



**COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION**

411 Main Street, 2nd Floor | P.O. Box 3420, Chico, CA 95927
(530) 879-6800 | www.chicoca.gov | zoning@chicoca.gov

**Supplemental Planning Entitlement Application
Foothill Development Permit**

The following information is requested to expedite the review process necessary to process your permit request. Please complete thoroughly and attach reference materials as appropriate. Contact Planning if you have any questions; omissions and errors could delay your project.

Requirements for a Complete Foothill Development Permit Application

The following items are **REQUIRED** for a complete application

- Property Owner’s Written Consent on Planning Entitlement Application (if the applicant is not the Property Owner) (separate form)
- Current Title Report
- Set of Plans (see Plans Checklist)
- Environmental Questionnaire (separate form)

Plans Checklist

| Complete | Item |
|----------|---|
| | Topographic Map. A topographic map of the project site and land and structures within 100 feet of the project boundaries. Section drawings and/or elevations may be required where necessary to assess potential affects on public views. The map shall be drawn to a scale of not less than 1 inch = 100 feet, with a maximum contour interval of 5 feet. |
| | Project Plans. Plans of the proposed project, including property lines with recorded and proposed easements and public rights-of-way, existing and proposed contours, a representative cross-section showing existing and proposed conditions, ridgelines if applicable and the proposed treatment thereof, proposed erosion control and/or slope stabilization techniques, structure siting criteria and/or building envelopes, any height limitations, and any solar orientation considerations. |
| | Slope Maps. Maps of existing and final slope depicting the following slope categories: 0-5 percent, 6-10 percent, 11-15 percent, 16-20 percent, and 21+ percent. |
| | Soils Report. A soils engineering report, including data on the nature, distribution, and strengths of existing soils, approximate depth and location of shallow impervious layers; subsurface drainage; design criteria for identified corrective measures; and recommendations regarding existing conditions and proposed grading. The report shall be prepared by a registered engineer. |
| | Geology Report. A geology report, including the surface and subsurface geology of the site, degree of seismic hazard, recommendations regarding the effect of geologic conditions on the proposed development, and recommended design |

| | |
|--|--|
| | criteria to mitigate any identified geologic hazards. The report shall be prepared by a registered geologist, civil engineer, or other qualified professional in engineering geology and may be combined with the soils report. |
| | Hydrology Report. A hydrology report that identifies areas of possible inundation, downstream effects, natural drainage courses, primary groundwater recharge areas, effect of hydrologic conditions on the proposed development, recommendations regarding the adequacy of proposed facilities, and proposed solutions to mitigate identified hydrologic hazards. The report shall be prepared by a registered civil engineer experienced in hydrology and hydrologic investigation. |
| | Biological Resource Assessment. A biological resource assessment of the subject site by a qualified biologist, including the location and species of trees over six inches in diameter at breast height; habitat type, such as annual grassland, permanent wetland, vernal pools/seasonal wetland or valley oak woodlands; and the occurrence of any special status species within the area. |
| | Preliminary Landscaping Plan. A preliminary landscaping plan showing the size and location of existing trees over six inches in diameter at breast height, indicating any trees proposed for removal, and the type and extent of proposed conceptual landscaping. |
| | Visual Simulation. A realistic, three-dimensional computer simulation of the proposed structures from multiple view points, including the use of story pole plans for structures along ridgelines or visible from public spaces. |

The following information should be provided as needed to determine compliance with Section [19.52.100](#) Section F of the Chico Municipal Code:

- Structure Height
- Height measurement on downhill lot, if applicable
- Setbacks between structures and toes/tops of slopes
- Minimum lot area
- Clustered Development, if applicable
- Maximum Density Calculation
- Exterior Lighting (“Dark Sky Friendly”)
- Retaining Walls
- Street Design
- Site and Structure Design
- Grading and Drainage