOWEVER, YOUR CONTACT INDIVIDUAL WILL BE NOTIFIED IF REQUESTED.

EMERGENCY SITE CONTACT PERSON: North East Police Department **CONTACT NUMBER: (210) 407-0911** SITE CONTACT PERSON: Facility Administration and/or Head Custodian **CONTACT NUMBER**: same as above

#### **General Guideline Setup Questions:**

The election judge requires, **2** 6 FT. Smooth tables (to write) and **4** chairs. (Please Circle either "Yes or No") Will you be able to furnish these? Yes No

Yes

Yes

Yes

No

No

No

Is your building A.D.A. accessible?

Is designated A.D.A. parking available?

Is voting area/room A.D.A. accessible?

★ Your building will need to be open from 6:00 a.m. until polls close. Yes No Will the judge need a key or a special code? Yes No

Adequate electrical power and lighting must be provided on site during Election Day.

Will our office need to coordinate arrangements for AC/Heat to be available? No Yes

If yes, please specify: n/a

Judge setup location/area SB1 LAW REQUIREMENT: Entry/Foyer

Is this a different location from the previous location? No Yes

### **Authorization:** *I certify the above information is true and correct.*

Printed Name: Cynthia Ann Salazar Title: Facilities & Business Marketing Coordinator

Signature: Communic Man Date: May 14, 2025 Telephone Number: (210) 407-0396

#### EASE eMAIL, FAX, OR MAIL THIS RESPONSE NO LATER THAN: AS SOON AS POSSIBLE



Attention Election Liaison: Leticia Elizondo | 1103 South Frio Street Suite #100, San Antonio, Texas 78207 Telephone Number: (210) 335 – 0362 | Facsimile Number: (210) 335 – 0850 | 0371 | eMail: leticia.elizondo@Bexar.org