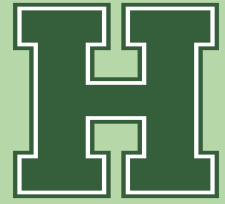


Hainesport Township Board of Education
Regular Meeting
June 16, 2026
Public Session: 7:00 pm



Board of Education Members

Bianca Cuniglio (<i>Pres.</i>)	Erin Minero (<i>Vice Pres.</i>)	Sanjay Bhakta
Larry Brandolph	Melissa Carlton	Shelby Maccar
Laura MacLachlan	Leah Miller	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Leah Miller Erin Minero Jennifer Weres	<u>Human Resources</u> Erin Minero (Chair) Melissa Carlton Shelby Maccar Jennifer Weres	<u>Finance/Facilities/Technology</u> Shelby Maccar (Chair) Bianca Cuniglio Sanjay Bhakta Laura MacLachlan
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1. **MEETING CALLED TO ORDER BY BOARD PRESIDENT**
2. **FLAG SALUTE**
3. **PUBLIC ANNOUNCEMENT:**

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 6, 2026.
- B. Mailed written notice to the Burlington County Times on December 17, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 6, 2026.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. **ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Ms. Cuniglio	X		
Ms. Minero	X		
Mr. Bhakta	X		
Mr. Brandolph	X		
Dr. Carlton	X		
Ms. Maccar	X		
Ms. MacLachlan	X		
Ms. Miller	X		
Ms. Weres	X		

☒ Quorum ☐ No Quorum

☒ Mr. Joseph R. Corn, Superintendent

☒ Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	Courtney Sullivan

7. RECOGNITION/PRESENTATION

- None at this time.

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Ms. Minero	X	

☒ Motion Carries

☐ Motion Fails

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Miller	Ms. Maccar	X	

☒ Motion Carries

☐ Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1	5/5/26	Regular Meeting (Open Session)	M-1
2	5/19/26	Regular Meeting (Open Session)	M-2

Roll Call on Action Item #1-2:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			X			
Ms. Minero	X		X			
Mr. Bhakta			X			
Mr. Brandolph			X			
Dr. Carlton		X	X			
Ms. Maccar			X			
Ms. MacLachlan			X			
Ms. Miller			X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent**A. Reporting Items:****B. Motion to approve the following reports upon the recommendation of the Superintendent:**

Item	Report	Att.
1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse's Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	
6	Approve the Emergency Virtual or Remote Instruction Plan 2026-27	SR-5

Item	Superintendent's Action Items	Att.
	None at this time.	

Roll Call on Action Items #1-6:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			X			
Ms. Minero			X			
Mr. Bhakta		X	X			
Mr. Brandolph			X			
Dr. Carlton			X			
Ms. Maccar			X			
Ms. MacLachlan			X			
Ms. Miller	X		X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

11. STUDENT SERVICES/COMMUNITY SERVICES:**A. Student Services/Community Services Report:**

Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

<i>Item</i>	<i>Student Services Action Items</i>	<i>Att.</i>

**Ratify & Affirm*

Roll Call on Action Items #:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio						
Ms. Minero						
Mr. Bhakta						
Mr. Brandolph						
Dr. Carlton						
Ms. Maccar						
Ms. MacLachlan						
Ms. Miller						
Ms. Weres						

☐ **Motion Carries**

☐ **Motion Fails**

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Erin Minero, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Faculty

<i>Item</i>	<i>Description</i>	<i>Att.</i>
1	Contract between Jake Bryson, Business Administrator, and the Hainesport Board of Education for the period of July 1, 2026, through June 30, 2027.	HR-1
2	Pay Meredith Gocke for unused vacation days from the 2025-26 school year.	HR-2
3	Pay Jaime Forvour for unused vacation days from the 2025-26 school year.	HR-3
4	Pay Clayton Shook for unused vacation days from the 2025-26 school year.	HR-4
5	Pay Julio Colon-Citron for unused vacation days from the 2025-26 school year.	HR-5
6	Pay Heba Egladyous for unused vacation days from the 2025-26 school year.	HR-6
7	Rescind the offer of employment to Preschool Teacher, Alison Tharp, for the 2026-27 school year.	

New Hire(s) 2026-2027

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>FTE</i>	<i>Compensation</i>	<i>Replacement/Vacancy</i>	<i>Date</i>
8	Michele Mathews	Paraprofessional	.66	Step 2 Per the CBA	Replacement	9/1/26
9	Connor Bilotta	Admin. Assistant to the BA	1	Per individual contract	Replacement	7/1/26
10	Diana Senatore	Elementary Teacher	1	Step 8 Per the CBA	Replacement	9/1/26

11	Madison Caden	Preschool Teacher	1	Step 1 Per the CBA	Replacement	Pending fingerprint approval
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***Ratify & Affirm**

Resignations/Retirements

<i>Item</i>	<i>ID#</i>	<i>Date(s)</i>	<i>Type of Leave</i>
12	1117	6/30/26	Retirement
13	2149	6/30/26	Resignation
14	1912	6/30/26	Resignation
15	Patricia Gwynne	8/31/26	Retirement Date Revised
16	2141	6/30/26	Resignation

***Ratify and Affirm**

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
17	Kelly Cahill	Summer Basic Skills Instruction	Per 2025-26 contracted rate	7/6/26 - 7/30/26
18	Mark Mecholsky	Summer Basic Skills Instruction	Per 2025-26 contracted rate	7/6/26 - 7/16/26
19	Zach Classetti	Summer Basic Skills Instruction	Per 2025-26 contracted rate	7/6/26 - 7/16/26
20	Kristine Soltesz	Summer Basic Skills Instruction	Per 2025-26 contracted rate	7/6/26 - 7/16/26
21	Shelby Santos	Extended School Year 1:1 Aide	Per 2025-26 contracted rate	7/6/26 - 7/30/26
22	Angie Wall	Extended School Year 1:1 Aide	Per 2025-26 contracted rate	7/6/26 - 7/30/26
23	Alyssa Smith	Extended School Year 1:1 Aide	Per 2025-26 contracted rate	7/6/26 - 7/30/26

Professional Development 2025-26 School Year

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Cost to District</i>
24*	Jennifer Humes	Burlington County Crisis Team	BCSSSD	6/4/26	4	\$0.00	\$0.00
25*	Nicole Orangers	Burlington County Crisis Team	BCSSSD	6/4/26	4	\$0.00	\$0.00

***Ratify and Affirm**

Professional Development 2026-27 School Year

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Cost to District</i>
26	Morgan Barnett	504 Accommodations Plans	Virtual	7/29/26	3	\$125.00	\$125.00

***Ratify and Affirm**

<i>Item</i>	<i>Human Resources Action Items</i>
	None at this time.

Roll Call on Action Items #1-26:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			X			
Ms. Minero	X		X			
Mr. Bhakta			X			
Mr. Brandolph			X			
Dr. Carlton			X			
Ms. Maccar		X	X			
Ms. MacLachlan			X			
Ms. Miller			X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

HUMAN RESOURCES ADDENDUM #1

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report: Erin Minero, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Extra-Curricular

<i>Item</i>	<i>Name</i>	<i>Position</i>	<i>Rate</i>	<i>Effective Date</i>
A1	Michele Mathews	Extended School Year	Per 2025-26 contracted rate	7/6/26 - 7/30/26

Roll Call on Action Items #A1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			X			
Ms. Minero	X		X			
Mr. Bhakta			X			
Mr. Brandolph		X	X			
Dr. Carlton			X			
Ms. Maccar			X			
Ms. MacLachlan			X			
Ms. Miller			X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report: Shelby Maccar, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for May 2026	FI-1
2	Treasurer's Report for May 2026	FI-2

3	Appropriation Adjustment Journal for May 2026	FI-3
4	Payment of bills for the month of May and June 2026**	FI-4
5	EFT Activity Report for May 2026	FI-5
6	Student Activity Account for May 2026	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of December 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of December 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2025-2026 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
8	BCIT Chat & Chew	Cafeteria	Ms. Humes

All approval of use of facilities is contingent upon district receipt of proper documentation, including proof of insurance & availability of area with respect to previously approved request.

****Ratify and Affirm***

<i>Item</i>	<i>Finance/Facilities/Technology Action Items</i>	<i>Att.</i>
9	Approve the attached supplies/materials list to be discarded/donated in accordance with Policy 7300.	FI-9
10	Approve a contract with Sheppards Bus Service to provide ESY Transportation for the 2026-2027 school year, for a total cost of \$5,328.00.	FI-10
11	Approve a renewal transportation contract with GST Transport Corp to provide transportation for the 2026-2027 school year for a total cost of \$99,554.40.	FI-11
12	Approve a renewal transportation contract with GST Transport Corp to provide transportation for the 2026-2027 school year for school related activities (Sports). Estimated cost of \$13,983.12	FI-12
13	Approve a renewal transportation contract with Wills Bus Service Inc. to provide transportation for the 2026-2027 school year for a total cost of \$161,271.00.	FI-13
14	Approve a renewal transportation contract with Wills Bus Service Inc. to provide transportation for the 2026-2027 school year for school related activities (Field Trips). Estimated cost of \$10,047.27.	FI-14
15	Approve tuition contracts for three (3) regular education students (McKinney Vento) from Willingboro School District to attend Hainesport School District based on the McKinney-Vento Homeless Assistance Act at an annual tuition rate of \$17,340.00 per student for the 2025-2026 school year, effective May 26, 2026 through June 30, 2026.	
16	Approve an out of district tuition contract for student #13207 to attend Y.A.L.E School West for the 2026 - 2027 school year at an annual tuition cost of \$95,984.70 and an annual extraordinary services cost of \$66,150.00	
17	Approve the transfer of \$79,703.51 from Maintenance Reserve to the General Fund to support required maintenance for the 2025 - 2026 school year, as per attachment, in accordance with N.J Admin. Code. 6A:23A-14.2.	FI-17

18	Authorized the Business Administrator to pre-approve and pay any legitimate 2025-2026 school year bills, including payroll, received up to and including those presented as of June 30, 2026. All pre-approved, paid bills and transfers will be presented for approval at the August 18, 2026, Board Meeting.	
19	Authorized the Business Administrator to pre-approve and pay any 2026-2027 school year bills, including payroll, in the month of July. All pre-approved, paid bills and transfers will be presented for approval at the August 18, 2026, Board Meeting.	
20	Authorize the transfer of 2025-2026 School Year surplus to reserves.	FI-20

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
21	Shelter in Place	5/13/26	2:10 pm - 2:15 pm
22	Fire Drill	5/22/26	8:48 am - 8:55 am
23	Code Blue/Shelter in Place	5/28/26	9:05 am - 9:10 am

Roll Call on Action Items #1-23:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Ms. Cuniglio			X			
Ms. Minero			X			
Mr. Bhakta			X			
Mr. Brandolph			X			
Dr. Carlton			X			
Ms. Maccar	X		X			
Ms. MacLachlan			X			
Ms. Miller		X	X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

14. EXECUTIVE SESSION:

BE IT RESOLVED that the Hainesport Township School District Board of Education desires to hold a closed Executive Conference Session for approximately 15 minutes as follows: Item Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

- ___ Negotiations
- ___ Personnel
- ___ Legal
- ___ Individual Privacy
- ___ Security
- ___ Investment/Property Acquisition
- ___ Litigation

Motion for the Hainesport Township Board of Education to enter into closed session:

Motion	Second	All in Favor	All Opposed
Ms. Maccar	Ms. MacLachlan	X	

X Motion Carries

□ Motion Fails

Discussion Item(s)* (Agenda to extent known) defined as excluded from requirements of Open Public Meetings Act of 1975; further, it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

15. **RETURN TO OPEN SESSION:**

Motion for the Hainesport Township Board of Education to return to open session:

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. MacLachlan	X	

X Motion Carries

☐ **Motion Fails**

The president reconvened the meeting at __8:18 p.m.

16. **PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Mr. Brandolph		

X Motion Carries

☐ **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Dr. Carlton	Ms. Miller	X	

X Motion Carries

☐ **Motion Fails**

17. **OLD BUSINESS:**

18. **NEW BUSINESS:**

19. **INFORMATION & FUTURE PLANNING ITEMS:**

20. **DATES TO REMEMBER:**

21. **ADJOURNMENT:**

Motion	Second	All in Favor	All Opposed
Ms. Weres	Mr. Brandolph	X	

X Motion Carries

☐ **Motion Fails**

Time of adjournment: __8:19__ pm