

ELK GROVE UNIFIED SCHOOL DISTRICT

CLASS TITLE: TEACHING ASSOCIATE – ARTS EDUCATION - 7-12

BASIC FUNCTION:

Under the direction of an assigned supervisor or designee, assist a certificated teacher in arts education instruction to students in a classroom or other learning environments; provide support in the preparation and delivery of VAPA standard-based curriculum and VAPA disciplines.

ESSENTIAL FUNCTIONS:

Under the direction or with the cooperation of a classroom teacher or assigned supervisor, supports arts instruction to students on a recurring and consistent basis, which may include, but is not limited to: sequential instruction, project-based learning, ensemble or sectional rehearsals, performances, master classes, or artist residencies.

Assists with schedules and communication about rehearsals and performances.

Supports the organization, planning, and implementation of student performances, concerts, exhibitions, and/or art showcases.

Helps to plan off-site performances, galleries, competitions, or art showcases as needed.

Assists with materials preparation, set-up, clean-up, and maintenance of the materials for activities, lessons, or training as needed.

Assists with maintaining inventory of project-related visual and performing arts equipment, including acquiring new supplies and repairing and maintaining existing inventory.

Demonstrates competency in the required art form.

Works with a variety of classes during the school day.

Attend, monitor, and supervise student activities outside of the traditional school day.

Organize and prepare materials.

Assist groups of students with visual and performing arts enrichment and recreational activities.

Attend meetings to communicate/consult regularly with VAPA District staff as needed.

Attend and participate in team meetings and activities as requested.

Assists with developing student interest in and appreciation for the chosen artistic discipline.

Encourages utilization of skills and techniques of artistic expression appropriate to the student's interests and abilities.

Assists with the management of classroom time so that preparation and instruction may be accomplished within the allotted time.

Provide small groups and/or classroom art education instruction.

Share artistic expertise and techniques with teachers and students.

Provide support in the planning/developing of arts education and disciplines addressed in VAPA curriculum (VAPA disciplines: dance, media arts, music, theatre, and/or visual arts.)

Perform related duties as assigned.

DEMONSTRATED KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Art disciplines (i.e., dance, media arts, music, theatre, and/or visual arts) California Standards and Framework for Arts Education.

Effective 7-12 student engagement strategies in one or more art forms.

Methodologies for integrating visual and performing arts into the curriculum and for managing change on a proactive basis.

Effective practices in the integration of visual and performing arts and staff development.

Terminology used in visual and performing arts.

Current trends in visual and performing arts.

Basic instructional methods and techniques.

Correct English usage, grammar, spelling, handwriting, punctuation, and vocabulary.

Classroom procedures and appropriate student conduct.

Operation of standard office and classroom equipment.

Oral and written communications skills.

Maintain consistent, punctual, and regular attendance.

Applicable laws, codes, regulations, policies, and procedures.

Interpersonal skills using tact, patience, and courtesy.

Effective oral and written communication skills.

Operation of a computer and related software.

ABILITY TO:

Support the integration of visual and performing arts into the instructional program.

Support the implementation of the Arts Education Roadmap for visual and performing arts in the curriculum.

Maintain current knowledge of visual and performing arts in the educational field.

Establish and maintain effective working relationships with others.

Support with student engagement and behavior management.

Support school improvement initiatives that close student achievement gaps between racial, ethnic, and economic groups by working with all members of diverse communities.

Perform work with many interruptions.

Perform clerical duties related to classroom activities.

Organize instructional materials.

Communicate effectively, both orally and in writing.

Analyze situations accurately and adopt an effective course of action.

Operate a computer, related software, and peripherals for productivity, including internet, database, spreadsheets, multi-media presentations, interactive and graphics software.

Work effectively with a wide variety of personalities and situations with students, faculty, school, and district.

Plan, prioritize, and organize work.
Effectively read and analyze a variety of materials and monitor student activities.
Effectively communicate to exchange and understand information.
Maintain routine records.
Move equipment and materials.
Stand, Sit, and walk for extended periods of time.
Bend at the waist, kneel or crouch to assist students.

EDUCATION AND EXPERIENCE REQUIRED:

High school diploma or equivalent. Experience working in an artistic discipline.

And

Paraeducator proficiency requirement can be met by completion of ONE of the following:

Proficiency Exam or California Basic Educational Skills Test (CBEST) or
Completion of two years college (48 semester units) or A.A. degree (or higher).

Two (2) or more years of *teaching-artist* experience in schools and/or two (2) or more years of professional experience in the art form as well as previous experience working with students preferred.

LICENSES AND OTHER REQUIREMENTS:

Valid California Class C Driver’s License

WORKING CONDITIONS:

ENVIRONMENT:

School Setting
Classroom and Outdoor Environment
Performance Spaces/Facilities
Constant interruptions

Board Approved: March 10, 2026