



# WILLIAMS UNIFIED SCHOOL DISTRICT

## Board of Trustees Regular Meeting

6:00 p.m., Thursday, March 12, 2026  
Williams Unified School District Board Room  
260 11th Street, Williams, CA

### AGENDA

1.0 **CALL TO ORDER** TIME: \_\_\_\_\_ PM

2.0 **ROLL CALL**

3.0 **PLEDGE OF ALLEGIANCE**

4.0 **APPROVAL OF THE AGENDA**

Action _____	Motion _____	Second _____	Ayes _____	Noes _____
Roll Call:			Abstain _____	Absent _____
Covarrubias <input type="checkbox"/> aye <input type="checkbox"/> no / EB Davis <input type="checkbox"/> aye <input type="checkbox"/> no / Manor <input type="checkbox"/> aye <input type="checkbox"/> no / Perez <input type="checkbox"/> aye <input type="checkbox"/> no / Solis <input type="checkbox"/> aye <input type="checkbox"/> no				

5.0 **AUDIENCE/VISITORS PUBLIC COMMENT** – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 **SPECIAL RECOGNITION**

6.1 Williams Upper Elementary School Students: 4 – Mia Vazquez Solis, 5 – Andres Garcia, 6 – Miguel Angel Marchan Solorio

6.2 Williams Upper Elementary School Staff Members: Classified – Biridiana Reyes, Certificated – Rhonda Myers

7.0 **COMMUNICATION / REPORTS**

- 7.1 Board of Trustees Reports
- 7.2 Evelyn Guevara, Associated Student Body President and Board Representative
- 7.3 Sandra Ayón, Ed. D., District Superintendent and Secretary to the Board

8.0 **ACTION ITEMS – CONSENT CALENDAR** – Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.

- 8.1 **BOARD MINUTES** – Request to approve Board minutes
  - 8.1.1 (p. 9) February 19, 2026 (Special)
  - 8.1.2 (p. 11) February 19, 2026 (Regular)
- 8.2 (p. 17) **BILLS/WARRANTS** – Request to approve warrants list, special variable payroll.
- 8.3 **MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries
  - 8.3.1 (p. 21) General Ledger Report and Bank Reconciliation Report, Williams Upper Elementary School Checking Account, January 2026.
- 8.4 **SERVICE AGREEMENTS / CONTRACTS**
  - 8.4.1 (p. 23) National Analytical Laboratories Inc. Invoice for Environmental Testing and Consulting for Williams Unified School District Invoice #14149.
  - 8.4.2 (p. 24) Memorandum of Understanding between Colusa County Office of Education and Colusa County School Districts for the Tobacco Use Prevention and Education Program (TUPE) July 1, 2026 –

June 30, 2029.

- 8.4.3 (p. 29) Service Agreement for Paramex Screening Services for Drug & Alcohol Testing Consortium services Limited DOT Membership.
- 8.4.4 (p. 39) License Agreement for Document Tracking Services through March 15, 2027.
- 8.4.5 (p. 44) District Access Authorization Form School Year 2025-2026 for My College Board AP Users.
- 8.4.6 (p. 48) Pilot Agreement between Williams Unified School District and Vivi LLC for Vivi Hardware standard AC adapters.
- 8.4.7 (p. 50) E-Rate Purchase Agreement between Williams Unified School District and CDW Government LLC through September 30, 2027.
- 8.4.8 (p. 58) Service Agreements that have cleared the CITE Student Data Privacy Compliance vetting process for current district applications.
- 8.4.9 (p. 118) California Physical Fitness Coordinator Designation SY 2025-26.
- 8.4.10 (p. 120) National Analytical Laboratories Inc. Invoice for Environmental Testing and Consulting for Williams Unified School District Invoice #14166.

**8.5 ROUTINE PURCHASE ORDERS**

	<b>Purchase Order #</b>	<b>Vendor</b>	<b>Amount</b>
8.5.1 (p. 121)	BPO26-00024	Waxie Sanitary Supplies	\$ 69,650.00
8.5.2 (p. 122)	PO26-001080	Universal Athletic LLC	\$ 96,243.92

**8.6 APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** –Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports.

<b>Classification</b>	<b>Position</b>	<b>Status</b>	<b>Name</b>
Extra Duty	Varsity Baseball Coach	Resignation	Jeff Lemus
Extra Duty	Varsity Baseball Coach	Filled	Brian Parker
Extra Duty	Varsity Assistant Football Coach	Filled	Benjamin Padilla
Extra Duty	Elementary Summer School Principal	Filled	Michelle Jorge
Extra Duty	Secondary Summer School Principal	Filled	James Welcome
Extra Duty	TK-5 Summer School Site Secretary	Open	
Extra Duty	TK-5 Summer School Teachers (7 positions)	Open	
Extra Duty	TK-5 Summer School Migrant Ed. Teacher (1 position)	Open	
Extra Duty	ASES-ELOP Summer School Paraeducators (13 positions)	Open	
Extra Duty	Summer Cafeteria Assistants (2 positions, 1 substitute)	Open	

**8.7 APPROVE CERTIFICATED / CLASSIFIED / CONFIDENTIAL PERSONNEL REPORT**- Request to approve personnel items relating to Certificated, Classified and Confidential personnel reports.

<b>Classification</b>	<b>Position</b>	<b>Status</b>	<b>Name</b>
Classified	Student Supervisor	Open	
Classified	ASES Paraeducator	Open	
Classified	Technology Support Technician	Open	
Classified	ASES Paraeducator	Filled	Mateo Gutierrez Leos
Classified	ASES Paraeducator	Resignation	Cassandra Luna Paola Moreno Ordonez
Classified	Paraeducator	Revised Leave of Absence Request 2/25/26 – 8/10/26	Yulissa Landeros Lopez
Variable Service Agreement	ELPAC Test Examiner	Filled	Briana Robinson
Certificated	Secondary Science Teacher Candidate Pool	Open	
Certificated	Secondary Social Studies Teacher Candidate Pool	Open	
Certificated	Secondary Math Teacher Candidate Pool	Open	
Certificated	Secondary English Teacher Candidate Pool	Open	

8.8 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E) AND BOARD BYLAWS (BB)**

8.8.1 (p. 123) CSBA Policy Guide Sheet February 2026

8.8.2 (p. 130) Revised BP 3452 Student Activity Funds

8.9 **APPROVE FIELD TRIP REQUESTS**

8.9.1 (p. 134) Overnight field trip request for Cadet students to attend a drill competition at Joint Forces Training Base Los Alamitos, April 10-12, 2026.

8.9.2 (p. 139) Overnight field trip request for FFA students to attend the State Speaking Finals and Field Day at CSU, Fresno, April 15-28, 2026.

8.9.3 (p. 143) Out-of-country field trip request for Cadet students to attend the UK Staff Ride 2026 in London, England, and other locations throughout the United Kingdom, July 17-31, 2026.

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Covarrubias  aye  no / EB Davis  aye  no / Manor  aye  no / Perez  aye  no / Solis  aye  no

9.0 **ACTION ITEMS – NEW BUSINESS** – Protocol for action items includes a staff presentation, questions from the Board, public input, closing of public input, deliberation by the Board, and voting by the Board. During public input there will be a 3-minute time limit per person.

9.1 (p. 148) Consideration and possible action concerning the approval of the 2025-2026 Second Interim Report.

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Covarrubias  aye  no / EB Davis  aye  no / Manor  aye  no / Perez  aye  no / Solis  aye  no

9.2 (p. 290) Consideration and possible action concerning the approval of **Resolution #16-031226: District Budget Reclassifications.**

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Covarrubias  aye  no / EB Davis  aye  no / Manor  aye  no / Perez  aye  no / Solis  aye  no

9.3 (p. 309) Consideration and possible action concerning the approval of **Resolution #17-031226: In the Matter of the Reduction or Discontinuance of Classified Services for the 2026-2027 School Year.**

Action \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Ayes \_\_\_\_\_ Noes \_\_\_\_\_  
Roll Call: \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_  
Covarrubias  aye  no / EB Davis  aye  no / Manor  aye  no / Perez  aye  no / Solis  aye  no

10.0 **FUTURE MEETING DATES**

- 10.1 March 19, 2026 (Special – Closed Session – Candidate Selection)
- 10.2 March 27, 2026 (Special – Closed Session – Superintendent Interviews)
- 10.3 April 16, 2026 (Regular)
- 10.4 May 21, 2026 (Regular)
- 10.5 June 16, 2026 (Special – LCAP & Budget Public Hearing)
- 10.6 June 18, 2026 (Regular)

11.0 **PENDING AGENDA** – This is the time to place future items on the Pending Agenda.

- 11.1 LCAP Focus Groups Presentation
- 11.2 Revised Comprehensive School Safety Plan

12.0 **CONVENE TO CLOSED SESSION** TIME: \_\_\_\_ PM

Closed Session will be held regarding the following matters:

- 12.1 Student Discipline - Expulsion Case No. 2526-01 (EC 48918)

**13.0 RECONVENE TO OPEN SESSION** TIME: \_\_\_\_ PM

Action Taken During Closed Session:

13.1 Student Discipline - Expulsion Case No. 2526-01 (EC 48918)

**14.0 ADJOURNMENT** TIME: \_\_\_\_ PM

Action _____	Motion _____	Second _____	Ayes _____	Noes _____
Roll Call:			Abstain _____	Absent _____
Covarrubias <input type="checkbox"/> aye <input type="checkbox"/> no / EB Davis <input type="checkbox"/> aye <input type="checkbox"/> no / Manor <input type="checkbox"/> aye <input type="checkbox"/> no / Perez <input type="checkbox"/> aye <input type="checkbox"/> no / Solis <input type="checkbox"/> aye <input type="checkbox"/> no				

*Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent’s office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.*

**Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 260 11<sup>th</sup> Street, Williams, California.  
THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE Thursday, April 16, 2026 AT 6:00 PM.**

Posted: March 5, 2026