

**EVERGREEN UNION SCHOOL DISTRICT**  
**Evergreen Elementary School**  
**English Learner Advisory Committee (ELAC)**  
**MEETING MINUTES**



**Evergreen Elementary School-Room 16 ( location change )**  
**May 21, 2026 at 8:30 am**

**\*Translation was provided in Spanish for the meeting.**

**1. Call to Order**

The meeting was called to order at 9:15am.

A. Rubio translated this meeting.

**2. Introduction and Greetings**

A. Rubio thanked everyone for attending.

*A district-level English Learner Advisory Committee comprised of parents, staff, and community members designated to advise district officials on English learner programs and services.*

**3. Roll: ELAC COMMITTEE**

**Members Present:** K. Gallagher, A. Aguilar, A. Rubio, A. Cuellar

**Members Absent:** O. VanSlyke, M. Valdovinos, K. Sandoval, G. Rivera

A. Frampton, M. Nava, G. Aguilar, V. Larios,

**Guests:** Maira Sanchez and Taemy Hanich

**4. Approval of Agenda:** On a motion by A. Aguilar and a second by A. Cuellar the agenda was approved.

**5. Discussion or Action Items:**

**A. Review and take action on the 2026-2027 Meeting Calendar**

(proposed) A copy of the proposed meeting dates for next year were provided to members. There were no questions or comments.

On a motion by A. Aguilar and a second by A. Cuellar, the 2026-2027 meeting calendar was approved.

**B. Review and take action on the English Learner Parent Survey (needs assessment)**

A copy of our EL parent survey was provided to our members. There were no questions or comments. Paper copies will be sent home to members who were absent.

On a motion by A. Aguilar and a second by A. Cuellar, the English Learner Parent Survey was approved.

**6. Evaluation of Meeting:**

The team stated that the meeting was fun and productive.

**7. Next meeting:** October 1, 2026 @8:30am

**8. Adjournment:** 9:45am

**ELAC (more than 21 ELs in a school)- LEGAL REQUIREMENT/TRAINING DURING THIS MEETING - The ELAC Advises the district on:**

Fall/Feb	Programs and services for English Learners and the Single Plan for Student Achievement.
<b>May</b>	<b>Development of the EL Program's needs assessment.</b>
Fall/Feb	Development of ways to make parents aware of the importance of regular school attendance.