



WILLIAMS UNIFIED SCHOOL DISTRICT

Board of Trustees Regular Meeting

6:00 p.m., Thursday, August 20, 2026

Williams Unified School District Board Room

260 11th Street, Williams, CA

A G E N D A

1.0 CALL TO ORDER

TIME: _____ PM

2.0 ROLL CALL

3.0 PLEDGE OF ALLEGIANCE

4.0 APPROVAL OF THE AGENDA

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

5.0 AUDIENCE/VISITORS PUBLIC COMMENT – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 COMMUNICATION / REPORTS

- 6.1 Board of Trustees Reports
- 6.2 Esmeralda Medina, Associated Student Body President and Board Representative
- 6.3 Juan Salas, Ed.D., District Superintendent and Secretary to the Board

7.0 PRESENTATIONS

- 7.1 Elementary Summer School Overview – Michelle Jorge

8.0 ACTION ITEMS – CONSENT CALENDAR – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 8.1 **BOARD MINUTES** – Request to approve Board minutes
 - 8.1.1 (p. 11) July 16, 2026 (Regular)
- 8.2 (p. 16) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 8.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
 - 8.3.1 (p. 21) General Ledger Report and Bank Reconciliation Report, Williams Elementary School Checking Account, June 2026 and July 2026.
 - 8.3.2 (p. 25) General Ledger Report and Bank Reconciliation Report, Williams Upper Elementary School Checking Account, June 2026.
- 8.4 **SERVICE AGREEMENTS / CONTRACTS**
 - 8.4.1 (p. 27) Confirmation to Wilmington Trust that Williams Unified School District has made adequate provision in its annual budget for the payment of Lease Payments 2016 Certificates of Participation (COP).
 - 8.4.2 (p. 28) Written Certification for Wilmington Trust stating compliance with the provisions in Section 5.7 of the Lease Agreement 2016 COP.

- 8.4.3 (p. 29) Confirmation to Wilmington Trust that Williams Unified School District has made adequate provision in its annual budget for the payment of Lease Payments 2019 COP.
- 8.4.4 (p. 30) Written Certification for Wilmington Trust stating compliance with the provisions in Sections 5.3- 5.7 of the Lease Agreement 2019 COP.
- 8.4.5 (p. 31) Integrated Pest Management for Public Schools & Day Care Facilities Commercial Service Agreement between Clark Pest Control and Williams Unified School District.
- 8.4.6 (p. 39) Integrated Pest Management for Public Schools & Day Care Facilities Commercial Service Agreement between Clark Pest Control and Williams Unified School District for Williams Elementary School.
- 8.4.7 (p. 41) Integrated Pest Management for Public Schools & Day Care Facilities Commercial Service Agreement between Clark Pest Control and Williams Unified School District for Williams Upper Elementary School.
- 8.4.8 (p. 43) Integrated Pest Management for Public Schools & Day Care Facilities Commercial Service Agreement between Clark Pest Control and Williams Unified School District for Williams Jr/Sr High School.
- 8.4.9 (p. 45) Integrated Pest Management for Public Schools & Day Care Facilities Commercial Service Agreement between Clark Pest Control and Williams Unified School District for Mid Valley Continuation.
- 8.4.10 (p. 47) Year-Round Turf and Ornamental Service Agreement between Clark Pest Control and Williams Unified School District for Weed Management.
- 8.4.11 (p. 51) SiteLogIQ Agreement Change Order #001 for Williams High School Replacing existing HVAC serving Room 318.
- 8.4.12 (p. 53) Professional Services Agreement between Iwen Inspections and Williams Unified School District for on-site inspection services for Williams High School North Wing Modernization 02-117430.
- 8.4.13 (p. 62) Mid Pacific Engineering, Inc. Proposal for Geotechnical Engineering & Geological Hazards Services for Williams Junior Senior High School – New Classroom Building A.
- 8.4.14 (p. 69) CDW Government LLC Customer Service Order Form Google Workspace for Education 3-Year Subscription.
- 8.4.15 (p. 75) Professional Services Proposal for King Consulting Inc for State School Facility Program Funding Eligibility for Williams Unified School District SY 26-27.
- 8.4.16 (p. 82) Modern Building, Inc. Change Order COR-0011 for WJSHS North Wing Package C Replace Exterior Doors Per Owner Request.
- 8.4.17 (p. 88) Modern Building, Inc. Change Order COR-0029 for WJSHS North Wing Package C for CCD 017 Clock/Speaker, Instructor Controls, Flat Panels.
- 8.4.18 (p. 97) Modern Building, Inc. Change Order COR-0030 for WJSHS North Wing Package C for RFI 092 Fire Sprinkler Line Modifications for Fume Hood Ductwork.
- 8.4.19 (p. 102) Modern Building, Inc. Change Order COR-0032 for WJSHS North Wing Package C for CCD 011 IDF Room Changes.
- 8.4.20 (p. 112) Modern Building, Inc. Change Order COR-0033 for WJSHS North Wing Package C for CCD 013 EF Changes.

8.5 ROUTINE PURCHASE ORDERS

	Purchase Order #	Vendor	Amount
8.5.1 (p. 119)	BPO27-00037	Flora Fresh Inc.	\$ 27,000.00
8.5.2 (p. 120)	PO27-00138	UBEO West LLC	\$ 26,000.00
8.5.3 (p. 121)	PO27-00228	Aeries Software	\$ 25,534.80
8.5.4 (p. 122)	PO27-00259	Vista Higher Learning	\$ 30,092.33
8.5.5 (p. 123)	PO27-00260	Wilmington Trust (2019 COP)	\$226,800.00
8.5.6 (p. 124)	PO27-00261	Wilmington Trust (2016 COP)	\$197,038.00
8.5.7 (p. 125)	PO27-00262	UMB Bank, N.A. (Solar-QZAB)	\$220,000.00
8.5.8 (p. 126)	PO27-00273	McGraw-Hill LLC	\$ 29,851.02

8.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

Classification	Position	Status	Name
Extra Duty	Boys Varsity Basketball Coach	Filled	Forrest Bateman
Extra Duty	Junior Varsity Volleyball Coach	Filled	Lizbeth Aceves Salazar
Extra Duty	Girls Varsity Basketball Coach	Filled	Ashlin Covarrubias
Extra Duty	Jr. High Volleyball Coach (7 th Grade)	Filled	Aleesha Rubini
Extra Duty	Jr. High Volleyball Coach (8 th Grade)	Filled	Kearra Gurule
Extra Duty	Assistant Junior Varsity Football Coach	Filled	Mario Cruz Hernandez

Extra Duty	Junior Varsity Boys Basketball Coach	Open	
Extra Duty	Varsity Golf Coach	Open	
Extra Duty	Varsity Track Coach	Open	
Extra Duty	Assistant Varsity Track Coach	Open	
Extra Duty	Jr. High Volleyball Coach	Resignation	Nayeli Contreras

8.7 **APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT-** Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

Classification	Position	Status	Name
Certificated	Secondary PE Teacher #100	Open	
Certificated	Secondary VAPA-CTE Teacher	Open	
Certificated	Secondary Math Teacher	Open	
Certificated	Secondary Spanish Teacher	Open	
Certificated	Multiple Subjects Teacher	Filled	Karina Martinez Vanessa Huerta
Certificated	Multiple Subjects Teacher	Leave of Absence Request 8/5/26 - 8/7/26	Blanca Herrera
Certificated	Secondary PE Teacher #100	Resignation	Mario Cruz Hernandez
Classified	ASES Paraeducator #92 and #201	Open	
Classified	Paraeducator #199	Open	
Classified	Bilingual Instructional Assistant #213	Open	
Classified	ASES Paraeducator #208	Filled	Maria "Cassandra" Aguirre Figueroa
Classified	Paraeducator #188	Filled	Jackelin Beltran
Classified	Student Supervisor	Filled	Ariana Canchola
Classified	Custodian/Groundskeeper/Bus Driver	Filled	Timothy Cortez
Classified	Paraeducator #232	Filled	Evelyn Solis
Classified	Student Supervisor	Leave of Absence Request 8/11/26 – 1/12/27	Paola Moreno Ordonez
Classified	Paraeducator	Resignation	Karina Martinez Vanessa Huerta
Classified	Student Supervisor	Resignation	Silvia Ortiz
Classified	Bilingual Instructional Assistant #213	Resignation	Manuela Sierra
Variable Service Agreement	ELPAC Test Examiner	Filled	Lidia Leal

8.8 **APPROVE INSTRUCTIONAL MINUTES/ BELL SCHEDULES / MASTER SCHEDULES**

8.8.1 (p. 127) 2026-27 Williams Jr/Sr High School Master Schedule

8.8.2 (p. 128) 2026-27 Williams Elementary School Revised Master Schedule

8.9 **APPROVE FIELD TRIP REQUESTS**

8.9.1 (p. 129) Overnight field trip request for Cadet students to attend Wilderness Training in Leesville, CA, September 24-27, 2026.

8.9.2 (p. 133) Overnight field trip request for Friday Night Live (FNL) students to attend the FNL Youth Summit in Garden Grove, CA, October 9-12, 2026.

8.10 **APPROVE DONATIONS**

8.10.1 (p. 138) Donation of Backpacks to Williams Elementary School from Morning Star

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

9.1 (p. 139) Consideration and possible action concerning the approval of **Resolution #03-082026: Authorized Signatures for District Bank Accounts.**

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.2 (p. 141) Consideration and possible action concerning the ratification of the Purchase and Sale Agreement and Joint Escrow Instructions between Ruvend and Suman Jeet Living Trust and Williams Unified School District for the property at 1500 E Street, Williams, CA (APN: 005-201-043).

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.3 (p. 156) Consideration and possible action concerning the ratification of the Residential Purchase Agreement between Jonathan Cano and Williams Unified School District for the property at 360 Virginia St, Williams, CA (APN: 005-201-044).

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.4 (p. 229) Consideration and possible action concerning the approval of Williams Unified School District Integrated Pest Management Plan.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.5 (p. 232) Consideration and possible action concerning the approval of the Williams Unified School District After School Education and Safety Program Plan.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

9.6 (p. 268) Consideration and possible action concerning the approval of the Contract between Williams Unified School District and Garland/DBS, Inc for the North Wing Roof Proposal for Job # 25-CA-260830 and Purchase Order 27-00272.

Action _____ Motion _____ Second _____ Ayes _____ Noes _____
 Roll Call: Abstain _____ Absent _____
 Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

10.0 FUTURE MEETING DATES

- 10.1 September 10, 2026 (Regular)
- 10.2 October 15, 2026 (Regular)
- 10.3 November 19, 2026 (Regular)
- 10.4 December 14, 2026 (Regular)

11.0 PENDING AGENDA – This is the time to place future items on the Pending Agenda.

- 11.1 Secondary Summer School Presentation
- 11.2 FFA Fair Presentation
- 11.3 Board and Superintendent Goal Setting

12.0 CONVENE TO CLOSED SESSION TIME: ____ PM
 Closed Session will be held regarding the following matters:

- 12.1 Conference with Labor Negotiators (Gov. Code 54957.6)
District Representatives: Superintendent, Chief Business Officer, and Legal Counsel
Employee Organization: Williams Teachers Association

13.0 **RECONVENE TO OPEN SESSION** TIME: ____ PM

Action Taken During Closed Session:

- 13.1 Conference with Labor Negotiators (Gov. Code 54957.6)
District Representatives: Superintendent, Chief Business Officer, and Legal Counsel
Employee Organization: Williams Teachers Association

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

14.0 **ADJOURNMENT** TIME: ____ PM

Action _____ Motion _____ Second _____ Ayes _____ Noes _____

Roll Call: Abstain _____ Absent _____

Covarrubias ☐ aye ☐ no / EB Davis ☐ aye ☐ no / Manor ☐ aye ☐ no / Perez ☐ aye ☐ no / Solis ☐ aye ☐ no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11th Street, Williams, California.
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, September 10, 2026 AT 6:00 PM.