
INTERNAL AFFAIRS COMMITTEE MINUTES

A Committee of the Chico City Council: Councilmembers Bennett, Winslow, and Chair O'Brien

Meeting of November 3, 2025 – 1:00 p.m.

Council Chamber Building, 421 Main Street, Council Chambers

The meeting was called to order at 1:00 p.m. by Chair O'Brien, with all Committee members present.

A. CHICO MUNICIPAL CODE TITLE 18R AMENDMENTS

The Public Works – Engineering proposed updates to several titles of the Chico Municipal Code (CMC) to align with current engineering standards and best practices. City Council referred four specific items to the Internal Affairs Committee (IAC) for additional discussion of potential development cost impacts, as requested by the Chico Builders Association (CBA). **(Report – Brendan Ottoboni, Director of Public Works-Engineering)**

Staff reported that they had met with CBA and come to consensus regarding the stormwater calculations and pavement design but were recommending the Committee recommend to Council to move forward with the staff proposed changes to the street lighting standards and the traffic analysis study threshold.

Chris Giampaoli, representing the Chico Builder's Association, addressed the Committee on this item and provided calculations on their proposed street lighting design standards.

The Committee considered the information provided by the Chico Builders Association and continued discussion regarding the street lighting and traffic analysis study.

A motion by Vice-Mayor Bennett was seconded by Councilmember Winslow to recommend to Council to

- 1) Approve the staff recommendations regarding the stormwater runoff calculations and the amended pavement design standards;***
- 2) Change the proposed traffic impact analysis threshold to 100 peak hour trips; and***
- 3) Direct staff to review the streetlight foundation standard calculations provided by the CBA to determine if they will be sufficient to meet public safety standards and present that analysis in their report when the ordinance comes before Council.***

The motion passed (3-0).

B. PARKLET ANALYSIS AND DISCUSSION

Public Works – Engineering staff presented a report highlighting past discussions and decisions surrounding parklets in downtown Chico. This information was intended to clarify the status of parklets and allow the Committee to provide a recommendation for further direction to staff. **(Report – Brendan Ottoboni, Public Works Director-Engineering)**

Addressing the Committee on this item were Harrison Carter, Sebastien Temarelle, and Doug Roberts.

A motion by Chair O'Brien was seconded by Vice-Mayor Bennett to recommend that Council direct staff to

- 1) Meet with stakeholders to gather input;***
- 2) Research cities with successful parklet programs;***
- 3) Review parklet designs that were created with American Rescue Plan Act funds to determine if they are still relevant and feasible; and***
- 4) Present Council with multiple design options focusing solely on temporary parklet designs in anticipation of the downtown access plan construction. The designs should be functional, safe, aesthetically pleasing, and economically feasible.***

The motion passed (3-0).

C. SPEED SURVEYS – VARIOUS LOCATIONS

California Vehicle Code Sections 40802 and 40803 sets the frequency and criteria for conducting speed surveys. Speed limits for certain streets within the City have been established over the years by engineering traffic and radar speed studies. To ensure that enforcement by radar on certain streets remains valid in a court of law, the City must conduct radar speed surveys every seven years. ***(Report – Brendan Ottoboni, Director of Public Works – Engineering)***

A motion by Vice-Mayor Bennett was seconded by Chair O'Brien to recommend to Council to approve the Traffic Regulation Amendment (TRA) # 875 by adopting the following resolution.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHICO ADOPTING TRAFFIC REGULATION AMENDMENT NO. 875

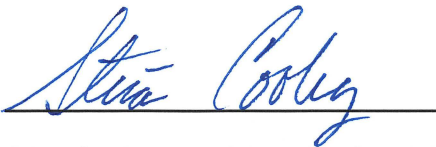
The Motion passed (3-0).

D. PUBLIC COMMENT - *None*

E. ADJOURNMENT AND NEXT MEETING

The meeting was adjourned at 2:01 p.m. to the next regular Internal Affairs Committee meeting scheduled for Monday, December 1, 2025, at 1:00 p.m.

Prepared by:



Stina Cooley, Administrative Specialist