Miles P. Richmond

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

11/18/2026 3:00 PM

Location *(Ubicación)*

Miles P Richmond School Room 2

Zoom Link *(Enlace de Zoom)*

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students *No Personal: Padres/Miembros de la Comunidad/Estudiantes*			**Present / Absent** *Presente/ Ausente*
Parent	Lola Benevidaz	Year 2	
Parent	Edgar Martinez	Year 2	
Student	Elijah Benevidaz	Year 2	
Parent	na	Year 1	
Parent	na	Year 1	
Alternates ***(Alternativos)*****:**	Maria Diegelman		

***Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)**

***Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).**

Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*			**Present / Absent** *Presente/ Ausente*
Principal/Designee: ***Directora(a)/ Designado(a):***	Lucas Machado		
Teacher: ***Maestro(a):***	Marissa Luna	Year 2	
Teacher: ***Maestro(a):***	na	Year 1	
Teacher: ***Maestro(a):***	na	Year 1	
Other Staff*:Otro Personal:*	Noemi Matutat	Year 2	
Alternates: ***Alternativos:***			
***Teachers must be the majority** **Los maestros deben ser mayoría*			

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas* **Quorum** *Quórum* **(50% +1)**	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* Total Members in Attendance: *Total de Miembros Presentes:* Quorum: *Quórum:*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)*
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1 📎 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Council Business *Asuntos del Consejo*		
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*		
Site Safety Plan (Plan de Seguridad del Centro)	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*
N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Document Review: *Revisión y de Documentos*		
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*		
SPSA Addendum	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Other Business: *Otros Asuntos:*		
ELAC Reporting *Informes ELAC*	**Chairperson** ***Presidente***	**Summary of Reporting (***Resumen de Informes)*
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) *Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)*	**Chairperson** ***Presidente***	**Summary of Presentation (***Resumen de Presentación)*
Additional Information/New Business/Discussion *Información Adicional/Asuntos Nuevos/Conversación*	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas*
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:*

Next meeting date: 01/27/2027 3:00 PM
Fecha de próxima reunión:

Miles P. Richmond

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time *(Fecha & Hora)*

10/07/2026 3:00 PM

Location *(Ubicación)*

Room 2

Zoom Link *(Enlace de Zoom)*

2026 - 2027, Elected SSC Members *Miembros Electos de SSC*

Non-staff: Parents/Community Member/Students *No Personal: Padres/Miembros de la Comunidad/Estudiantes*			**Present / Absent** *Presente/ Ausente*
Parent	Lola Benevidaz	Year 2	Absent
Community Member	Alphonzo Martinez	Year 2	Present
Parent	Maria Diegelman	Year 1	Absent
Student	Elijah Benevidaz	Year 2	Absent
Parent	na	Year 1	Absent
Alternates ***(Alternativos)*:**			Present

Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)

Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).

Staff: Principal or Designee/Teachers/Other Staff *Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal*			**Present / Absent** *Presente/ Ausente*
Principal/Designee: ***Directora(a)/ Designado(a):***	Lucas Machado		Present
Teacher: ***Maestro(a):***	Marissa Luna	Year 2	Present
Teacher: ***Maestro(a):***	na	Year 1	Absent
Teacher: ***Maestro(a):***	na	Year 1	Absent
Other Staff*:Otro Personal:*	Noemi Matutat	Year 2	Present
Alternates: ***Alternativos:***			
***Teachers must be the majority** *Los maestros deben ser mayoría*			

AGENDA

ITEM *ARTÍCULO*	**Facilitator** *Facilitador(a)*	**Minutes** *Minutas*
Call to Order / Sign in sheet *Orden del Día/ Hoja de Firmas* **Quorum** *Quórum* **(50% +1)**	**Chairperson** ***Presidente***	This meeting is called to order at: *Se abre la sesión a las* 3:02 PM Total Members in Attendance: 4 *Total de Miembros Presentes:* Quorum: Yes (Si) *Quórum:*
Public Comment (2 minutes per speaker) *Comentarios del Público (2 minutos cada participante)*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* None
Review Agenda *Repasar Agenda*	**Chairperson** ***Presidente***	**Summary of Comments (***Resumen de Comentarios)* Principal notes corrections to the agenda: Maria Diegelman is not a council member but rather an alternate. She is present at this meeting. Also, the agenda lists the wrong first name for Edgar Martinez. Changes will be reflected in the next agenda.
Review / approve minutes from last meeting *Revisar/aprobar el acta de la última reunión* 1 Previous Minutes	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Minutes/Actas Person *Persona:* Marissa Luna Second *Se secundó*: Edgar Martinez In favor *A favor* : 4 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*

Council Business *Asuntos del Consejo*		
Member Training (Formación de Miembros Review Training Highlights	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* na
Elect Officers (Elegir a Funcionarios) Elect Council Roles	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* The council elected the following officers: • Noemi — Secretary • Marissa — Vice-Chairperson
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* na

Required Document Review & Approve: *Revisión y Aprobación de Documentos Requeridos:*		
Bylaws (Reglamentos) Adopt Bylaws 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Marissa Luna Person *Persona:* Marissa Luna Second *Se secundó*: Edgar Martinez In favor *A favor* : 4 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*
Parent Involvement (Participación de Padres) 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Lucas Machado Person *Persona:* Lucas Machado Second *Se secundó*: Marissa Luna In favor *A favor* : 4 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada* Adopted with 1 correction, removing "Grizzly" since we are the "Bears"
School Compact (Compacto Escolar 1 Attachment	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Marissa Luna Person *Persona:* Edgar Martinez Second *Se secundó*: In favor *A favor* : 4 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*
Other Review and revise the terms of office	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* Lucas Machado Person *Persona:* Lucas Machado Second *Se secundó*: Marissa Luna In favor *A favor* : 4 Oppose *En contra*: 0 Abstain *En abstención*: 0 Motion: Pass or Fail: Pass *Moción: Aprobada o Rechazada*

Document Review: *Revisión y de Documentos*

Other Review of SPSA Goals and Actions 1 Attachment	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* Maria suggested and proposed reallocating the store budget of $2,000 from education events under Goal 3.2 to other goals. Marissa moved that, at the next School Site Council meeting, the council make revisions to reallocate Goal 3.2 funds to further assist Goal 4.1, 3.3, and 3.2. Edgar seconded. Lucas will prepare those changes, with the changes to be voted on at the next meeting. Motion carried as a direction to bring the revised allocation back for a vote.
N/A	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* na

School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)*

N/A	**Chairperson** ***Presidente***	I move to approve the *Propongo aprobar a la* NA Person *Persona:* Second *Se secundó*: In favor *A favor* : Oppose *En contra*: Abstain *En abstención*: Motion: Pass or Fail: *Moción: Aprobada o Rechazada*

Other Business: *Otros Asuntos:*		
ELAC Reporting *Informes ELAC*	**Chairperson** ***Presidente***	**Summary of Reporting (***Resumen de Informes)* na
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) *Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)*	**Chairperson** ***Presidente***	**Summary of Presentation (***Resumen de Presentación)* na
Additional Information/New Business/Discussion *Información Adicional/Asuntos Nuevos/Conversación*	**Chairperson** ***Presidente***	**Summary of Action Taken** *Resumen de Medidas Adoptadas* A closing question was raised: will students be able to use the pool? The principal reported that the necessary upgrades to the pool are in progress.
Adjournment: *Aplazamiento:*	**Chairperson** ***Presidente***	**Time**: *Hora:* 3:48 PM

Next meeting date: 11/18/2026 3:00 PM
Fecha de próxima reunión:

School Year: **2026-27**

2026-27 School Plan for Student Achievement Addendum #1

School Name	County-District-School (CDS) Code	Site Council Meeting Date:	Local Board Approval Date
Miles P. Richmond School	34765056069736	11/18/26	

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SPSA Modified Actions and/or Expenditures to Goal 1

Goal Statement
An increasing number of students will earn more credits toward obtaining a diploma while they are enrolled with the Transition Opportunities Program at Miles P. Richmond School

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Students are supported and engaged with application and registration processes with other schools including within District (e.g., Twin Rivers Adult School) and without District (e.g., American River College, Sacramento City College). Including tuition payment.	5000-5999:	Title I Basic	500	5000-5999: Services	Title I Basic	-500	0
Supplement educational software subscriptions will be purchased to increase student achievement in living skill lessons through engagement and checking for understanding.	4000-4999:	Title I Basic	2000	4000-4999: Books	Title I Basic	0	2000
Classroom cooking programs teach independent cooks as a life skill. Classrooms will purchase refrigerators	4000-4999:	Title I Basic	3000	4000-4999: Books	Title I Basic	-1800	1200

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
to house food between cooking lessons.							
Professional Development for Staff centered around serving transition students in a safe environment. Purchasing speaker(s) and related books and/or digital resources.	5000-5999: 4000-4999:	Title I Basic Title I Basic	500 500	5000-5999: Services 4000-4999: Books	Title I Basic Title I Basic	-500 -500	0
Living skills supplies for student to learn how to take care of their bodies independently. Hygine kits, first aid kits, and extra appropriate clothing will be purchased	4000-4999:	Title I Basic	1000	4000-4999: Books	Title I Basic	-1000	0
Students at Miles P Richmond will experience job exploration as part of the transition program. Transportation and entrance fees will be purchased for "Industry Tours" of places where possible job opportunities exist. (Possible places are Sutter Health Park, grocery stores, clothing stores etc)	5000-5999:	Title I Basic	2204	5000-5999: Services	Title I Basic	-1709	495

SPSA Modified Actions and/or Expenditures to Goal 2

Goal Statement

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	

SPSA Modified Actions and/or Expenditures to Goal 3

Goal Statement
Improve career readiness and access to employment by leveraging paid or volunteer work experiences at school

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Students will access paid or volunteer work experiences at school. Materials for repairs, gardening supplies and additional landscaping tools will be purchased. Students will work on yard maintenance, growing food, and preparing food for cooking.	4000-4999:	Title I Basic	2000	4000-4999: Books	Title I Basic	0	2000
Students will access volunteer experiences with the same expectations and experiences, alongside of paid peers, in various vocational roles. Materials will be purchased to begin an in-school student store for students to purchase items using PBIS currency. A stand with canopy as well as materials such as rolling	4000-4999:	Title I Basic	2000	4000-4999: Books	Title I Basic	-1800	200

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
carts, lockable chests, and buckets							
Students will access volunteer experiences with the same expectations and experiences, alongside of paid peers, in various vocational roles. Woodworking tools and materials will be purchased. Students work to create various projects for sale and use at school.	4000-4999:	Title I Basic	2000	4000-4999: Books	Title I Basic	0	2000
Students will access volunteer experiences with the same expectations and experiences, alongside of paid peers, in various vocational roles. Mobile Coffee Shop supplies and a mobile cart will be purchased to give students cashier and food service work experience	4000-4999:	Title I Basic	2000	4000-4999: Books	Title I Basic	0	2000

SPSA Modified Actions and/or Expenditures to Goal 4

Goal Statement
The percentage of parents participating in combined school activities will increase to 50%

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Parents, students and families will be invited to Back to School Night, the Talent Show, a parent education event, Open House and the Transition ceremony at the end of the year. Light refreshments will be purchased and served to welcome parents. Materials will be copied and distributed as appropriate.	4000-4999: 4000-4999: 5000-5999:	Title I Parent and Title I Basic Title I Basic	512 500 500	4000-4999: Books 4000-4999: Books 5000-5999: Services	Title I Parent and Title I Basic Title I Basic	-260 -300 -300	652

SPSA Modified Actions and/or Expenditures to Goal 5

Goal Statement
Not Applicable – No Title 1 funds are allocated to this goal

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	

Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

Expenditures by Funding Source

Approved Expenditures

Funding Source	Amount
Title I Basic	18,704.00
Title I Parent and Family Engagement	512.00

+/- Proposed Changes

Funding Source	Amount
Title I Basic	-8,409.00
Title I Parent and Family Engagement	-260.00

New Total

Funding Source	Amount
	10,295
	252

Expenditures by Goal

Approved Expenditures **+/- Proposed Changes**

Goal Number	Total Expenditures	Goal Number	Total Expenditures
Goal 1	9,704.00	Goal 1	-6,009.00
Goal 3	8,000.00	Goal 3	-1,800.00
Goal 4	1,512.00	Goal 4	-860.00