

**LONG VALLEY CHARTER SCHOOL
BOARD RECOMMENDATION FORM**

AGENDA ITEM: Position Control Updates for 2026-27

SUMMARY:

Position #	Position	Add	Delete	Change	Explanation
230	Instructional Coach/Student Interventionist	X			To improve instruction and support student academic achievement.
426	Food Services-Doyle	X			Number of student meals justifies additional hours per day; .725 FTE
231	Teacher-All Sites	X			Previously, we had a classified position for CTE-Agriculture Coordinator; we have identified a candidate with a credential who can serve as an Ag teacher and start an FFA! 1.0 FTE split .2 TPC and .8 LVS.
232	Teacher-Doyle	X			0.5 FTE for a TK Teacher; dependent on enrollment for TK; the opportunity to have a TK only classroom would be beneficial to students at this developmental level.
110	Director		X		Remove for the 26-27 school year as the leadership transition progresses.

Recommended by: Sherri Morgan, Executive Director/ Superintendent

Approve as Presented Disapprove

This action item concerns:

- Long Valley School
- Thompson Peak Charter

CURRENT POSITION CONTROL

Number	Position	Approved FTE				
				301	Paraeducator-Doyle	0.725
101	Exec. Director/ Superintendent	1.00		302	Paraeducator-Doyle	0.725
102	Business Services Manager	1.00		303	Paraeducator-Doyle	0.50
103	Principal-Doyle	1.00		304	Paraeducator-Doyle	1.00
104	Site Admin/Asst.Director-Portola	1.00		305	Paraeducator-Doyle	0.725
105	Site Admin/Asst.Director-Susanville	1.00		306	Paraeducator-Doyle	0.50
107	Special Programs Admin	1.00		307	Paraeducator-SPED Doyle	0.725
109	Assistant Principal-Doyle	1.00		308	Paraeducator-SPED-Doyle	1.00
110	DIRECTOR	1.00		309	Paraeducator-Doyle	0.725
111	Assistant Principal-Susanville	1.00		310	Paraeducator-SPED-Doyle	1.00
201	Teacher-Doyle	1.00		311	Paraeducator-Portola	1.00
203	Teacher-Doyle	1.00		313	Paraeducator-Susanville	1.00
204	Teacher-Doyle	1.00		314	Paraeducator-Susanville	1.00
205	Teacher-Doyle	1.00		315	Paraeducator-SPED-Susanville	1.00
206	Teacher-Doyle	1.00		316	Paraeducator-Doyle	0.50
208	Teacher-Doyle	1.00		317	Paraeducator-Substitutes	0.00
209	Teacher-SPED LVS	0.50		317	Paraeducator-Substitutes	0.00
210	Teacher -Doyle	1.00		402	Registrar	1.00
211	Teacher HS IS-Doyle	1.00		403	Receptionist-Doyle	1.00
212	Teacher-Music	0.30		404	Accounting Clerk	1.00
213	Career & College Counselor	1.00		405	Food Specialist	1.00
215	Teacher-Portola	1.00		406	Food Services-Doyle	1.00
216	Teacher-Portola	1.00		407	Janitorial/ Lunch Supervision-Doyle	1.00
217	Teacher-Portola	1.00		408	Maintenance/Janitor-Doyle	1.00
218	Teacher-Susanville	1.00		409	Bus Driver	0.50
219	Teacher-Susanville	1.00		410	Administrative Assistant	1.00
220	Teacher-Susanville	1.00		411	SWP Pathway Coordinator (TPC)	1.00
221	Teacher-Susanville	1.00		412	Receptionist-Portola	0.70
222	Teacher-Susanville	1.00		413	Receptionist-Susanville	1.00
223	Teacher-Susanville	1.00		414	Janitorial-Susanville	0.50
224	Teacher-Susanville	1.00		416	Mental Health Therapist-Both	1.00
225	Teacher-Math-Susanville	1.00		417	Classified Substitute (Bus/Other)	-
226	Teacher-Susanville	1.00		418	Administrative Assistant (Susanville)	1
227	Teacher-SPED-Susanville	1.00		420	Certified Wellness Coach-TPC	1
228	Online Teacher/ Educational Data	1.00		421	Certified Wellness Coach-LVS	0.8
229	Teacher Substitute	-		422	Food Services/ Paraeducator	0.4
				423	Food Service-Susanville	0.5
				424	Bus Driver	0.5
				425	Classified Substitute (Bus/Other)	

**LONG VALLEY CHARTER SCHOOL
BOARD RECOMMENDATION FORM**

AGENDA ITEM: Action Item -Enrollment Capacity for 2026-27

SUMMARY:

The schools’ charters state:

The enrollment capacity level is set by the Long Valley Charter School Board of Directors.

The Governing Board also approved Policy 6018 on Admissions Procedures which provides further guidelines for enrollment. We annually designate the periods for re-enrollment, open enrollment, and lottery drawing (if needed).

ENROLLMENT CAPACITY

School	Enrollment 3/16/26	Enrollment Capacity for 2025-26	Enrollment Capacity for 2026-27
LVS-Doyle	153	203	160
LVS-Portola	82	85	85*
Thompson Peak	180	180	180
TOTAL	415	468	425

*We have agreed to the Plumas Unified limit of 75 PUSD students.

While the above represents overall capacity, individual teachers and classrooms have limits.

Maximum roster size for IS Teachers at the resource centers is 26 with a target number of 23; for teachers with less than the established roster size, additional assignments to support the resource center (such as helping with student meal service, developing coursework, etc.).

Doyle classrooms have the following limits by grade level.

Grades/Classes	Limit	Grades/Classes	Limit
TK/K	20	6/7	25
1/2	20	7/8	25
3/4	20	IS TK-8 & High School	30
4/5	20	TOTAL	160

DIRECTOR’S RECOMMENDATION:

Approve as Presented Disapprove

This action item concerns:

Long Valley School Thompson Peak Charter



Long Valley Charter School

A Non-Profit Public Benefit Corporation

COMPUTER TECHNOLOGY ACCEPTABLE USE

Approved by: LVCS Board of Directors	Adopted: 6/26/21 Revised: 3/18/26	Policy #:3005
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Long Valley Charter School (LVCS) is a nonprofit public benefit corporation that operates two individual charter schools: Long Valley School and Thompson Peak Charter School. This policy applies to both schools equally and the schools are collectively referred to as “Charter School.”

The Board of Directors of Long Valley Charter School (or “LVCS”), adopts ~~the~~ **this** Computer Technology Acceptable Use Policy and Acceptable Use Agreement.

New technologies are modifying the way in which information may be accessed, communicated, and transferred. Those changes also alter instruction and student learning. LVCS offers students **and staff** access to technologies that may include Internet access, **cloud-based productivity suites (such as Google Workspace for Education)**, electronic mail, and equipment, such as computers, tablets, or other multimedia hardware. The LVCS Governing Board intends that technological resources provided by the school be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

Educational Purpose

Use of LVCS equipment, **cloud-based services**, and access to the Internet via LVCS **resource** networks is intended to serve and pursue educational goals and purposes. Student use of ~~the Internet~~ **these resources** is therefore limited to only those activities that further or enhance the delivery of education. Students and staff have a duty to use LVCS resources only in a manner specified in ~~the~~ **this** Policy.

- “**Educational purpose**” means classroom activities, research in academic subjects, **digital collaboration**, career or professional development activities, LVCS approved personal research activities, or other purposes as defined by the LVCS from time to time.
- “**Inappropriate use**” means a use that is inconsistent with an educational purpose or that is in clear violation of this policy and the **accompanying** Acceptable Use Agreement.

Notice and Use

LVCS will notify students, parents/guardians, **and employees** about authorized uses of school ~~computers~~ **technology**, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities.

Before a student is authorized to use the LVCS’s technological resources, the student and his or her parent or guardian shall sign and return the Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his or her parent or guardian shall agree not to hold the LVCS or any LVCS staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless LVCS and LVCS personnel for any damages or costs incurred.

Safety and Data Security

LVCS shall ensure that all LVCS computers with Internet access have a technology protection measure that blocks or filters Internet access to websites that have no educational purpose and/or contain visual depictions that are obscene, constitute child pornography, or that are harmful to minors. While LVCS is able **to** exercise reasonable control over content created and purchased by LVCS, it has limited control over content accessed via the internet and no filtering system is 100% effective. ~~Neither LVCS nor its staff shall be responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence.~~ To reinforce these measures, the Director or designee shall implement rules and procedures designed to:

- Restrict ~~students'~~ access to harmful or inappropriate matter on the Internet.
- Ensure that students do not engage in unauthorized or unlawful online activities.
- **Ensure the security and privacy of student data stored within LVCS-managed cloud services and platforms.**
- **Govern the use of third-party applications that require access to school-managed accounts.**

Staff shall supervise students while they are using online services ~~and may have teacher aides, student aides, and volunteers assist in this supervision.~~ The Director or designee ~~also~~ shall establish regulations to address the safety and security of students and student information when using email, **collaborative documents, chat rooms,** and other forms of direct electronic communication.

Digital Citizenship and Instruction

The Director or designee shall provide age-appropriate instruction regarding safe and appropriate behavior on **collaborative platforms,** social networking sites, **chat rooms,** and other Internet services. Such instruction shall include, but not be limited to:

- Maintaining ~~the student's~~ a positive online reputation.
- ~~and ensuring their personal safety by~~ Keeping the student's personal information private and the dangers of posting ~~personal~~ **such** information online.
- **Recognizing and reporting** misrepresentation by online predators.
- How to report inappropriate or offensive content ~~or threats.~~
- Behaviors that constitute cyberbullying and how to respond ~~when subjected to cyberbullying~~ **appropriately.**

~~Students are expected to follow safe practices when using LVCS technology.~~

I. Prohibited Activities

Students **and staff** shall not use the Internet **or LVCS technology** to perform any illegal act ~~or to help others perform illegal acts. Illegal acts include, but are not limited to, any activities in violation of local, state, and federal law and/or accessing information designed to further criminal or dangerous activities. Such information includes, but is not limited to, information that if acted upon could cause damage, present a danger, or cause disruption to LVCS, other students, or the community.~~ Damaging, debilitating, or disabling computers, computer networks, or ~~systems~~ **cloud-based systems** through the intentional ~~or overuse of electronic distribution or the~~

spreading of ~~computer~~ viruses, **malicious code, or overuse of electronic distribution or other harmful programs** is prohibited. ~~Any unauthorized online access to other computers by means of~~ ****[Unauthorized online access]**** ~~hacking into other computers, downloading hacker tools such as port scanners and password crackers or the use of tools~~ designed to evade ~~restrictions are~~ **also be security** restrictions is strictly prohibited.

Student use of LVCS ~~computers resources~~ to access social networking sites ~~is not prohibited, but access~~ is limited to educational purposes only. To the extent possible, the Director or designee shall block access to ~~such non-educational social sites on LVCS computers with Internet access. The Director or designee shall oversee the maintenance of LVCS technological resources and may establish guidelines and limits on their use.~~

Employee Compliance

All employees shall receive a copy of this policy and the accompanying Acceptable Use Agreement ~~describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources.~~ All employees shall comply with this policy. ~~and the Acceptable Use Agreement, in addition to any separate policies governing employee use of technology, including the specific responsibilities regarding the protection of student data and the professional use of school-sanctioned communication tools.~~

II. Privilege and Responsibility

Student use of school computers, networks, **cloud accounts**, and Internet services is a **privilege, not a right**. Compliance with ~~the~~ LVCS's policies ~~and rules concerning computer use~~ is mandatory. ~~Students~~ **Violations** ~~who violate these policies and rules may have their~~ **result in the limitation of** technology privileges ~~limited and may be subject to /or disciplinary action, discipline,~~ including but not limited to suspension, ~~or~~ expulsion, **or termination of employment per in accordance with** school policy **and applicable laws**.

~~Students and employees are required to sign the accompanying Policy 3005: Acceptable Use Agreement.~~

LONG VALLEY CHARTER SCHOOL

Appendix A: Student Technology Use Agreement (Policy 3005)

The Goal: Long Valley Charter School (LVCS) provides technology—including computers, tablets, and cloud services like Google Workspace for Education—to enhance your learning. Using these tools is a privilege, not a right. To keep this privilege, you must follow these rules.

1. Security & Responsibility

- I will safeguard my personal passwords and never share them with others.
- I will only access technology using my own assigned account.
- I will notify a teacher immediately if I think my account has been compromised or if someone else knows my password.

2. Proper Use & Educational Purpose

- I will use school technology only for classroom activities, research, and other "educational purposes" as defined by the school.
- I will be respectful in shared documents and digital collaborations.
- I will not use school technology for personal gaming, political activities, for-profit business, or to download music/movies in violation of copyright.

3. Digital Citizenship & Safety

- I will maintain a positive online reputation by ensuring my digital footprint reflects responsible behavior.
- I will protect my privacy and the privacy of others by keeping personal information private and understanding the dangers of posting it online.
- I will report any inappropriate content, threats, or misrepresentation by online predators to a staff member immediately.
- I will not engage in cyberbullying, harassment, or the use of obscene and disrespectful language.

4. Equipment Care

- I will keep food and drinks away from all technology equipment.
- I will handle all hardware carefully and will not vandalize or intentionally damage any equipment or the network.

5. Important Privacy & Safety Information

- No Expectation of Privacy: I understand that all computer equipment, network access, and email accounts are owned by LVCS. The school reserves the right to monitor screens, access stored files, and review all activity to ensure safety and policy compliance.

- Filtering: I understand the school uses filters to block inappropriate sites, but no system is 100% effective. I am responsible for following safe practices.
- I will not use "proxies," hacking tools, or any other method to bypass the school's internet filters or security measures.

6. Consequences & Liability

- Discipline: If I violate this agreement, I may lose my technology privileges and face school discipline, including suspension or expulsion.
- Financial Liability: Per California law and school policy, parents/guardians are liable for the replacement cost of technology that is willfully damaged, defaced, or not returned, up to \$10,000.

 Email Access: Students may be issued an internal email account (@longvalleycs.org) for school use.

Check this box ONLY if you DO NOT want your child to have access to school email.

Signatures: *By signing below, we agree to comply with the terms of Policy 3005 and this Agreement. The entire policy is available at this link: <https://bit.ly/37XsVRP> or contact the office to receive a printed copy.*

Student Name: _____ Grade: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

LONG VALLEY CHARTER SCHOOL
Appendix B: Employee Technology Use Agreement (Policy 3005)

1. Professional Use: LVCS technology and Google Workspace accounts facilitate instruction and school operations. While limited personal use is permitted, it must not interfere with job performance or violate policy.

2. Data Privacy & FERPA: Employees have a legal and ethical obligation to protect student data. Do not store sensitive student information on personal, unencrypted devices and ensure third-party apps are vetted for data privacy compliance.

3. Professionalism: All communication via school-issued accounts (Gmail/Chat/Docs) is school property, a matter of **public record**, and must remain professional.

4. Supervision Responsibility: Staff are responsible for the reasonable supervision of student technology use and must report any known violations of the student AUP to administration.

5. Security: Employees shall not bypass security filters or share administrative passwords. Any known security vulnerabilities must be reported to IT immediately.

6. Compliance: I have read Policy 3005 and recognize my responsibility to protect student data and maintain professional standards in all digital communications.

Employee Signature: _____

Employee Name: _____ **Date:** _____